Dunbarton Board of Selectmen
Meeting Minutes
September 5, 2019

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, September 5th at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

Board members present:
Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:
Jennifer King, Recording Secretary
Brett St. Clair, Conservation Committee Chair

Line Comeau, Town Administrator was not present.
Leo Martel was present to record the meeting for the benefit of citizens that were unable to attend.

OLD BUSINESS
Approve Minutes

Motion: by Dave Nault, seconded by Bob Martel to approve the regular meeting minutes of August 22nd, 2019 as amended.
Discussion: none.
Vote: (3-0). (the draft copy of the minutes were approved and signed; they will follow up and do the same when they have access to a finalized copy)

PUBLIC COMMENT
Leo Martel thanked Don Larsen, Donna Dunn and Fred Mullen for filling in for him recording the meetings this summer.

TOWN BUSINESS
Building Permit Update

Mike Kaminski said that the Planning Board received a recommendation from the Conservation Commission regarding the permit for the Crooker property on Guinea Road. He said that he also reviewed the recommendation from the Planning Board that was similar to that of the Conservation Commission, with the addition of details regarding road width.

Brett St. Clair said that if there is someone wishing to remove trees or a stone wall (or modify a stone wall) along a scenic road, there needs to be a public hearing and written permission needs to be granted for the road work to occur. Mike Kaminski agreed that the next step should be the public hearing held by the Conservation Commission. Mr. St. Clair feels that they should find out if the property owners wish to proceed. Dave Nault
explained that the homeowners have acted on the process to get them to this point, and their contractor is awaiting feedback from the town in determining how to proceed. **Mike Kaminsky** said that they will let Donna White know that they are ready to proceed with the next step of a public hearing. **Mr. St. Clair** expressed that he would prefer to hold the hearing at one of their regular meetings. Due to posting requirements of 2 weeks, this hearing will take place on the 2\textsuperscript{nd} Wednesday of October (10/9).

**Ken Swayze** agrees with Mr. St. Clair. The scenic road is an independent function. The BoS needs to take a vote so that the Crookers know where they stand. **Mr. Swayze** stated that the property owners should not be granted a building permit until the road is finished. If they were to start work on that road now, it would take a week to complete. The building permit should be subject more to the rules of the town of Dunbarton. **Dave Nault** said that he would prefer their vote to take place after receiving public input at the hearing on the scenic road aspect.

**Mike Kaminsky** said that they will ask Donna White reach out to the Crookers to explain what the next step will be. **Mr. St. Clair** said that he will reach out to her as well.

**Kuncanowet Town Forest**

**Dave Nault** addressed a point regarding the Kuncanowet Town Forest: at one point, the town was helping with the maintenance of the field along the edge. The yearly bill for this used to be $800. At one point, the town stopped funding it and since then, they’ve done a cut of the property in order to keep the maintenance funded. He would like the BoS to vote to fund the maintenance of this area. They need to keep the field from growing in. **Mike Kaminski** asked Brett St. Clair to make a written request and make a presentation during budget review. **Dave Nault** stated that if it keeps continuing the way it is now, they will be out of money in 8-10 years. **Mike Kaminski** agreed and feels that this is important to address, as the field was given to the town on the condition that the town maintain the it as a bird habitat.

**Brett St. Clair** said that the Conservation Commission is grateful to Road Agent Jeff Crosby for everything that he has done for them, as far as pulling and replacing trees, and various other tasks that they have asked of him. He is always very helpful and they appreciate everything he does.

**Ken Swayze** mentioned the need to develop a building permit application process. They also need to look at the scenic road standards for class V and class VI roads.

General discussion regarding exaction fees took place. **Dave Nault** suggested that the Planning Board look at the fee schedule to determine that the fees are set in a way that they aren’t challenged over them. He wants to make sure they have proper guidelines in place.

**Approval of Minutes**
**Motion:** by Dave Nault, seconded by Bob Martel to approve meeting minutes from a workshop held by the BoS on August 21st, 2019.

**Discussion:** none.

**Vote:** (3-0).

**Mailbox Items**

**Mike Kaminski** shared the following items of correspondence received over the past week:

- BoS re-initialed grant **application** for the police department.
- Monthly update from Planning/Building/Zoning Board. The issue over concerns regarding a camper being used as a residence has been resolved. **Mike Kaminski** feels the state overstepped their bounds on this matter.
- Fire Chief’s recommendation for Guinea Road **related to safety upgrades.**
- Notification from NH DOT of a briefing to be held on the 10-year plan that Dunbarton is currently on. The BoS will forward this on to the Police Department and ask them to send someone to attend.
- **Sgt. Remillard** provided some language that they could add into their personnel handbook. Forwarded to Town Administrator.
- **Town received a proposal from the town engineer for future possible inspections on Guinea Road Guinea Road paid for at the expense of owner/applicant.**
- BoS signed Primex form enabling Dunbarton to remain in the cost pool.
- BoS signed off on budget reconciliations from April and May 2019.
- NHMA Bulletin
- Conservation Commission **recommendations for Guinea Road related to scenic roads.**

**Motion:** by Dave Nault, seconded by Bob Martel, to support the grant application for the ground drinking water on the Koerber property.

**Discussion:** **Mike Kaminski** noted that Line Comeau needs to send a letter to them by the 12th.

**Vote:** (3-0).

**PUBLIC COMMENT**

None.

**BOARD MEMBER ISSUES**

**Bob Martel** said that the speed limit signs have been placed on Tenney Hill Road, but the first one was placed a quarter of a mile in. He would like to see moved closer to the entrance, as people traveling the road have already picked up speed by the time they reach the sign.
➢ The BoS was in consensus to make the request to move the sign.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel, to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:04 p.m.

Respectfully Submitted,

_________________________________
Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman