DUNBARTON BOARD OF SELECTMEN (BoS)
MEETING MINUTES
THURSDAY, APRIL 19TH, 2018
TOWN OFFICES 7:00 PM

A meeting of the Dunbarton Board of Selectmen was held on Thursday, April 19th, 2018 at 7pm at the town offices.

Board members in attendance were:
   Mike Kaminski, Chairman
   Robert “Bob” Martel, Vice-Chairman
   David Nault, Selectman
   Line Comeau, Town Administrator
   Jennifer King, Recording Secretary

Members of Boards/Committees & Town Officials in attendance were:
   Dan Sklut, Chief of Police

Members of the Public: Leo Martel

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:02pm.

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Jennifer King was introduced as the new recording secretary for the Board.

OLD BUSINESS:

   Approve regular meeting minutes of April 12th, 2018.
     Motion: by Dave Nault, seconded by Mike Kaminski, to accept the April 12th, 2018 meeting minutes as amended. Vote (2-0-1). Bob abstained as he was not in attendance.

PUBLIC COMMENTS: none.

TOWN BUSINESS:

   Eye Injuries at Transfer Station
     Mike Kaminski provided information regarding 2 eye injuries at the transfer station within the last two weeks. It’s time to start talking about considering using some mitigation (safety glasses) when operating machinery. Dave Nault said he would like to make sure that if they do implement it, that they work toward getting a good quality set of clear safety glasses that they actually want to use, and not a cheaper set they will just keep setting aside which will do us no good. Mike Kaminski added that a problem with the cheap sets is that they hurt around the ears after a few hours, so you end up taking them off. Dave Nault asked if they could have the department head look into them and
bring a few examples for us to approve? **Mike Kaminski** would be alright with having Woody pick up samples of 4 different safety glasses for the employees to try, and return to us with their recommendation.

*Action Item:* to have Line Comeau ask the department head to obtain 4 samples of protective eye wear for the crew to try and bring their recommendations to the Board.

**Wireless phone upgrade request**

*Mike Kaminski* said that we have a request for an upgrade to a plan.

*Line Comeau* said that she was contacted by the Verizon rep that handles our wireless phone plan and was told that Patrick “Woody” Bowne was looking for an upgrade. This required some in-house authorization, which has been provided. *Line Comeau* expressed her concern is that with the upgrade, there is a 1-year contract, with a $175 early-cancellation fee, but more importantly, there will be added monthly cost to the plan.

*Dave Nault* asked how many lines we have for ambulance and fire. *Line Comeau* replied at least 4. *Chief Sklut* added that the police department has 3, but they are on a different plan. *Dave Nault* asked how old the phone was. *Line Comeau* replied that it is around 2 years old. *Dave Nault* noted that the functions on these phones typically seem to start breaking down around the 2-year mark.

*Bob Martel* asked what the phones were needed for other than back and forth communication. *Dave Nault* responded that it was in case he was out in the truck and his employees had questions they needed him for. *Bob Martel* said they have simple phones to use just for texting and talking; you don’t need a smartphone to just text and talk. He noted that there is no benefit to the town. You have a computer to do some of the things you can do on your phone. The primary reason Woody had said they needed the phone was for communication back and forth.

*Dave Nault* reviewed the upgrade and noted that it looks like he’s just upgrading the phone, which is at no cost. The monthly access went up $13 to $64.09. *Bob Martel* maintained that they’re going beyond communication to whatever else they may want the phone for. It’s different for the fire or police departments. *Dave Nault* reviewed the bill and noted that the only additional charge on there is the $10 for ‘friends and family’. *Mike Kaminski* said that he doesn’t feel that they need to make the decision tonight.

*Line Comeau* said she had hoped Patrick “Woody” Bowne would be here to explain why the upgrade was needed. *Mike Kaminski* said that the batteries on these phones are sealed. After a few years they need to be replaced, and it’s often easier to just get a new phone. It works well that way. As Bob suggested, maybe just a regular phone for communication would work.

*Dave Nault* clarified that the cost for the phone is $0 because it was an eligible upgrade. It was the monthly access that went up. It shows on the bill that there is a ‘Family and Friends’ charge for $10. If we could eliminate that, it would keep his bill the same.
Bob Martel: Would like to know what the different plans are. This came up before while looking at phone plans. Again, trying to reach a person for communication is one thing, but having the phone for apps and such, you’re duplicating things you can use a computer for. So, if it makes it more cost-effective to go with a different plan, that doesn’t include that, and if they want to upgrade, you let them know the difference for the upgrade and they can pay for it.

Public comment from Chief Sklut: assuming they’re relying on text messaging, if you’ve ever done any text messaging with a flip phone vs a smartphone, it’s a different ballgame. On some of the larger messages, they get sent in smaller packets, and sometimes they get mixed up. It is much more difficult to text on a flip phone than on a smart phone. Mike Kaminski added that he has no problem with a new phone, he’d just like to look at the plan. Line Comeau reminded the Board that if they approve this, they’re committed for a year. Dave Nault replied that it is pretty standard for most phone companies to require that when you upgrade. Mike Kaminski said that if it’s a free upgrade, we should take advantage of it because it provides more battery life and reliability. Chief Sklut added that on the state plans, they’re allowed an upgrade every nine months to a year. It’s a way to keep the phones current. Mike Kaminski said that they can continue discussion on this at next meeting.

RFP for Painting
Line Comeau reported that the RFP to paint the library is 2/3 done, and still a work in progress. Line also stated that the request from the Board at the previous meeting to work on the ordinances is on hold to allow Dan Sklut to review them for content before she presents them to the Board. Mike Kaminski said to Chief Sklut that Sergeant Chris Remillard did a great job preparing them last fall. They rushed it last year because we were under the assumption that it had to go before the voters. So, the Board took a delaying tactic because the ordinances did not have to go in front of the voters, so that is why we are readdressing them again. We want to get them implemented because there was a lot of work that he put into them. Chief Sklut said that he did give them a lot of information, but he really needs to look at the content. Mike Kaminski agreed that it is good to get a good review, and so they will put it on the agenda for next week. Chief Sklut suggested that the week after may be better.

MAILBOX:
Mike Kaminski mentioned an email regarding job shadowing at the transfer station. Line Comeau said Patrick “Woody” Bowne replied was that it wasn’t needed any longer but wasn’t sure if Woody was going to be here to talk about it or not. Mike Kaminski: said they will let it fall off their scope, as it’s no longer needed.
Mike Kaminski shared that the Ethics Committee is having additional upcoming training on Monday May 7th at 6pm at the Dunbarton Town Library.
Mike Kaminski shared an FYI: George Sansoucy, their lobbyist in dealing with utilities and their easements and tax assessments is currently working at the Merrimack County Courthouse. The utilities are trying to lower their taxes and make the tax impact even across all communities. George is representing us on this. It could affect us negatively, so we should not rely upon these revenues. Dave Nault said they had asked a few weeks ago if new steel poles they are putting in
would increase the revenue to the town. **Line Comeau** said that from experience, she can say it will, but he did not get a back from Sansoucy office on that yet. They feel whenever they compare their assessing values to our assessor’s values, it’s 1/3 of what ours is. But they are basing their number on a formula developed by the DRA in the 40’s, and that formula has never been increased over the years, so this is causing both parties to come together and find some middle ground. Agrees that it could affect us negatively. **Dave Nault** asked what department do we work with to make sure they are aware of the new steel structure, the Assessor’s Office? **Line Comeau** replied that there is a form that all utility companies are required to complete, called a PA28. As soon as they come in, usually by certified mail, they will scan them to Sansoucy so that he is aware that there are improvements being made on those parcels’ affecting the utility values. It’s managed through the town, but controlled by the assessor. **Mike Kaminski** cautioned that as we prepare budgets, we should not rely on those revenues. **Dave Nault** thinks if we watch the new poles go in, and keep a good eye on it, maybe if they reduce the revenues overall, the poles going in might offset it. That may be our only opportunity to keep it even. **Mike Kaminski** added that it affects Dunbarton’s telephone assessments, as well.

**SELECTMAN COMMENTS:** none.

**SELECTMAN COMMENTS**

**Dave Nault** stated that he stopped and reviewed the function of the library door. The threshold doesn’t appear to be rubbing at this time. He’s not sure if the swelling went down, but it is operating nicely. **Mike Kaminski** asked about adding a larger splashguard over the new door. **Dave Nault** said he would recommend extending the gutter to the other side of the roof. **Line Comeau** said that when the carpenter comes in to quote the work, she will ask him to extend the gutter to the other end of the building by the parking lot. **Dave Nault** noted that the gutter dumps to the left side of the doghouse dormer. He thinks it should turn and go to the right of the doghouse dormer. We’ll look at it again next week. **Line Comeau** asked for them to involve Mary when they go to look at it. **Dave Nault** suggested that they call Builders Insulation, we used before, could have them come back and adjust it. **Action item:** **Line Comeau** to call after the Board reviews it. **Mike Kaminski** stated that he is glad that we are following up on this. He would hate for that new door to get destroyed.

**Dave Nault** said that it was brought to his attention by a resident that commercial building inspections aren’t being done by our town Building Inspector, but they are requesting that an outside agency come in and do commercial building inspections. This was brought up with one of the new commercial horse barns in town. This resident said it cost an exorbitant amount to bring in an outside source because his building was deemed ‘commercial’. He wasn’t aware that we were doing this. **Line Comeau** responded that this was a decision by the Planning Board. **Dave Nault** asked how did the inspection decision for the building department come to be made by the Planning Board? **Mike Kaminski** said he would have to have Ken Swayze chime in on that. **Dave Nault** said he needs to know if the Planning Board is driving our Building Department? They should be two separate entities, and he wants to make sure the Planning Board is not superseding the Building Department. We have another commercial structure going on right now that we have a review that we’re going to look at. The town is putting up the school building, and he’s looking at the inspections being done by our building inspector and these are the same types of inspections that
would have been done on that building. **Mike Kaminski**: he doesn’t understand the full logic behind that, and would like to talk to the Chairman to the Planning Board. **Dave Nault** said he was unaware we were asking outside sources to do the inspections. It cost this resident a substantial amount of money, and if we’re going to do it for one project, we need to do it on all projects for the town. **Mike Kaminski** said that the only other commercial one this happened with was with the antenna for the communications, they had to do the same thing and have their own inspectors. **Dave Nault** said that now they’re doing the elementary school building, a commercial building, and the town is doing the inspections. **Line Comeau**: had asked Jeff in the meeting what was expected of us because it’s under the light safety, and the state had to get involved in that situation. **Dave Nault**: doesn’t have a problem with the state being involved.

**Mike Kaminski** asked what delineates what is commercial and what is residential? **Dave Nault** replied that it should be determined by Mike Cummings, our code officer, not the Planning Board. This resident thinks it was driven by the Planning Board. **Mike Kaminski** agreed that it absolutely was. **Dave Nault** asked if they’re doing it on that building (the horse barn), then why aren’t they doing it that way for the school building? **Line Comeau** said it is because they are exempt. **Dave Nault** replied that their inspections aren’t exempt. **Line Comeau** explained that Jeff Trexler said he would work with us to make sure they have the inspections on site. The Board asked Mike Cummings to move forward with the inspections and basic site work. **Dave Nault** said on the elementary school, they brought in the state inspector. This same thing could have been done free of charge for this homeowner, but he had to pay to bring in an outside party. **Mike Kaminski** said there is precedent on that, but he’d like to hear from Ken on the matter. It has been under a bit of controversy, since it has been scaled it back for private use. It is still a work in progress, and has not been approved for this use at this point. The Planning board has discussed ways to get partial use approval. Whether it is commercial or private, the landscaping and site work still needs to be completed with regard to several drainage issues. **Dave Nault** said if we do something to one residential land owner, it needs to be done that way for everyone consistently and it needs to be driven by the Building Department. **Mike Kaminski** will ask the Chairman of the Planning Board for input and verify if there is an RSA driving that.

**Dunbarton Elementary School Expansion update.**

**Mike Kaminski** shared a report received from the building Inspector concerning inspection progress on the school. He told Michael Cumings if there are problems, to let us know early on in the process.

**General Business:**

**Line Comeau** reported an update of the joint loss meeting, town building inspection. Line stated that we have made a lot of progress. Ernie Gagnon Electric, has already been out and done electrical repairs at the police department and fire department. Line also stated that she had contacted Keegan Westbrook Construction who did the metal roof at transfer station to see if he was interested in giving us a quote for miscellaneous repairs and fixing the siding at the PD/Fire Dept. He will take a look at it by the end of the week and get back to us with a quote. **Dave Nault**: John Wiggin mentioned during the building inspection that is still one partial box of siding left, if we can get the name of the manufacturer to get pricing, that would be helpful. **Line**
**Comeau:** will have someone walk him through what needs to be done. Next Monday, the asbestos testing will take place at 8:00am at the Town Offices.

**Motion:** by Mike Kaminski, seconded by Bob Martel to enter nonpublic session in accordance with RSA. **By roll call vote:**
- **Mike Kaminski:** yes.
- **Bob Martel:** yes.
- **Dave Nault:** yes.

*Board entered nonpublic session at 7:37 p.m.*  
*Board reentered public session at 7:56 p.m.*

**Motion:** by Mike Kaminski, seconded by Dave Nault, to terminate current Welfare Director, effective immediately. (3-0).

**Mike Kaminski:** Stated that we should go ahead and advertise the now vacant position on Hot Topics.

**Motion:** by Dave Nault, seconded by Mike Kaminski, to seal nonpublic meeting minutes. (3-0). Minutes to be sealed at next meeting.

**Motion:** by Dave Nault, seconded by Bob Martel, to adjourn meeting. (3-0)

*Board adjourned at 8:06 p.m.*

Respectfully Submitted,

_________________________________
Jennifer King  
Recording Secretary

_________________________________
Mike Kaminski, Chair

_________________________________
Bob Martel, Selectman

_________________________________
David Nault, Selectman