Dunbarton Board of Selectmen
Meeting Minutes
July 25, 2019
Special Start time: 6:30 p.m.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 25th at 6:30 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 6:31 p.m.

Motion: by Mike Kaminski, seconded by Dave Nault, to enter into nonpublic session per RSA 91:A-3 II (c).

By roll-call vote:


BoS entered nonpublic session at 6:31 p.m.
BoS reentered public session at 7:02 p.m.

Board members present:

Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:

Line Comeau, Town Administrator
Jennifer King, Recording Secretary

Donna Dunn and Fred Mullen were present to record the meeting for the benefit of citizens that are unable to attend.

OLD BUSINESS

Approve Minutes

Motion: by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of July 11th, 2019 as amended.

Discussion: none.

Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes (7:38 p.m.) of July 11th, 2019 as written.

Discussion: none.

Vote: (3-0).

Prospective Upgrade of Guinea Road

The Road Agent is recovering from a recent injury and has been unable to attend a site walk of the Crooker property as had been previously discussed. Line
Comeau modified the guidelines that had been established by the BoS in January for the upgrade of Everett Road into a more general version titled: ‘Class VI Road Improvements Minimum Standard.’ She then passed this along to the Road Agent for his review and modifications specific to the particular section of Guinea Road, including details of the requirements for the Lyman subdivision. A copy of this was then given to the contractor so that an estimate could be developed for the road upgrade. They are waiting to hear back from the Crookers on whether or not they wish to continue with the process based on the estimate they have received from the contractor.

**Line Comeau** asked the BoS to review the modified guidelines and determine if these would meet their idea of what they would expect from any land owner requesting a building permit requiring a road upgrade. **Dave Nault** thinks that it is a good guideline or minimum standard, but he doesn’t want them to be adopted as a hard and fast policy for all situations. He requested a language change to paragraph 3 regarding road frontage. After much discussion, the BoS decided to change paragraph 3 of ‘Class VI Road Improvements Minimum Standard’ to read as follows:

> In the event there is a lot developed along the class VI roadway, there must be at a minimum, improvements **from the nearest class V or better highway up to and including the frontage required in the zoning district in which the parcel for development is located.** Placement and size of the turnaround to be determined by the Road Agent.

**Line Comeau** will forward a copy of the minimum standards including these revisions to the Crookers.

**PUBLIC COMMENT**

None.

**TOWN BUSINESS**

**Mailbox Items**

**Mike Kaminski** shared the following items of correspondence received over the past week:

- An email from a concerned citizen regarding the **Town’s future** solar panels.
- Notification that the solar panel installation is to be performed on July 29th.
- Letter from General Court concerning the budget (sent in opposition to the Governor’s opinion).
- Update from Transfer Station: the damaged compactor has been fixed.

Transfer Station Manager Woody Bowne did a good job keeping things up and running. They have hired one employee and the volunteer that wants to fill in at the Recycling Center will be meeting with a Selectman, the
Town Administrator and Transfer Station Supervisor Woody Bowne before starting work.

- Update from Planning/Zoning/Building Department.
- Notice of Decision regarding a lot line adjustment from the Planning Department.
- Advisory from NH Fish & Game pertaining to bears that they have asked the town to place on their website. The Board was in consensus to put the information on the Town’s website.
- One quote was received for the work on the walls and fencing at the Transfer Station. Dave Nault stated that he would like to meet with Woody Bowne to review what is needed. Mike Kaminski added that that they need to receive more quotes for this project.
- Communication from the Historical Society regarding the applicants for the Boston Post Cane and the Society’s recommendation. The Board was in consensus to go with the recommendation of the Historical Society for the oldest citizen in Dunbarton and to send a letter to inform them of this honor.
- Letter from the USDA regarding voting in county elections on matters involving farms.

PUBLIC COMMENT

Fred Mullen: regarding the fences along the concrete at the transfer station (surrounding the large dumpsters). He feels that a 6-foot fence is too high, noting that fences around swimming pools have a requirement of 4 feet. Dave Nault agreed, saying that the concrete part is a foot tall, so maybe only a 3-foot fence would be needed on top of that.

BOARD MEMBER ISSUES

Mike Kaminski suggested a work session be held in August to review the town policy manual and health insurance premiums. The BoS decided to hold their work session at the Town Offices on August 21st at 2pm. These work sessions are open to the public.

Dave Nault attended the Kuncanowet Town Forest meeting. The maintenance of the Fogg field and the spraying of the barn foundation were reviewed. The BoS and the KTFCA thanked the Dunn’s for their donation. Donna Dunn stated that a tentative date for spraying is the 29th. Dave Nault said that this is the 30th year of the Town Forest and they are going to have a display on Old Home Day regarding its history.

Mr. Nault said that he also attended the Town Hall Restoration meeting. The Town Hall was open for a half hour before the meeting started in order to see what the structure currently looks like. They are contacting the architect to get some drawings started. They will also have a tent on Old Home Day providing information. They would like permission from the BoS to have the vestibule open
(not the restrooms) to provide more information as well as offering a tour of the structure to the public. **Bob Martel** doesn’t have a problem with that, as long as the tours are done in small groups. Line Comeau will contact Margaret Watkins and John Stevens to let them know that permission had been granted to use the vestibule on that day.

**Dave Nault** said that he had mentioned at the meeting that they were thinking of using some of the maintenance budget next year to fix the stairs in the front of the building that are crumbling. Margaret Watkins said that she was considering applying for an L-Chip grant to help with some of the cost because it is a structural issue.

**Bob Martel** wanted to know if Paul Modzeleski had been back to inspect the possible loose slate on the roof. **Line Comeau** answered that he was here very briefly but has not been up on a lift to inspect the area. **Mr. Martel** stressed the fact that he really wants this completed prior to Old Home Day because of safety concerns.

**Mike Kaminski** inquired about the status of the speed limit sign installation on Tenney Hill Road. **Line Comeau** replied that they were ordered and will be installed as schedules allow.

**Mike Kaminski** noted that Chief Sklut is out of town attending to a family matter and that Sgt. Chris Remillard is handling the Chief’s duties during his absence.

ADJOURNMENT

**Motion:** by Dave Nault, seconded by Mike Kaminski to adjourn the meeting.

**Vote:** (3-0).

The BoS adjourned at 8:00 p.m.

Respectfully Submitted,

______________________________
Jennifer King, Recording Secretary

______________________________
Mike Kaminski, Chair

______________________________
Dave Nault, Selectman

______________________________
Bob Martel, Selectman