A meeting of the Dunbarton Board of Selectmen was held on Thursday, April 26th, 2018 at 7pm at the town offices.

Board members in attendance were:
Mike Kaminski, Chairman
Robert “Bob” Martel, Vice-Chairman
David Nault, Selectman
Jennifer King, Recording Secretary

Members of Boards/Committees & Town Officials in attendance were:
Line Comeau, Town Administrator

Members of the Public: none.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:03 p.m.

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Michael Kaminski stated for the public that the Board held a non-public at 6:45pm at the request of the Tax collector under RSA 91-A:3 II (c)

Motion: by Dave Nault, seconded by Bob Martel, to seal the April 26th nonpublic meeting minutes. Vote: (3-0)

OLD BUSINESS:

Approve regular meeting minutes of April 19th, 2018.
Motion: by Dave Nault, seconded by Bob Martel, to accept the April 19th, 2018 regular meeting minutes as amended. Vote (3-0).

Approve nonpublic meeting minutes of April 19th, 2018.
Motion: by Bob Martel, seconded by Dave Nault, to accept the April 19th, 2018 nonpublic meeting minutes as amended. Vote (3-0).

PUBLIC COMMENTS:

Leo Martel commented that he and the Dunbarton Historical Awareness Committee (DHAC) have been out and about and noted the ticks are out in full force.

AGENDA BUSINESS:
Grant from NH Lake Host program: we have received a Grant for $1,700 from the NH Lake Hosts. Line Comeau stated that we have participated for the past 3 or 4 years. They pay for one person to do milfoil boat inspections, and residents in the area match hours which converts to grant money. The cost for membership is $300.

Motion: by Dave Nault, seconded by Bob Martel, that they accept the $1,700 Grant from the NH Lake Hosts, as per RSA 31:95-b III (b). Vote: (3-0)

TOWN BUSINESS:

Update on Library attic repairs

Dave Nault said that he received an email from Bauen. Greg Smith, of Bauen said they’d be happy to bid on the 2nd part of the work. He forwarded them the plans and contacted Peter at Cohen Steel, so we’ll have the cost for materials and labor. He told them we were hoping to get it done before the next winter season. They said it may be toward the second half of that timeframe. He will review the numbers when he gets them back.

Mike Kaminski said that there were 2 outstanding projects: the brass door plate, installed this afternoon, and also the other door that needed the through bolts just needed a bit of WD-40 to get it working. Dave Nault said he went and tried everything and confirmed it is functioning well. The same person put a cover on the electrical box, and did a good job.

Mike Kaminski said that they still need to get the gutter adjustment/placement done. Asked Line Comeau to contact the builders about coming to make the adjustments. Dave Nault added as a note to Line that it is the enlarged gutter system, so they will know the size.

Flag Half-Staff responsibilities:

Mike Kaminski explained that Gary in the Town Clerk’s office was always the person who took care of the flag. In his absence, it was done by someone else, but he is now incarcerated. He asked whose responsibility in town is it to handle the flag duties. After some general discussion, it was decided that someone in the office could handle flag duty, and Mike Kaminski added that he lives right down the road and can come in to help with it as well.

Discuss RFP for Town Hall Library Painting

There is nothing to report on this yet. Discussion was continued to next week.

Discuss Welfare Guidelines

Line Comeau expressed concern that it has been a long time since their welfare guidelines have been reviewed. She has reached out to nearby towns to get some ideas.
on where to go with theirs. She also got copies of a sample program for the Board from NHMA. Goffstown recently adopted theirs in 2017. She is also planning on reaching out to Weare.

**Dave Nault** suggested they read this and have more to talk about next week on it. **Line Comeau** noted that if there is a lot of info, they could hold a workshop to get theirs done. **Mike Kaminski** asked if the termination notice was sent to the welfare director. **Line Comeau** answered that it has been sent, but she has not yet gotten a return receipt. As far as a replacement, she has reached out to two different individuals in the community. Both expressed interest, and would like to review a job description & guidelines to see what they will be using for tools.

After some discussion, it was decided that they will hold off on posting the position until they have a finalized job description, which Line Comeau will have before Thursday. They will also review the information Line Comeau provided from the NHMA, and have a workshop to make sure theirs is updated and compliant.

**Line Comeau** also mentioned that the filing cabinet that they cannot currently open belongs to the town. New keys have been ordered from Staples and they should be getting them soon.

**Mike Kaminski** (to Dave Nault) said he hopes that the meeting with Ken went well. **Dave Nault** replied that it did, and his questions were answered on how they schedule their inspections. He still feels the Planning Board is stretching a bit beyond their bounds, but as long as they are consistent, he is fine with it.

**PUBLIC COMMENT:** none

**MAILBOX:**

**Mike Kaminski** shared the following from the mailbox:

- Thomas Maille is resigning from the transfer station. Michael stated that the town may be looking at going through some hiring actions soon. He really feels it’s just one of those jobs that will always be a revolving door (part-time, no benefits).
- Notice of decision from planning board regarding a 2-lot line adjustment on Gorham Pond. Gorham Pond Association owns a lot adjacent to a neighbor that erected a garage that is too close and violated the setback. They worked out a deal to purchase 3 lots, and made 2 lots out of them. There was no zoning, it was a pure lot line adjustment, and all parties were happy. **Line Comeau** added that they did consult with John Trottier, so that was a big help in helping things go smoothly.
- Report received from Chris Remillard from the traffic monitoring. Intersection averaged 1,000 cars during the busiest times.
- We received a note from Patrick “Woody” Bowne that said he will implement a policy at the transfer station that they wear safety glasses when using the banding
machine. They had glasses already. Public Comment: Leo Martel pointed out that it really would make sense if they wore them all the time, as anything could happen there. Any other commercial or industrial business would require them to wear them. Bob Martel added that they also handle a lot of glass. Mike Kaminski would like to invite Woody in to talk about it. Dave Nault feels we need to change the job description before it is mandated. Line Comeau confirmed that it does state that in the job description. Dave Nault agreed they should use them all the time. He had mentioned wanting to get them good safety glasses they’ll want to wear. Discussion was held regarding safety gear. Mike Kaminski thinks they will get pushback from the transfer station manager, so he would like to have him in so they can explain their reasoning. He needs to hear it first from them in a civil Board setting. Line Comeau will invite him to the next meeting.

- Mike Kaminski mentioned an update regarding the cell phone upgrade: Line Comeau spoke with Woody who had talked to the Verizon rep. He Woody was under the impression he was getting an upgrade without changing the plan. Line Comeau is doing a follow-up with Verizon. Bob Martel added there is always a cost when you upgrade a phone.
- Update from Mitchell Group on trial preparation, regarding Mr. Sansoucy’s testimony.
- Public hearing on Road projects to be held on May 10th at 7:15 p.m.
- Letter from the Dunbarton Historical Society referencing the cemetery trustees. The cemetery is under the care of another organization and they have requested we take no further action as far as taking over the maintenance on the cemetery. Dave Nault said that he received phone calls from people on both sides and talked with Don Larson. This was a misunderstanding. Don was trying to be courteous and proactive in providing information, in case they had wanted to do that because of conversations he had heard. Looks like they voted to keep it in their hands.
- An email from Reverend Sargent who participated in the Goffstown area Salvation Army food pantry. It was in the Goffstown Hillside Methodist Church, but it is no longer in existence. We can terminate the insurance. Line Comeau has contact with that insurance company.
- Report from Building Department. Mike Kaminski likes the report as it keeps the BOS updated on projects going on in town. Line Comeau said she is trying to get this to be reported monthly.

PUBLIC COMMENTS

Lee Martel: not that he is against Arts on the Common, which is coming around, but he is concerned about library bathrooms being in use for the public. There were a lot of people using them last year. He is not trying to spoil the day, but we’re trying to restore the building only to end up having to redo the ground floor. Line Comeau said she has already communicated this to Don and asked him about getting the portable toilets placed closer to the parking area of the
Library. Mike Kaminski said that Mary needs to do appropriate security measures for the day. Perhaps it should be closed. If Mary has a concern with anything, she can certainly come to us with it.

BOARD COMMENTS

Dave Nault: noted for the Board that Line Comeau sent notice to Patrick Bowne to prioritize the budget repairs for the transfer station for future discussion by the board. The Town is in good shape on our projects this summer. Mike Kaminski noted that they need an RFP for painting of the garages. Dave Nault suggested that they start with the library one first. They can get three quotes and make a decision.

Motion: by Mike Kaminski, seconded by Dave Nault, to enter nonpublic session in accordance with RSA 91-A:3 II (c).

By Roll call vote:


Board adjourned at 7:49 p.m. for 2 minutes before entering nonpublic session.

Board reentered public session at 8:40 p.m.

Motion: by Bob, seconded by Dave to adopt Goffstown’s welfare guidelines with an expiration date of June 1st, 2018. Vote: (3-0).

Bob Martel commented that Leo Martel is videotaping for anyone to view, not for the town. The way Michael is introducing it, makes it sound as though it’s an official capacity.

Motion: by Dave, seconded by Bob to adjourn the meeting. Vote (3-0).

Board adjourned at 8:43 p.m.

Respectfully Submitted,

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Jennifer King
Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman