Dunbarton Board of Selectmen  
Meeting Minutes  
May 16, 2019  
7 p.m.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, May 16th at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

Board members present:
   Mike Kaminski, Chairman  
   Dave Nault, Selectman  
   Robert “Bob” Martel, Selectman

Town Officials and others present:
   Line Comeau, Town Administrator  
   Jennifer King, Recording Secretary  
   Dan Sklut, Chief of Police  
   Linda Landry, Town Clerk

Members of the public present:
   Nate Naris  
   Dana Lavoie

Don Larsen was present recording the meeting for the benefit of the citizens who could not attend.

OLD BUSINESS

Approve Minutes  
Motion: by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of May 2nd, 2019 as amended.  
Discussion: none.  
Vote: (3-0).

PUBLIC COMMENT

Nate Naris approached the BoS to get some clarification regarding some communication received from the town regarding being hired as a town employee. Mr. Naris is looking to obtain his Commercial Driver’s License (CDL) and was of the understanding that one way to do that would be to haul trash for the town on a part-time basis. He was also of the understanding that he could use a town truck for the driving test. He is not necessarily looking to become a town employee and significantly increase his workload.

Mike Kaminski stated that much of this stems from a misunderstanding. They are looking for someone to do some trash hauling and perhaps fill in for Woody during his
off time. **Line Comeau** said that she had reached out to Mr. Naris because she received an email from Transfer Station Supervisor Patrick “Woody” Bowne stating that he was scheduling a CDL test for him. She wanted to be proactive and make sure things were covered as far as getting him under the umbrella of the town. In order for him to drive a town truck, including for the licensing process, he needs to be hired on as a town employee. It is a liability issue for the town.

**Mr. Naris** stated that he was interested in obtaining his CDL to do snowplowing for the town in his own vehicle. Woody said that he has a garbage truck that he can take the test with, as he cannot currently use his own vehicle. **Mr. Kaminski** said they don’t contract with independent contractors for road maintenance and apologized for the miscommunication. **Bob Martel** added that if they sent him to take the test in the town truck, and something happened to the truck, his non-employee status would be a way for the insurance company to deny the claim.

**Mr. Naris** wondered if he could become a town employee ‘at will’. **Dave Nault** replied that it would be somewhat of an on-call/part-time position as they are looking for someone to fill in on Woody’s off days. He would have to be sent for a physical and get set up with the orientation paperwork. The physical would be separate from the one required for the CDL. **Mr. Kaminski** explained that he would still have to go through the hiring process through this Board even before any decision to hire is official. The BoS told Mr. Naris that he could take some time and let them know how he would like to proceed.

**Don Larsen** thanked the Police Department for helping with traffic control for Arts on the Common. Overall turnout was great despite the colder weather on Sunday, and $56,000 was collected over the weekend in Vendors sales. They also collected $16,700 for the Town Hall Restoration project (before expenses). Mr. Larsen also presented a copy of the invoice for the portable toilets.

**Linda Landry** told the BoS that the state issued them 2 Lexmark printers 10 years ago for the printing of registrations. The state will be discontinuing the servicing of the machines at the end of June. They have the option to keep the printers at no cost, but the town would be assuming the responsibility for their maintenance. The state has given them other options to look into, but she has not been able to check into them as of yet. Line asked for the information on the printers and she will check into what they need for maintenance/servicing.

➢ The BoS was in consensus to keep the printers and assume maintenance responsibility.

**Ms. Landry** also told the BoS that she has 300 letters being sent to dog owners reminding them that they have not relicensed their dogs yet this year.

**Dana Lavoie** provided an update regarding the solar project. **Site improvements are progressing well**, said that the solar project is progressing well. An onsite meeting was held recently between, the Building Inspector, Granite State Solar, Woody Bowne and himself. They flagged the area where the power line will run as well as where the arrays
will sit. The burn pit is staying where it is, but the compost pile needs to be moved. They also identified some of the trees that will need to be removed in order to prevent physical damage to the equipment as well as to eliminate shading. Woody will talk to Town Forest Committee for possible options for removing the trees. It doesn’t seem like a huge job, they just need to figure out how to handle it. Eversource evaluated the site and gave their ok. Installation of the system is estimated to take place the first week of July, and it goes live 7-14 days after installation. Mike Kaminski thanks them for their work on this project and they look forward to seeing it go live.

TOWN BUSINESS

Accept Donation

Motion: by Dave Nault, seconded by Bob Martel to accept a donation per RSA 31:95-b III (b) in the amount of $28.93 from fundraising by Don Larsen for Wreaths Across Dunbarton.

Discussion: none.

Vote: (3-0).

Building Inspector Report

Mike Kaminski said that Mike Cumings included information on the solar project in his report.

Dave Nault mentioned that he had asked Donna White to research other towns with older buildings comparable to the Town Hall building, currently being used to find out what their process was for obtaining the grandfathered use. He will be taking a ride around to these towns to see how they use their buildings (methods of egress, limitations, etc.) and see what feedback he can get.

Mr. Nault also noted that Jeff Trexler is looking at the library roof issue.

SB306

Mike Kaminski said that information regarding SB306 was brought to the town’s attention. He explained that this bill would allow people that receive a decision from a municipal planning or zoning board that they don’t agree with to appeal to a 3-person committee that can overturn any planning or zoning decision. He feels that it usurps the power of the local planning and zoning boards and he has asked Line to see what the NHMA is doing in response to this. If it comes down to talking to their state senator about this, they may do so.

Guinea Road Property

The Conservation Commission has sent the owners of a property on Guinea Road a letter stating that they are interested in purchasing their property or an easement on the property.

Speed Limit on Class V Dirt Roads
Mike Kaminski shared that Police Chief Dan Sklut as well as Road Agent Jeff Crosby are in favor of setting the speed limit on all dirt roads in town at 25 mph. Mr. Crosby said that he has the money in the budget to purchase and install the signs. Bob Martel said that he agrees with setting that speed limit on Tenney Hill Road particularly because of the way the road narrows at the bottom, but feels that it may not be necessary on other dirt roads in town because they are wider, and he doesn’t feel that the people on those other roads would be happy with that change. Dave Nault agrees that 25 mph is too slow for other roads in town and doesn’t support going town-wide with this. Mike Kaminski said the Road Agent was ok with doing this town-wide, but will take direction from the BoS.

Motion: by Bob Martel, seconded by Mike Kaminski to reduce the speed on Tenney Hill Road to 25 mph.

Discussion: none.

Vote: (3-0).

Town Office Parking Lot
Mike Kaminski said that according to Jeff Crosby, they have room for a total of 15 parking spaces, and he is willing to line all of them if needed. Dave Nault doesn’t feel they need to line the whole thing, but perhaps just the handicapped parking and the ends of the parking lot. Bob Martel thinks they should also line the spots behind the building where the employees normally park. Line Comeau also felt that would be helpful as they sometimes have trouble finding parking. Chief Sklut pointed out that if they line the whole lot, they will be able to fit more cars in.

➢ The BoS is in consensus to line the handicapped areas, and the edges of the parking lot as well as the employee spaces in back of the building.

Mailbox Items
Mike Kaminski shared the following items of correspondence received over the past week:

• Proposal by a resident to move the town offices to the Town Hall building and to move the library to the current town office building.

• Emails from Woody Bowne regarding hiring actions, pay raises and Saturday hours. Mr. Kaminski said that he told Woody that Line has approved overtime because they are short-staffed. He would also like to see if they can have a volunteer come in one day a week to help out at the transfer station. Dave Nault doesn’t feel entirely comfortable with that, noting the liability involved. Bob Martel said they have used volunteers
there before. There are less stringent requirements. If they aren’t baling or using other equipment, it may not be a problem.

- Bob provided information regarding salaries for private sector. They are competitive with the private sector as well as other towns.
- Touch-A-Truck will be held on June 26\(^{th}\) at the town offices.
- HealthTrust sent a notice regarding an annual update of their online information.

**Line Comeau** asked **Chief Sklut** about the solar sign. **Chief Sklut** responded that they had an issue with keeping it charged, so they took it down and they are working on resolving the problem. **Dave Nault** asked if the state is still going to provide another solar sign close to the intersection of 13 and 77. **Chief Sklut** is not sure of the state’s plans for that one at this time.

**PUBLIC COMMENT**

**Chief Sklut** found a grant that will pay to program all of the police and medical radios for interoperability.

**BOARD MEMBER ISSUES**

**Bob Martel** commends Don Larsen, Enid Larsen and Pat Murphy for the set up and coordination of Arts on the Common. It was a success and the town will benefit from the money raised. He thinks they did a really good job. **Mike Kaminski** agrees that it helps the town immensely, and it also provided a lot of business for the new coffee shop.

**Mike Kaminski** said that the painting was completed at the safety complex. They will be cleaning the buildup of leaves behind the building as well.

**Dave Nault** mentioned that the mill site on Kimball Pond Road was cleaned up on May 8\(^{th}\).

**Line Comeau** shared that the tax warrant was finalized this week, and the Tax Collector is printing bills to be sent within the next couple of weeks.

**Motion:** by Mike Kaminski, seconded by Dave Nault, to enter into nonpublic session per RSA 91:A-3 II (b) at 8 p.m.


A brief recess was taken to allow the room to clear for nonpublic session.
The BoS entered into nonpublic session at 8:05 p.m.
The BoS reentered public session at 8:13 p.m.

**Motion:** by Bob Martel, seconded by Mike Kaminski, to hire Ryan Tracy and Roy Goodbread as part-time transfer station attendants. They are to be hired on at an entry-level step one rate of $12.87 per hour.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Mike Kaminski, seconded by Dave Nault to enter into nonpublic session in accordance with RSA 91:A-3 II (c)


The BoS entered into nonpublic session at 8:14 p.m.
The BoS reentered public session at 8:22 p.m.

**Motion:** by Dave Nault, seconded by Bob Martel that they use DrummondWoodsum as their town attorney for all new business going forward.

**Discussion:** none.

**Vote:** (3-0).

ADJOURNMENT

**Motion:** by Dave Nault, Bob Martel seconded by to adjourn the meeting.

**Vote:** (3-0).

The BoS adjourned at 8:23 p.m.

Respectfully Submitted,

________________________________________
Jennifer King, Recording Secretary

_____________________________________
Mike Kaminski, Chair

_____________________________________
Dave Nault, Selectman

_____________________________________
Bob Martel, Selectman