Dunbarton Board of Selectmen
Meeting Minutes
September 6, 2018
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday August 23rd, 2018 at 7 p.m. at the Dunbarton Town Offices.

Board members present:
    Mike Kaminski, Chairman
    Dave Nault, Selectman
    Robert “Bob” Martel, Selectman

Town Officials and others present:
    Line Comeau, Town Administrator
    Jennifer King, Recording Secretary
    Deb Trottier, Chair, Dunbarton School Board
    Linda Landry, Town Clerk
    Hope Arce, Deputy Town Clerk
    Jeff Crosby, Road Agent

Mike Kaminski called the meeting to order at 7:02 p.m.

It was noted for the record that Leo Martel was present, recording the meeting for the benefit of citizens that could not attend.

Motion: by Bob Martel, seconded by Dave Nault, to approve the regular meeting minutes of August 23rd as amended.
Discussion: none.
Vote: 3-0.

Motion: by Bob Martel, seconded by Dave Nault, to approve the 6:53 p.m. nonpublic session minutes of August 23rd.
Discussion: none.
Vote: 3-0

Motion: by Bob Martel, seconded by Dave Nault, to approve the 8:35 p.m. nonpublic session minutes of August 23rd as amended.
Discussion: none.
Vote: 3-0.

PUBLIC COMMENT:
    Deb Trottier distributed a copy of an RSA pertaining to taxation, explaining how Goffstown applied it to break up their surplus over two tax bills. She explained
that they could have more cash on hand by reducing the June tax bill as opposed to relying on the surplus. It is a process through the Department of Revenue. This would allow them to make the June 2019 bill a bit bigger so that December is not such a jump. She is providing this information, so they will have time to do their research into it and decide what they would like to do.

Dave Nault asked for an update on the school. Deb Trottier said that this has been such a great collaboration. The school looks great; it feels like it is updated and that they are delivering education in the way they should. It is more secure. Teachers are happy, students are excited. There are a few smaller things to finish, like the HVAC system, but it will be wrapped up by the end of the month. The PTO helped purchase new playground equipment. Line Comeau asked if things are going well with the mowing. Deb said that she hasn’t heard anything either way, so as far as she knows, there aren’t any problems.

Leo Martel thanked Don Larsen for filling in recording the meetings for him this summer.

Linda Landry introduced the new Deputy Town Clerk Hope Arce. She is signing her up for certification with the DMV, which she will be able to complete in October. Mike gave the new employee manual to Linda for her signature and asked Line Comeau to prepare them for distribution to all employees, with a cover letter delineating the changes. Mike welcomed Hope, saying that while he knows it is a steep learning curve, he has heard glowing reports on her performance thus far.

Linda Landry presented the appointment papers for the upcoming election. The Democrats appointed some people to be ballot inspectors. Barb Wanner would like to continue as a ballot clerk for a two-year term, as would Pam Milioto. Stanley Szopa is also on as a ballot clerk for the Republican side. Fred Mullen has stated that he would be willing to work the election this year. He would be appointed as a ballot clerk by the moderator for that day. Dave Nault told Linda that about Kayla Nault who used to work in the Goffstown elections, and is interested in helping. Mike Kaminski commended all who helped find people to serve as ballot clerks.

**Motion:** by Dave Nault, seconded by Bob Martel to appoint Pam Milioto as a ballot clerk with a term to expire on August 1st, 2020.

**Discussion:** none.

**Vote:** 3-0.

**Motion:** by Dave Nault, seconded by Bob Martel to appoint Barbara Wanner as a ballot clerk, with a term to expire on August 1st, 2020.
Discussion: none.
Vote: 3-0.

Motion: by Dave Nault, seconded by Bob Martel to appoint Stanley Szopa as a ballot clerk, with a term to expire on August 1st, 2020.
Discussion: none.
Vote: 3-0.

Dave Nault recused himself as a Selectman and joined the audience for the following discussion.

Kelsea Road
Michael Guiney of Kelsea Road was present to discuss a situation regarding fill that was removed from his property by the town. He stated that 2 years ago, prior to constructing the turnaround near his property, he walked out to the area with Road Agent Jeff Crosby to look at the spot. He explained to Jeff Crosby at that time that whatever fill comes out, he wanted placed into a pile with some other dirt he had. During the court trial, according to testimony, some of the fill was taken to Dave Nault’s property, some was used to improve the road bed of Kelsea Road, and some went to the town gravel pit. He went out and measured what he was left, and it amounts to 38.2 cubic yards, so he is missing 60 cubic yards of fill. He called a local landscaper and found that to get 10 yards of fill or gravel, it would cost him $230 including delivery. He stated that he never gave permission for his fill to be used for any of the additional purposes that it was used for. He wanted to make sure that the BoS was aware of it, and he would like the town to come up with a plan to reimburse him for the fill that was taken.

Mike Kaminski stated that they had discussed having Jeff Crosby return the fill to his property. They have fill available that is likely of better quality than what was taken. Mike Kaminski asked if the return of fill be acceptable to him? Mike Guiney said that he would prefer to be paid for it. For 2 years, he thought things were all set. He doesn’t want to have to be put into a position to trust the Road Agent again. Mike Kaminski explained that this is now up to the BoS, and they would prefer to return in kind. Bob Martel said that he doesn’t agree with including the cost of trucking, and most of that cost is trucking.

Mike Kaminski said that the town doesn’t want to make any knee-jerk reactions and suggested waiting until his appeal has a chance to go through. Dave Nault, as a public citizen, said that he realizes they are talking about 60 yards of fill. He was of the understanding that the loam was to be left, and the fill underneath was to be taken elsewhere. The town, after they excavated, filled that land back in with good crushed gravel. Unless they dig that crushed gravel out, there is not 60 yards missing. The fill that was taken out and removed was a lot cheaper and of
less quality than what was used to fill that void, and he doesn’t feel that the town owes anything.

Mike Kaminski responded that when the fill was piled on Mr. Guinea’s property, he was of the understanding that it would be his. He is missing 60 yards of fill. He wants to look into this and come to a decision that will be fair to all parties, but the town is not going to give him premium dollar.

Jeff Crosby explained that he misunderstood what was to be done. The only thing of value was the loam that was left. He didn’t want to leave him a pile of junk rocks, and so he hauled it away. The town has fill, they have trucks, and they have a lot of projects from which they can get fill from. Mike Kaminski sees two solutions: they could have some better-quality material than what was removed given to him. Or they can try and come up with a dollar amount to try and reimburse him, though he doesn’t think he’ll be happy with the number they come up with. Bob Martel added that if you go to a pit and you’re buying just fill, there isn’t a whole lot of value. Mr. Guiney will need to decide what he wants to see happen. Mike Guiney replied that he could use the fill. He just wants to be there when it is delivered. Mike Kaminski said they can work out a time well in advance. They will make a decision at the next meeting with Mike Guiney’s input. Bob Martel asked if they come up with a solution pending the final decision of the court? Jeff Crosby asked when the court will be deciding the matter. Dave Nault, as a public citizen, responded that it will be within 30 days. Jeff Crosby said that with winter approaching, it is something that needs to happen soon. He acknowledged that this was his mistake, and he won’t charge for his time replacing it.

Dave Nault expressed concern with the Road Agent going onto Mr. Guiney’s property at this point.
Leo Martel stated that Mike Guiney originally stated that he wants the fill back. So just give it to him. It doesn’t cost the town anything.
General discussion took place over the most cost-effective way to reimburse Mr. Guiney. The matter will be tabled until the next meeting. Dave Nault returned to the head table as a Selectmen.

Painting Bids for Highway garage:

Jeff Crosby stated that he spoke with 2 contractors that have provided bids. Mike said that both bids were competitive and asked if the BoS wanted to defer another week. Dave Nault stated that it looks like both proposals are suggesting the same amount of work. On Reliable Painting’s bid, they included painting around all 3 doors and replacing trim. Dave Nault asked Don Tuttle for the difference between the high and the low numbers on his bid.
Don Tuttle explained that they tried to leave themselves a bit of room there because they don’t know what is behind some of the rotted boards. There is a lot of nailing down that you can’t see from the ground. He also wanted to point out that the price included the cost of the lift. The lift is paid until Sept. 13. That will be a factor. They’re going to be tight on time, so there is a variance in price due to the lift, which he did not include. He will try to go with the low end of the range, but the lift issue is a different situation. It may be an extra charge on the lift, but it may not be a full charge depending on the timing. Dave Nault asked about the 3 exterior doors. Don said they would do the trim around the doors. Dave Nault specified about the man doors. Bob Martel offered Don the option of reconsidering and resubmitting his bid with a firm number and will ask the other bidder to do the same. They cannot award a job based upon a range. General discussion took place regarding use of the lift, weather and product usage. The BoS was in consensus to table the discussion until the next meeting.

Dave Nault asked Jeff Crosby about the brush that had grown up against the side of the town garage. Jeff Crosby answered that it was taken care of, just some hand trimming is left.

Dave Nault told Don Tuttle that he took a walk around the library and noted that some of the boards near the top weren’t caulked. Don Tuttle said that some of those gaps were really wide, and he was not comfortable caulking those. Dave Nault said that there was one plinth block that doesn’t look quite finished. Don Tuttle said that he would check that. Dave Nault noted that the dental work around the round tops is green. Don Tuttle said that it would be huge mistake to go back to the white. The green adds to the building and picks up the doors. Dave Nault has a problem with making the decision to change the color on a 100-year-old building that has always been white. It isn’t something he is comfortable with going through without having a decision from the townspeople. It’s been white for 100 years. Don Tuttle said when they did the Town Hall, they talked about going with subtle color. People were ok with this. He made the decision and perhaps acted in haste. They did the same thing with the Town Hall, and it wasn’t a problem.

**Milfoil Treatment Update**

Bob Leonard provided an update on Milfoil treatment. He was pleased to inform the BoS that the lake is 100% clean and presented them with a letter to that effect from Amy Smagula with the NH DES.

**Motion:** by Dave Nault, seconded by Bob Martel to accept a donation in accordance with RSA 31:95-b III (b) in the amount of $130 to be deposited
into the CRF established for the maintenance and control of invasive plant species.

**Discussion:** Bob Leonard stated that these funds are from the Gorham Pond residents as a good will gesture.

**Vote:** 3-0.

Line Comeau clarified that this will be deposited into the general fund and deposited into the CRF at Town Meeting.

Leo Martel said they used a new chemical for this, so it appears to have worked well.

After Board consensus, Chairman of the Board signed the application for Milfoil Grant application for the 2019 season.

Jeff Crosby asked what the game plan will be for next year. Bob Leonard said it’s really hard to say because it depends on the winter we have, and the heat in the summer, but as of right now it looks pretty good. Mike Kaminski said there is potential we may not even have to use the grant.

**Review of Revenues for Tax Rate Setting**

Line Comeau said that at this time of year, the BoS needs to review the revenues as they pertain to setting the tax rate. MS636 includes operating budget and revenues. It needs to be reported on the MS434 as revised estimated revenue.

Line Comeau presented the Actual and Anticipated revenues to the BoS for their review in order to set the tax rate. Based on the numbers presented, Line Comeau would recommend no changes to report on the MS-434 form (used to report revised revenues to the DRA).

The BoS was in consensus to make no changes.

Mike Kaminski asked the selectmen to think of any other maintenance projects that could be completed before the end of the year and to share them at the next meeting.

**MAILBOX**

Mike Kaminski shared that Primex has new rates for town insurance coming in October.

Mike Kaminski shared a report of an employee eye injury.

Mike Kaminski reported that Mike Cumings did a walk around inspection of the paining project and found no significant issues.

**PUBLIC COMMENT**
Jeff Crosby stated that regarding the painting, we have a guy that is doing a coat of primer and a coat of paint. What would you have to put over paint the next time around? Dave Nault said that solid stain is very close to paint. It can flake, peel and crack. Leo stated that solid stain would last a long time, given the surface of the building exterior. Jeff Crosby just doesn’t want to lock ourselves into something that we may wish we hadn’t.

Jeff Crosby asked about the court case regarding the disputed portion of Kelsea Road. Mike Kaminski answered that the disputed portion was declared a road. Dave Nault added that all but two of the posts were removed, and the holes had been filled. All of the maps he provided were accurate, and the road going to the Goffstown is not a town road.

Mike Kaminski would like to see what the original agreement was regarding the turnaround for Kelsea Road. Dave Nault stated the town has rights to the original turned around since it was used in the past by prior road agents.

BOARD ISSUES
Dave Nault would like to work on painting the face of the transfer station, he also hopes to see another bid regarding the siding of the safety complex. He would also like to look into getting the town hall sign put up while they still have use of the lift.
Dave Nault also stated that now that Bauen is almost done with the school, he would like to look into use of those steel supports.

Mike Kaminski reminded everyone that they are meeting on Monday at 4pm for election setup.

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.

The BoS adjourned at 9:00 p.m.

Respectfully Submitted,

________________________________________
Jennifer King, Recording Secretary

________________________________________
Mike Kaminski, Chair

Dunbarton BoS 9/6/2018
Dave Nault, Selectman

Bob Martel, Selectman