Dunbarton Board of Selectmen  
Meeting Minutes  
August 22, 2019

A meeting of the Dunbarton Board of Selectmen (BOS) was held on Thursday, August 22nd at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

Board members present:
Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:
Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Dan Sklut, Chief, Dunbarton PD
Linda Landry, Town Clerk
Clem Madden, Town Hall Restoration Committee

Donna Dunn and Fred Mullen were present to record the meeting for the benefit of citizens that were unable to attend.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Bob Martel to approve the sealed nonpublic meeting minutes (6:30 p.m.) of August 8th, 2019 as written.
Discussion: none.
Vote: (3-0).

Motion: by Bob Martel, seconded by Mike Kaminski to approve the regular meeting minutes of August 8th, 2019 as amended.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to approve the sealed nonpublic meeting minutes (7:45 p.m.) of August 8th 2019 as written.
Discussion: none.
Vote: (3-0).

PUBLIC COMMENT
None.
TOWN BUSINESS

Mike Kaminski offered kudos to all of those on the Old Home Day Committee. The day was a success with great weather and high attendance.

Accept Donation

Motion: by Mike Kaminski, seconded by Dave Nault to accept a donation and vendor fees per RSA 31:95-b III (b) in the amount of $225.00.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to accept a donation per RSA 31:95-b III (b) in the amount of $90 for Wreaths Across Dunbarton
Discussion: none.
Vote: (3-0).

Town Hall Restoration Committee

Clem Madden from the Town Hall Restoration Committee gave an update on where the restoration project is at, noting fundraising efforts and events. There were a lot of people that were interested in a tour on Old Home Day. The nonprofit would like to donate $30,000 to get a design project underway. They would like to engage with the architect who originally looked at the project and make some changes, some to scale the project down, and some to remain in compliance with changing building standards/codes. The committee is looking for the blessing of the BOS in order to use those funds to proceed. Line Comeau advised that this amount of money will require a public hearing.

- The BOS is in consensus to support the committee in continuing with the project.

Mike Kaminski did caution that the makeup of the board could change, which may or may not affect their progress.

Dave Nault asked if they have to go through another bid process to reselect an architect due to the change in design. There is a possibility that they may not have to abide by that rule because they are supported by a nonprofit. Bob Martel mentioned that the town may not need to be a part of any bidding process at all if the committee presents the BOS with a set of plans to approve. General discussion occurred regarding proper procedure. They will run the question by the town attorney to ensure that they are proceeding appropriately.

2019 Gorham Pond Milfoil Status

Bob Leonard said that he received an email from Amy Smagula of the NH Dept. of Environmental Services stating that she didn’t test any other water bodies in town, but according to various people that are monitoring those areas they remain plant-free. They should have some funds remaining to cover divers to search next...
Mr. Leonard said that he is going to check with NH Fish and Game to see if they can get the pond stocked.

**Bond Release Request**
Request from Stinson Hills LLC to release the bond in the amount of $15,000 plus interest.
The Road Agent has confirmed that all work on the Overlook subdivision project has been completed and has given his approval on that work.

**Motion:** by Mike Kaminski, seconded by Dave Nault to release the bond in the amount of $15,000 plus interest (to be determined by Line Comeau).

**Discussion:** none.

**Vote:** (3-0).

**Mailbox Items**
Mike Kaminski shared news from the recent Planning Board meeting. The property owner on Guinea Road wishes to proceed with road improvements. The Planning Board received some pushback from the Conservation Committee on this project, expressing concerns over road widths and what constitutes a scenic road. There will be a site visit on Guinea Road on Tuesday at 4pm, involving the Planning Board, BOS, the Road Agent, the Fire Chief and others.

There was a lot line adjustment made on the Perkins property for which the deed has not yet been recorded. There was a motion to accept a $1,000 bond from Ken Perkins to allow issuance of a building permit prior to the deed being filed so that construction may begin. Line noted that this was basically an even swap that moved a minimal amount of square feet from one to another.

**Motion:** by Mike Kaminski, seconded by Bob Martel to accept $1000 from Ken Perkins as a bond in lieu of accepting deeds prior to the issuance of a building permit.

**Discussion:** none.

**Vote:** (3-0).

Mike Kaminski shared the following items of correspondence received over the past week:

- Building/Health Inspector Mike Cumings made a visit to a property with a trailer that abutters had expressed concern about being in use as a residence. He is awaiting on the state to find out how to proceed from here. Dave Nault mentioned that the state waives septic plans on properties larger than 5 acres.

- Memo from Tom and Karen Cusano: reported that they ended up earning enough to cover the costs of food for Old Home Day.
• Notice from Primex regarding entrance into a formal 3-year contract in order to obtain some stability in pricing. Line Comeau added that this is the third one they’ve entered into, so it is not something new. Mike Kaminski would like to defer a vote on this until the next meeting.

• Firehouse roof repair is a work in progress. Line said they are slated to start late August/early September.

• Primex report of injury concerning a police officer that was injured in training.

• Primex did a site evaluation of the town garage, and there are a few small areas that are being addressed.

• Information on scenic roads and road widths.

PUBLIC COMMENT
Linda Landry stated that she took a recertification class by the Town Clerk Association and Tax Collector Association. This covers technical skills and Linda also stated she attended professional development courses. The Town Clerk is required to attend annual workshops and apply for recertification every 5 years. She received her certificate for the file. Her test was on elections and she passed with a 94% (the questions missed involved ballot counting machines that they do not use in Dunbarton).

BOARD MEMBER ISSUES
Dave Nault stated he attended Old Home Day with his granddaughter and helped serve ice cream and it was a delightful time seeing people having fun.

Mr. Nault also mentioned that he attended the site walk of the library to ensure the safety of the slate roof. They did make some necessary repairs and have better secured certain areas.

Bob Martel suggested leaving the caution signs up through the winter. Mike Kaminski asked Line Comeau to have the librarian laminate the signs. Dave Nault doesn’t see a need to leave them up. They have had it inspected and repaired by the professionals and so the liability for the town has been removed. If they leave the signs, and something does happen, then someone could say that the town left that hazard unresolved when that is not the case.

Mike Kaminski suggested the leave the signs up until March. Once they have a chance to inspect the area, then they can come down. Bob Martel said that he would compromise and have the signs removed after the first snowfall.

Bob Martel: solar project update. They are about two weeks away from getting the panels in. They are currently working with Woody on clearing out and leveling out certain areas of the property at the transfer station for Woody to use.
Bob Martel: mentioned that they have been waiting 5 months for the 25mph speed limit sign on Tenney Hill Road. They are now looking at the start of another school year, and they still don’t have the sign in.

Line Comeau said that she sent an email to the Board of Assessors regarding utility appeals. The appraiser is looking to have a nonpublic conference call with the BOS and BOA on September 17th at 7:00 p.m.

ADJOURNMENT

Motion: by Bob Martel, seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

The BOS adjourned at 7:58 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman