A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, May 30th at 7:00 p.m. at the Dunbarton Town Offices.

Dave Nault called the meeting to order at 7:00 p.m.

**Board members present:**
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Mike Kaminski was not present

**Town Officials and others present:**
Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Jeff Crosby, Road Agent

**Members of the public present:**
Fred Mullen

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of May 16th, 2019 as amended.

**Discussion:** none.

**Vote:** (2-0).

**Motion:** by Bob Martel, seconded by Dave Nault to approve the nonpublic meeting minutes (8:05 p.m.) of May 16th, 2019 as written.

**Discussion:** none.

**Vote:** (2-0).

**Motion:** by Bob Martel, seconded by Dave Nault to approve the nonpublic meeting minutes (8:14 p.m.) of May 16th, 2019 as written.

**Discussion:** none.

**Vote:** (2-0).

**PUBLIC COMMENT**
Jeff Crosby and Fred Mullen attended the meeting on behalf of the Town Forest Committee. They received information related to the town solar project and understand that their approval is being requested for the removal of some trees around the site where the solar arrays will be installed. However, they do not meet for another couple of months, so they would need to call a special meeting. They do not mind doing so, but they thought they would reach out to the BoS to see if they were interested in participating to ensure that everyone is on the same page. Fred Mullen said that they still need to talk to the other committee members to determine a date. Line Comeau noted that the Transfer Station is open on Wednesday evenings and suggested they try to see if everyone could meet next Wednesday night, June 5th at 6pm.

Dave Nault mentioned that the purchase of a replacement maple tree for the side of the town hall had been discussed and wanted to know if that was something the Town Forest Committee would want to talk about at their next meeting.

NEW BUSINESS
Accept Donation

Motion: by Bob Martel, seconded by Dave Nault to accept revenue per RSA 31:95-b III (b) in the amount of $306.00 received from the sale of miscellaneous inventory of the Police Department in the recent state auction.

Discussion: none.

Vote: (2-0).

Road Upgrade

Mr. and Mrs. David and Carol Crooker would like to request the upgrade of a section of Guinea Road so that they may obtain a building permit to build a residential home on Lot E4-02-05. The property is on a class VI road. Dave Nault noted that the town has a policy that once you are beyond 300 feet from a class V road, then some road upgrades need to be done. A copy of this policy was sent to the Crookers, but it was never received. Mr. Nault acknowledged that there are some residential properties that are beyond that 300-foot requirement, but those were built before the policy was enacted. There are also some properties in nearby towns that are further than that 300-foot requirement in which the property owners signed a waiver relieving the town of any liability related to the upkeep and maintenance of the road. Mr. Nault feels that once they determine the point at which responsibility for maintenance transfers from the town to the property owners, they will need to consult with their town attorney to determine the best way to approach this. A copy of the Town’s Class VI road policy was given to Mr. Crooker in hand.

David Crooker stated that his intentions were to ensure that upgrades were made to the road so that it meets the specifications required to be accessible by the fire and police departments. He does not have the necessary equipment to be able to maintain the road.
General discussion occurred regarding road frontages and the history of the road. **Dave Nault** explained that upgrades to the road before the Crookers property had been approved by prior Select Boards, but they had not been done because the properties/subdivisions were never developed. The town had been maintaining the road to an area beyond their responsibility. Because they have done so for a long time, that is one of the things they need the town attorney to look at. **David Crooker** said the he bought the property many years ago and is ready to build a home and move to the area. There will be some serious costs involved, so he wants to make sure it is a viable project before they get started. **Dave Nault** said that they don’t want to discourage them from using the land, there are just a lot of steps involved that need to be followed to allow someone to build that far down on a class VI road. **Dave Nault** would like to forward the information to their town attorney to examine and give them advice on the best way to proceed with this. They don’t want to be overly stringent with them, but they need to protect the town’s interests as well.

**TOWN BUSINESS**

**Accept Grants**  
**Motion:** by Bob Martel, seconded by Dave Nault to accept grants from the State of NH Department of Safety (Homeland Security) to reprogram the Fire, EMS and Police radios. This will be at no cost to the town.  
Discussion: none.  
Vote: (2-0).

**Mailbox Items**  
**Dave Nault** shared the following items of correspondence received over the past week:

- Notice from Eversource regarding a rate increase.

- The town of Northwood had an opening for a transfer station attendant at a rate of $9.99 to $15.10 per hour. Based on this information, it would appear that the town of Dunbarton offers their part-timers a rate on the higher side of that range.

- The Bow Youth Football Program seeks approval to put signs up outside the town offices. They will only be up for about 15 days.

- Building and Zoning updates:  
  Report from the Building Inspector. One new **house** permit has been issued.

- The 2020 Census is looking for people to fill temporary jobs, and they would like to place signs around town. Bob Martel thought they already
said they didn’t want the town to advertise for it, but they could maybe put a smaller sign on the board and see if they can be put up at businesses around town. The BoS is ok with placing it on Hot Topics as well.

PUBLIC COMMENT

Fred Mullen said that a Perambulation Boundary Survey was conducted, but they haven’t heard anything regarding the results. Line will send out a letter to the Bow Selectmen to coordinate a survey.

Leo Martel said that he attended Arts on the Common and assisted in cleaning up afterward. While over by the bandstand, he noticed multiple problems/hazards that need to be fixed: one of the columns (non-structural) is cracked, and the electrical outlets need to be looked at. He was under the impression that money was received to fix the bandstand, and it still looks pretty bad. The 3 columns that they did replace have held up well. His main concern is with the electrical outlets, and he feels they should be looked at before someone gets hurt.

Dave Nault suggested they have the reach out to the contractor that is fixing the roof of the safety complex and see if he will take a look at the bandstand as well. Bob Martel said that Line has a couple of contacts that she can reach out to get quotes. Leo Martel commented that this was why the town assumed responsibility for the maintenance of the bandstand, because it is easier for them to reach contractors.

Leo Martel said that no one told Jeff Crosby that they were only going to change the speed limit on Tenney Hill Road, and he was getting ready to order the signs for the other small roads in town. Line Comeau said that she herself informed Mr. Crosby about that decision.

Dave Nault said they had a carpenter send over a quote to fix the roof of the Safety Complex. The problem area is where the old section of the fire department meets up with the new section. They have located the area and determined the needed repairs. They will have to remove the metal roofing, treat the area, replace the metal roofing and add flashing, and then repair the drywall. Repair metal roof with flashing, add treatment. $2,875.

Motion: by Bob Martel, seconded by Dave Nault, to approve the quote from Gosselin Carpentry to repair the Safety Complex roof in the amount of $2,875.

Discussion: none.

Vote: (2-0).

BOARD MEMBER ISSUES

Motion: by Bob Martel, seconded by Dave Nault to enter nonpublic session per RSA 91:A-3 II (d) at the request of the town Tax Collector at 7:48 p.m.

By roll-call vote:

A brief recess was taken to allow the room to clear for nonpublic session.

The BoS entered into nonpublic session at 7:52 p.m.
The BoS reentered public session at 8:01 p.m.

**Motion:** by Dave Nault, seconded by Bob Martel to give the town tax collector an additional week to collect tax on a property prior to deeding and taking a property.

**Vote:** (2-0).

**ADJOURNMENT**

**Motion:** by Bob Martel, seconded by Dave Nault to adjourn the meeting.

**Vote:** (2-0).

The BoS adjourned at 8:03 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

_________________________________
Dave Nault, Selectman

_________________________________
Bob Martel, Selectman