Dunbarton Town Hall Restoration Project Citizens Committee

November 27, 2018 Meeting Minutes
Dunbarton Town Offices

Present: Margaret Watkins, Curt McDermott, John Stevens, Don Larsen, Bob Martel, Sue Bracy, Enid Larsen

Meeting was called to order at 7:02 by Margaret Watkins. A motion was made to accept the minutes of the last two Citizens Committee meetings by Sue and seconded by Bob. The minutes were approved as written.

The ongoing concert series has been a great success. The next one will be December 16 featuring the three-piece band Honeysuckle. It was brought up to approach Mary to request permission to allow any over flow of concert attendees to be in the library. Margaret offered to discuss it with Mary. It was also suggested that confirmed ticket holders get priority in attending in case the concert is a sellout, this due to the limited seating in the vestibule.

As a promotion strategy it was proposed that everyone present send an email blast to as many local people as possible. This may help in getting residents and people in the area to attend. Sue said she will check with Nora Leduc re. Concord Monitor publicity and also the Hippo for coverage of the concerts. Signs will be put up in the library, town offices, Curios and transfer station to promote the concerts. Cookies and light refreshments are needed for the concert; Sue, Margaret and Enid agreed to do the baking. Don Larsen will supply portable lights for the outdoors to illuminate the walkway.

Curt said he has a long term goal to produce a digital album featuring each upcoming group that has been a part of the concert series.

Reporting for the Selectmen, Bob Martel said the Selectmen doubled the maintenance budget last year and plan to increase it again next year. Several town projects such as the Public Works building and the Transfer Station have already been addressed, thus giving the ability to focus more on Town Hall maintenance needs. This will help take some of the items off the list for the restoration and make a warrant article more feasible.

Fire suppression and electrical are the Selectmen’s two top maintenance priorities, along with shoring up the fire escape to allow for small group uses. John said he has data he will share that might
be useful to the firms we contact for bids on those items.

Curt offered to meet with Chief John Wiggins about what he needs to have done in order to allow 50 people upstairs. John asked to attend as well.

In order to reach a single vision of what we want for the space it was decided that everyone in attendance should submit a list of what they feel is essential to the project for discussion at the next meeting.

There will be no meeting in December. The next scheduled meeting will be January 23, the 4th. Wednesday of the month, at 7 PM. Meetings will be held on the 4th. Wednesday from here on.

The meeting was adjourned at 8:27.

Respectfully submitted,
Enid Larsen
Secretary