Dunbarton Board of Selectmen
Meeting Minutes
August 8, 2019
Special Start time: 6:30 p.m.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, August 8th at 6:30 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 6:30 p.m.

Motion: by Mike Kaminski, seconded by Dave Nault, to enter into nonpublic session per RSA 91:A-3 II (c).

By roll-call vote:

BoS entered nonpublic session at 6:31 p.m.
BoS reentered public session at 7:10 p.m.

A brief recess was taken to reconvene from nonpublic session.

Public session reconvened at 7:13 p.m.

Board members present:
Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:
Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Dan Sklut, Chief, Dunbarton PD

Donna Dunn and Fred Mullen were present to record the meeting for the benefit of citizens that are unable to attend.

Motion: by Dave Nault, seconded by Mike Kaminski to seal the nonpublic session minutes.
Discussion: none.
Vote: (3-0).

OLD BUSINESS
Approve Minutes

Motion: by Bob Martel, seconded by Dave Nault to approve the nonpublic meeting minutes (6:31 p.m.) of July 25th, 2019 as written.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to approve the regular meeting minutes of July 25th, 2019 as amended.
Discussion: none.
Vote: (3-0).

PUBLIC COMMENT
None.

TOWN BUSINESS
Dedication of Boston Post Cane
Mr. Gerard Baillargeon of Montelona Road was selected as the recipient of the Boston Post Cane.
Mr. Baillargeon was unable to attend the meeting, so Dave Nault and Line Comeau will arrange to visit him at his home to make the presentation.

Accept Revenues
Motion: by Dave Nault, seconded by Bob Martel to accept unanticipated revenues per RSA 31:95-b III (b) from Primex (insurance company), Premium Holiday Credits for:
    Worker’s Compensation in the amount of $1,510.73,  
    Property & Liability in the amount of $1,179.21,
and to apply these revenues as a credit toward next year’s premiums.
Discussion: Bob Martel said that because it was unanticipated, it makes sense to apply it as a credit toward next year’s premiums to reduce the amount they need to worry about next year.
Vote: (3-0).

Accept Donation
Old Home Day
Motion: by Mike Kaminski, seconded by Bob Martel to accept per RSA 31:95-b III (b) Old Home Day Vendor donations in the amount of $300 to be credited to the Old Home Day operating budget to help defray expenses for this year’s event.
Discussion: Line: if in the event they do not spend the full amount, the balance will lapse to the general fund.
Vote: (3-0).

Wreaths Across Dunbarton
Motion: by Mike Kaminski, seconded by Bob Martel to accept per RSA 31:95-b III (b) a donation of $175 to Wreaths Across Dunbarton.
Discussion: none.
Vote: (3-0).
Mailbox Items

Mike Kaminski shared the following items of correspondence received over the past week:

- Letter to the Board of Assessors from the attorney representing them in the utility appeals case requesting permission from the town for the attorney to speak on their behalf as part of a group of towns involved in the case. Two of the members of the Board of Assessors are in agreement.
  
  ➢ BoS was in consensus to support the Board of Assessors in their approval.

- Email regarding dog licensing from Chief Sklut: they only have 5 unregistered dogs left from the list of 159 they started with. They reached out to everyone on the list either by phone or by letter. Mike Kaminski offered kudos to the PD and the Town Clerk for their work on this.

- Old Home Day will be held on August 17th.

- Communication regarding the DOT Block grant. Dunbarton will be receiving a bit more than they did last year.

- Notification regarding an upcoming opioid education and awareness event along with Narcan training on September 15th at 6:30 p.m.

- BoS signed off on pole replacements as designated by Eversource.

- Email from Fred Mullen regarding a meeting about perambulating.

- Email from Woody regarding trashcans for Old Home Day and the new truck.

- Installation of the Solar project has begun.

- BoS signed some leave approvals for Line Comeau.

- Line Comeau met with the CPA. They have reconciled the budget through June, but found an error in the June report, so is holding off on Junes until corrected. Mike Kaminski
deferred discussion on the budget reconciliations until the next meeting.

- August 21st workshop meeting reminder. Line Comeau provided copies of the Town Personnel and Procedures manual.

PUBLIC COMMENT

Chief Sklut mentioned some minor work that needs to be done on some of the doors at the police department. Dave Nault asked him to compile a list of repairs for the Town Administrator so she can pass it along to the person that has been doing some general maintenance work around town.

BOARD MEMBER ISSUES

Dave Nault spoke with Jeff Trexler regarding the town hall. He has not yet come up with an accurate solution because of structure complications. He is working on a solution to work with the structure that is already there, some of which has twisted and warped with age. Mike Kaminski thanks Jeff Trexler for the work he has put in on this.

Bob Martel met with Woody and spoke to him regarding fencing around the dumpsters. Dave Nault brought in a couple of suggestions of a rail/fence system to try and get some pricing on. He wants to make sure they aren’t too tall, but tall enough to provide enough protection to help the town avoid liability. Bob Martel feels that there is another area near the Swap Shop that they should install some fencing as well in the future.

Bob Martel spoke to Road Agent Jeff Crosby about the stop sign on Tenney Hill Road. Hoping this will be rectified soon.

Bob Martel expressed his frustration over the fact that the contractor that installed the library roof still hasn’t responded about inspecting the slate roofing at the library. Mary said she can install some signs warning of the potential hazard. Line Comeau did pursue an email to the contractor today with follow-up and is awaiting a response. The Board was in consensus to put up caution signs until the roof could be inspected.

The BoS took a recess at 7:45 p.m. to allow the room to clear for nonpublic session.

Motion: by Mike Kaminski, seconded by Bob Martel, to enter into nonpublic session per RSA 91:A-3 II (c).

By roll-call vote:


The BoS entered nonpublic session at 7:48 p.m.
The BoS reentered public session at 8:07 p.m.

Motion: by Dave Nault, seconded by Bob Martel, to seal minutes from nonpublic session.

Discussion: none.

Vote: (3-0).

ADJOURNMENT

Motion: by Dave Nault, seconded by Mike Kaminski to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:09 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman