Dunbarton Board of Selectmen  
Meeting Minutes  
June 13, 2019  
7 p.m.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, June 13th at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:03 p.m.

**Board members present:**
- Mike Kaminski, Chair
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Sgt. Christopher Remillard, Dunbarton PD
- Chief Dan Sklut, Dunbarton PD
- Jeff Crosby, Road Agent
- Patrick “Woody” Bowne, Transfer Station Supervisor

**Members of the public present:**
- Donna Dunn
- Danny VanKalken
- John Stevens

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

**OLD BUSINESS**  
**Approve Minutes**

**Motion:** by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of May 30th, 2019 as amended.

**Discussion:** none.

**Vote:** (2-0-1 Kaminski abstained).

**Motion:** by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes (7:52 p.m.) of May 30th, 2019 as written.

**Discussion:** none.

**Vote:** (2-0-1 Kaminski abstained).

**PUBLIC COMMENT**
Leo Martel asked about the status of the work needing to be done on the bandstand. Line reached out to the person that did the most recent repairs on the bandstand, and he is interested in providing a quote for this work as well.

Danny VanKalken started a wood bank years ago at the transfer station a couple of years ago in memory of Jim Stone. Although it was well-intentioned, it appears that the wood is now in the way. He does have the equipment to cut and remove the larger pieces, but he would like to contact anyone else that helped create the wood bank to see if they would like any of it. Mike Kaminski agreed that the wood is getting old and it will soon be unusable if they don’t get it taken care of. John Stevens said that it had also been suggested that it be put on the town website so that people know that it is available. Mike Kaminski said that they will revisit the topic a bit later in the meeting.

Donna Dunn said that it took 6 manhours to clean the mold and mildew off of the deck of the bandstand, noting that the fact that there were not a lot of pine needles from the Christmas tree this year definitely helped. They also cleaned away a lot of the cobwebs, but they have not checked the trap near the ceiling.

NEW BUSINESS
Accept Grant

Motion: by Dave Nault, seconded by Mike Kaminski to accept a NH Fish & Game OHRV grant per RSA 31:95-b III (b) in the amount of $1,080.00 to be used for additional police patrolling of the OHRV park.

Discussion: Sgt. Remillard said that this provides money to cover extra patrol details at the OHRV park to help them to increase their presence there during the summer.

Vote: (3-0). Mike Kaminski BoS signed their acceptance of the grant.

Culvert on Gorham Pond Road

Donna Dunn updated the BoS on the problem she is having with the culvert near her property on Gorham Pond Road. All of the sand that is put down on the roadways in the winter washes down into the culvert, causing problems with drainage on her property. She usually clears the culvert herself, which, due to the overgrowth of vegetation, is getting more difficult and expensive.

Jeff Crosby said that there is a well near the upper side of the culvert that makes it difficult to get the necessary equipment into the area. Mike Kaminski added that they need to soften the slope above the culvert and remove some of the rocks so they can get equipment in there to clear the culvert area. When they eventually have a catastrophic failure of the culvert, they can replace the steel culvert with one of concrete. Another option in the more distant future is for the culvert to be replaced the next time the road is repaved. Ms. Dunn said that she doesn’t care what they need to do to the area around the culvert to fix the problem, she just really needs it cleared.
Moment of Remembrance
A moment of silence was held for Marion Crosby who recently passed away. She was the holder of the Boston Post Cane which will be passed on to the next oldest resident of the town. Donna Dunn stated for the public that Marion was very instrumental in categorizing the Hadley Tucker collection. She had volunteered many hours to the town to make that happen.

Code Enforcement
A letter was received regarding use of a camper. They did receive a letter drafted by the town’s new legal counsel for BoS to sign. Mike Kaminski noted that he is very happy with the attorney’s responses so far. Dave Nault would like to take a little more time to review the situation.

Crooker Property
Dave Nault said that he is also very happy with the representation they have received from the new legal counsel for the town, referring to advice received regarding the Crooker property. Mike Kaminski agreed, adding that they made a site visit as well. Mr. Nault would like to do a little more research into a couple of RSAs that pertain to the amount of time a town maintains a class V or VI road. There is a portion of the road that they have been maintaining that they likely should not have been, which may have an impact on the outcome as far as the town’s responsibilities.

TOWN BUSINESS
Mailbox Items
Mike Kaminski shared the following items of correspondence received over the past week:

- Employee leave request forms (BoS signed).
- Email from Woody Bowne regarding setting up the ability to accept credit card payments from residents for disposal fees. Mr. Bowne said that he had spoken with another town that uses a program called Municipay that seems to work well and appears to be easy to use, adding that it would reduce the necessity to keep large quantities of cash on hand. Dave Nault likes this idea, and thinks it should be pretty user-friendly.
  ➢ The BoS was in consensus to pursue this with the town treasurer.

  o Dave Nault asked a follow-up question about the status of the touch up painting needed at the transfer station. Line Comeau said that she had contacted the person that did the
initial job, but they have not followed up as of yet. She will reach out to them again.

- **Woody Bowne** said that the new truck is in NH. The dealership is getting the paperwork together and it will be ready to pick up on Tuesday. Because it is under the state contract, they can pick it up and the town will have 30 days to pay.

- Solar panels are getting ready to be installed in the fall. Some trees have been identified for removal. They met with the Town Forest Committee who approved the request to move the trees. They have 6 potential bidders for tree removal, and have heard back from 4. **Line Comeau** said that the 4 she has spoken to are all available to do the work within a 2-week period. **Dave** asked if they will be chipping the material or if they will haul it away. Woody said the bidders have all different ways of doing it. **Mr. Bowne** would also like to get rid of the compost pile and make sure that the area is level and clear. Woody has the money in his budget for this work.

  **Motion:** by **Dave Nault**, seconded by **Mike Kaminski** to accept the bid from Steve Voydatch of Dunbarton in the amount of $4,500, contingent upon proof of liability insurance.

  **Vote:** (3-0).

- Notice about the library’s summer reading program.
- SB 306: nothing new at this point.
- Correspondence from Building Inspector Mike Cumings regarding a Building Inspector vacancy in New Boston that he would like to pursue. **Dave Nault** said that he is aware that New Boston is having some issues with their building inspector position, but it is not something that he is in favor of becoming involved with as a mutual aid situation. **Bob Martel** suggested that they have Mike Cumings come in to discuss the situation and explain what he feels the advantages would be. **Mike Kaminski** stated that the Board is not against him searching out work for other towns, but to do so on his own.

- Worker’s comp information.

**Wood Bank**  
**Mike Kaminski** said that he does not want the town to have to pay to get rid of the wood, so he would like to get this advertised rather aggressively over the next few days in an effort to get the wood cleared out. **Jeff Crosby** doesn’t feel that the quantity of wood is that large and can be moved if need be. **Mike Kaminski** said they will advertise it on the town
website. Wood will be available to town residents on a first-come, first-served basis beginning Saturday, June 15th.

PUBLIC COMMENT

Woody Bowne said they will be closing the burn pit for maintenance on Tuesday, June 18th (weather-depending).

Chief Sklut said that the FBI offers professional development classes. There are a total of 3. Sgt. Chris Remillard has attended all 3 and received a certificate.

In March, it was brought to the attention of the police department that one of their part-timers went over the 34 ½ hour cap for part-time employees. Chief Sklut took a look at how many people have exceeded the cap and the circumstances of each, because he was curious as to what the consequences of this are. He compiled their conclusions and recommendations into a letter to the BoS, including a proposed amendment to the personnel plan stating that a part-time person working in excess of the part-time cap is not eligible for full-time benefits. Line Comeau added that it is sometimes necessary for part-timers to fill in for employees that are out on medical leave. The NH Dept. of Labor said that because it is a temporary situation, it is not a problem for them to work over the cap in those circumstances.

Donna Dunn suggested adding a sign stating “FREE” to the wood pile bank so people see it while they are there.

Jeff Crosby said to keep in mind the maintenance that is going to need to occur around the solar panel area. Mr. Crosby also said that he is also glad to see the money being received from Fish & Game. It was not an area that was wanted by the town as this was something given them by the state to draw in tourists. It is a cost on their time and resources, so it’s nice to see that they are getting something for it.

BOARD MEMBER ISSUES

Mike Kaminski noted a new apron on piece of roadwork in town.

Mike Kaminski said that they town currently has $660 in escrow that needs be returned to Ashley and Justin Rioux.

➢ BoS was in consensus to return the money to the Riouxs.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:17 p.m.

Respectfully Submitted,
Jennifer King, Recording Secretary

Mike Kaminski, Chair

Dave Nault, Selectman

Bob Martel, Selectman