Dunbarton Town Hall Restoration Citizens Committee (DTHRC)
April 16, 2019 Meeting Notes
Dunbarton Elementary School
Approved May 22

Present: Margaret Watkins, Beth Boucher, Enid Larsen, Don Larsen, Sue Bracy, Clem Madden, John Stevens, Dave Nault, Curt McDermott

Meeting was called to order by Margaret Watkins at 7:07 PM

The minutes of the last DTHRC committee meeting were read, a suggested edit was raised by Margaret to ask for the town maintenance budget to include as much as they can for electrical and/or fire suppression for the upstairs.

Additional edit: Dennis Mirer(s), and the motion from Shelley, “that we contact architect Dennis Mirer, who we have dealt with in the past, and get a proposal from his firm. It was seconded by Curt,” was passed unanimously.

Motion to approve the edits and minutes was moved by Don Larsen and seconded by Mary. Unanimously approved.

Enid provided more details on Dunbarton Arts on the Common and brought in signup sheets for volunteers prior to, during, and after the event. Enid will send out the volunteer need sheets/schedules to the committee for sign up. Needs: Set-up and tear down people, “blue apron” greeters, cooks, a shuttle driver, and anyone who can serve “where needed.”

Don discussed sponsorship updates, marketing and promotional efforts, as well as the TV commercial schedule for Dunbarton Arts on the Common.

Enid looking for a Giant Teddy Bear and an inflatable float (in the shape of an animal) without an opening.

Restoration Concert series update: potential for a beer garden- need a liquor license (1/yr) and to go through the town to get the permit ($150)

Upcoming shows:
April 27, Strangers by Accident
May 23, Beg Steal or Borrow
June 22, Mama’s Marmalade
July 13, Lissa Scheckenburger
Aug 4, Damn Tall Buildings
Aug 30, Whispering Tree
Sept 28, Bob and Sarah Amos
Request to committee for sharing the notices on Facebook, Dunbarton Community Page and individual/personal pages.

Margaret discussed updated plans for Town Hall restoration (see attachment), showing a bump-out at the current fire escape to also include a lobby and main entrance accessible to the elevator/LULA, a machine room on the first floor, and an accessible bathroom above the machine room.

Questions/Comments:
- Would the driveway need to be built up to replace a need for a ramp for wheelchair accessibility?
- Question about the location of the machine room.
- Do we keep the same architect?
- If the cost is above $10,000 and we are asking the town to pay for it, then the job needs to go out to bid.
- Need to hire design professional
- Dave mentioned the possibility of moving the bump out to the north side of the building (so bathrooms are stacked)

Introduction of Dave Nault as our co-Selectman member who will join our committee meetings on occasion.

The Town Selectmen are looking at code upgrades for the building. Dave said that any contractors brought in for fire suppression or electrical upgrades will be notified about the potential bump out space and be sure to include plans for any additional fire suppression or electrical needs in that space in the future.

Margaret mentioned that the LChip funds would be a good fit for the concrete slab entrance/steps. The town would need matching funds for LChip as well.

John volunteered to draw up different plans with the bump out on the north side and share them with Margaret, Dave and the DTHRC committee. Margaret will send Dave the list of items the DTHRC determined are essential.

Next meeting will be May 22nd at 7:00PM.

Don motioned to adjourn and Sue seconded it. Meeting was adjourned at 8:49PM.

Respectfully submitted,
Beth Boucher