A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 11\textsuperscript{th} at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:02 p.m.

**Board members present:**
- Mike Kaminski, Chair
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Sgt. Christopher Remillard, Dunbarton Police Department

**Members of the public present:**
- Brian Pike, 2 Twist Hill Road

**OLD BUSINESS**

**Approve Minutes**

*Motion:* by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of June 27\textsuperscript{th}, 2019 as amended.

*Discussion:* none.

*Vote:* (3-0).

*Motion:* by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes of June 27\textsuperscript{th} as written.

*Discussion:* none.

*Vote:* (3-0).

**PUBLIC COMMENT**

*Brian Pike* noted some safety concerns regarding a tree that is near the edge of his property line on Twist Hill Road that is in the town’s right-of-way. The tree is dying and branches are falling off into the roadway. He is hoping that the town will be able to take care of it before it becomes more of a hazard.

- The BoS was in consensus to send the Road Agent out to address the problem.
NEW BUSINESS

Accept Donation

**Motion:** by Dave Nault, seconded by Bob Martel to accept a donation per RSA 31:95-b III (b) in the amount of $1,155.60 from Donna and Andy Dunn to purchase TruGreen chemical application(s) to manage the overgrowth on the foundation in the Fogg field (previously approved by KTFCA members).

**Discussion:** none.

**Vote:** (3-0).

This money is to be deposited in the Kuncanowet Town Forest account to be spent on each application.

The BoS thanks the Dunn’s for their generous donation.

**Brian Pike** asked if any herbicidal treatment will be done by a licensed company. **Mike Kaminski** confirmed that TruGreen will be performing the chemical application and they are licensed.

Accept Grant

**Motion:** by Mike Kaminski, seconded by Dave Nault to accept a grant per RSA 31:95-b III (b) from in the amount of $3,504.98 for the First Responders-Comprehensive Addiction & Recovery Act (FR-CARA).

**Discussion:** Sgt. Remillard said that the grant was received last year, and they are still in that grant cycle. This grant has allowed them to increase first responder training in opiate overdose response, teach CPR and provide nasal Narcan kits, certify one of their officers (Jason Patten) as a recovery coach, and reach out to families in town that are struggling with addiction in an effort to offer support and resources.

**Vote:** (3-0).

Review of Quarterly Expenses and Revenues

**Line Comeau** presented the BoS with the quarterly expense and revenue reports. She said that the budget is in good shape on both sides, and they are right around where they should be with the budget at this point in the year, noting that some departments don’t expend their funds until later in the year. **Mike Kaminski** would like to review the numbers and address any questions at the next meeting. **Dave Nault** asked about the additional money that they were supposed to be receiving from the state. **Bob Martel** said that they received a letter from the Governor stating that the money they were going to get was included in the new budget that was vetoed. **Mike Kaminski** added that they should receive an update on this in October, but this is nothing they should plan on. Dave appreciates the quarterly budget updates

TOWN BUSINESS

Mailbox Items

**Mike Kaminski** shared the following items of correspondence received over the past week:
• Monthly reconciliations for first 3 months of the year. Mike Kaminski recommended reviewing the reconciliation and return to the next meeting with any possible questions.
• Letter from Governor, regarding particulars on the State Budget.
• Update on Transfer Station bathroom renovations: the contractor that was going to perform the renovations is now unable to do so. They have received a quote from someone else who has performed repair work for the town in the past (library door repair). The total quote was competitive but a bit higher than the original due to the suggestion of a different type of flooring, as the vinyl plank flooring in the original quote would not hold up well with the temperature fluctuations in that area. The bidder recommended a tile flooring obtained at a discount or deckover paint, which would provide a textured non-slip surface.
  ➢ The BoS was in consensus to accept the new quote for the Transfer Station bathroom renovation work including using deckover paint as a floor covering for a total of $3,355, of which $2,423.54 is encumbered from last year’s budget.

Line Comeau added that she also asked this person to address some items around the town office that had been discussed at the joint-loss meeting, including a door that has been sticking, adjusting the door closers, as well as the installation of a handrail for the basement stairs and leveling the concrete on the floor at the fire department. Dave Nault doesn’t see a problem with this, it’s important to keep up on the joint-loss items.

• Transfer Station Update: there was a failure in a trash compactor on Wednesday that they are working on fixing. Dave Nault said that they are bringing in a few additional dumpsters they can swap out as needed in the meantime. Mike Kaminski stated that he is very pleased with the continued communication on this and other issues or news from Transfer Station Supervisor Patrick “Woody” Bowne. Line Comeau added that the public has commented on the improved appearance and cleanliness of the transfer station.

• Bulletin from Concord with a request to put up some banners in town. The Board was in consensus that it was nice of them to invite them, but it’s not something the town needs to get involved with because it really doesn’t have anything to do with them.
Monthly Building Department Report: Mike Kaminski said that he wants to make sure that they are appropriately responding to the items presented in this report that they requested from the Building/Planning Department. They need to remember that these items are for information only and usually involve issues that are still a work-in-progress that haven’t risen to a level requiring their involvement. Any issues that they need to respond to as a Board will come to them through Line as Town Manager. Line Comeau added that this is the first team in that department that has provided this much communication to the BoS.

PUBLIC COMMENT

Brian Pike thinks the grant for the opioid issue is wonderful, and he is glad that the town received it. Mike Kaminski praised the hard work of Sgt. Remillard in applying for many of the grants received by the Police Department.

Sgt. Remillard said the Concord Monitor is printing a story about the portable speed sign. A reporter was driving through town, spotted it, and called the PD with questions.

BOARD MEMBER ISSUES

Dave Nault said that he will follow up with Jeff Trexler on the engineering of the 2nd floor structure of the library.

Bob Martel asked Line Comeau to again reach out to Paul Modzeleski regarding using a lift to check the slate on the roof of the library to determine why pieces of slate were found on the ground near the library that were not there before. He has a lot of safety concerns, especially with public events such as Old Home Day approaching. Mr. Martel is not at all happy with the service they have received from Mr. Modzeleski. They were told that he would do it the week after July 4th. They are now nearing the end of that week and he has not done what he said he would do. If the town is sued due to injuries from falling slate, it will come back on him as the contractor also.

Bob Martel also would like to find out if Road Agent Jeff Crosby has received the speed limit signs for Tenney Hill Road and when they will be put up. He has been hearing from people on the matter. Sgt. Remillard suggested they place the portable speed sign there for a few weeks as well.

Mike Kaminski asked for an update regarding possible road improvements on a section of Guinea Road pertaining to building permit issuance. Line Comeau stated that the property owner is still giving consideration to the costs of the required road upgrades. She did speak with him on Monday, suggested a couple of road builders or contractors and told him that when he is ready to proceed with obtaining a quote, she can help to facilitate a site walk between all necessary parties.
Bob Martel said that he would like to meet with the person that Woody Bowne mentioned is looking to do some volunteer work at the recycling center at the Transfer Station. They don’t know a lot about this person, and don’t have a name at this point, so he would just like to meet the person before they begin working there.

The BoS took a brief recess to allow the room to clear so that they may enter nonpublic session.

Motion: by Mike Kaminski, seconded by Bob Martel, to enter into nonpublic session per RSA 91:A-3 II (c).

By roll-call vote:


The BoS entered nonpublic session at 7:38 p.m.
The BoS reentered public session at 7:51 p.m.

Dave Nault reviewed the information regarding the David Stilson property that was included in the update from the Building Department. He would like to look into this a little more to verify that the project is following the stipulations outlined by the Zoning Board as conditions of approval. Dave also stated that he was concerned with holding up building permits because of a truss design not having the engineered stamp, and if it was necessary to enforce to ensure that a project is moving along and not being stalled unnecessarily.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 7:58 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary

Mike Kaminski, Chair

Dave Nault, Selectman

Bob Martel, Selectman