Dunbarton Town Hall Restoration Committee
DRAFT September 25, 2019 Meeting Minutes
Dunbarton Elementary School

Present: Margaret Watkins, Beth Boucher, Dave Nault, Enid Larson, Clem Madden, Shelly Westenberg, Bob Martel, John Stevens

The meeting was called to order at 7:03 PM by Margaret Watkins.

The July and August minutes of the Committee meetings were passed unanimously.

Town Hall Restoration Concert on Saturday, September 28 at 7PM - Bob and Sarah Amos

**Restoration Concert Series:**

1. **Do we want to continue with the concert series? Are they worthwhile? Are they doing what we want them to do?**

   Unanimously, the committee decided we should keep the concert series going. Word is getting out and good will around hosting music in the town hall spreading throughout the community and in surrounding areas.

   The committee agreed we could scale back to hosting once a month or even once every other month if it becomes too burdensome.

   Dave and Bob will check about the possibility to BYOB beer and wine at the concert events. (Beth will send an email to Line for Bob and Dave to check on the BYOB clause). Enid will f/u with liquor commission about this as well to see what is required by the state in order to have alcohol consumed in a public building.

2. **Could we use these concerts as a vehicle to launch any kickstarter campaign, etc.?**

   Potentially. For now, Beth will post concerts on Town’s website on the “Hot topics” page or calendar to see if we can drum up more local concert goers.

3. **What is currently being funded by the Town of Dunbarton- Town Hall project wise?**

   Emergency Lighting- not including outlets - and an additional panel downstairs. Restoring the lighting (like it was with historical looking fixtures). Dave has pictures of the fixtures that were once there. Dave will run that by Committee before hand.

   Town can’t do capital improvements, but could add a light to the outside entryway for safety.

   Sprinkler system that is conducive to the library as well. If not completed this year, try to encumber the monies for next year. That is the hope of all of the selectmen.
A bid will be put out for both electrical and fire suppression this year as “Building maintenance fund” monies are in place for both projects

4. How does this impact our total cost (i.e. sprinklers, etc.) for renovation?

Will deduct fire suppression and lighting needs- close to $100K taken from our renovation needs. We won’t know the impact on our costs until the bid has been accepted. Town will document the cost associated with these two projects. Dave will update us.

5. Any idea about what may be funded next by town funds? Could likely use town maintenance fund as a match for the cost.

Concrete front entry (town maintenance), for 2020.

Basement dehumidifier/refurbished with either vapor-resistant panels and/or turning off the blowers that may bring in humid air from outside in spring and summer, 2020.

6. Can we provide the public an update on those plans?

Yes, as long as we make sure to clarify that the town is doing “maintenance” not renovations.

7. Next Steps for funding?

Need to launch a new round of grant searches- now that there is momentum and more community support- even if we have only a portion of the total covered by town maintenance funds we should start a new round of grant requests.

8. Update on architect and/or new design:

Trustees will be meeting on Sunday, September 29 and need to agree to push forward the contract to put out to bid.

Committee needs a full proposal from the architect to put forth as what we’re headed toward. Need to pay architect for schematics.

Margaret brought the “essential” and “desired” lists created by DTHRC committee in January, 2019. Margaret asked for any revisions or changes to that list. Discussion ensued about any changes required. Clarification that racks would satisfy the need for “storage space” for coats. List was suggested to be split into Phase 1 and Phase 2 for town selectmen.

Bump-out options that would be best are to cover the existing fire escape area or the center of the building. Preference of the DTHRC is to have a centered entrance and have the architect tell us how that will work.

Need to convene with the Library Trustees about plans for their reactions.
Dave will go over the wish list with Clem to determine next steps and what we can move on sooner rather than later. Dave and Clem will serve as committee liaison with the architect.

List of our suggested “essentials” and “desired” will be given to the architect.

**Selectmen updates:** Meeting next Thursday (10/3); postponing Halloween mtg.

**Halloween Movie:** sponsorship from DTHRC- all in favor.

**Next meeting:** October 23, 7PM at Dunbarton Elementary School

Meeting adjourned at 8:25 PM proposed by Margaret Watkins, seconded my Enid Larsen.

Respectfully submitted,

Beth Boucher