

**TOWN OF DUNBARTON  
BOARD OF ASSESSORS  
MINUTES OF MEETING  
October 18, 2011**

Present: Tim Terragni, Chairman  
Mary LaValley  
Bryan Clark  
Janice VandeBogart, Recording Secretary

The meeting was called to order at 7:00 pm.

Appraisal Services: The specifications for bidding of Appraisal Services for the year 2012 were reviewed. The Board had questions regarding the number of taxable properties. Janice will get in touch with the Town Administrator in the morning to verify these numbers. Upon verification, the RFP will be available on the website and at the Town Office. The due date for bids to be submitted will be November 15, 2011 at noon.

Minutes: The minutes of September 20, 2011 were reviewed, approved and signed.

Invoice:

An invoice from Municipal Resources, Inc. in the amount of \$1094.72 was reviewed and approved for payment.

Correspondence:

1. The Board reviewed correspondence from Vision Appraisal regarding Vision Software Maintenance for the year 2012 and 2013. The cost of maintenance for 2012 was quoted at \$3200 and for 2013 at \$3300.
2. Department of Revenue sent their figures for the Utility assessments for the year 2011.

There being no further business, the meeting was adjourned at 7:30 pm.

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Timothy Terragni, Chairman

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Mary LaValley

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Bryan Clark  
Dunbarton Board of Assessors

Recorded by: Janice VandeBogart, Recording Secretary