Dunbarton Board of Selectmen
Meeting Minutes
November 29, 2018
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, November 29th at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:01 p.m.

Board members present:
Mike Kaminski, Chairman
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:
Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Sgt. Christopher Remillard, Dunbarton Police Department

Members of the public present:
Michael Guiney

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes of November 15th, 2018.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT

None.

AGENDA ITEMS

Accept Donation

Motion: by Dave Nault, seconded by Mike Kaminski, to accept donations totaling $150 from local residents to Wreaths Across Dunbarton per RSA 31:95-b III(b).

Discussion: none.

Vote: 3-0

Kelsea Road Winter Maintenance
Mike Guiney told the BoS that Kelsea Road didn’t get plowed until noon time on November 15th. He was shoveling since 5am that morning, attempting to get his girlfriend’s car out of where it was stuck on the road. He said the town plow showed up at 12:30 p.m., after he had shoveled out the turnaround, the disputed area of Kelsea Road, and 2/3 of the way up the hill. He came to the BoS last year with concerns over lack of services, and he feels that the dispute over his land has cast things in a different light. As a result, he feels that he is being treated unfairly by elected officials of the town.

**Dave Nault** said that this occurred due to a misunderstanding. He thought Jeff Crosby was plowing Kelsea Road, and Jeff thought that Dave was. When he drove by the road and saw Mike shoveling, he came through with the plow. The next storm, he plowed Kelsea Road twice to avoid any issues.

**Mike Kaminski**: He is going to review all of the facts and get all sides of the story. He understands Mike Guiney’s position, and that he sees this incident as an intentional slight. Mike Kaminski said that if it is, this is something that needs to be nipped in the bud early. They will address this further. **Mike Guiney** said that will come in next week to follow up. **Mike Kaminski** said that at the very least, they have found a policy that needs to be improved upon.

Mr. Guiney would like to make sure a correction to the way his name has been spelled previously is noted.

**Highway Department Budget**

**Jeff Crosby** presented the BoS with his 2019 budget. He kept most of the budget in line with what it was last year but did move a few numbers around. The maintenance line is decreasing, as he is looking to get a new truck. Due to the weather, road striping is not going to occur this year. He is in good shape on this year’s budget for December.

**Mike Kaminski** told Jeff that Line will follow up with him to get his input on the Kelsea Road snow removal situation. Jeff Crosby replied that his only comment at this point is that maintaining the gravel roads has been a challenge for everyone this year because of the way the weather has been so far.

**Warrant article**: it’s time to replace the town’s #1 International truck (1999 6-wheel plow truck). It runs and is dependable, but it has gotten very rusty, especially around the dump body. Would like to start the process to find a replacement. He currently has $136,000 in capital reserves. He would like to request another $25,000 for this year and would use those funds together to purchase the new truck. Preliminary estimates for total cost would be in the range of $165,000-$175,000. Even if they order it in the spring, they may not get it until the end of 2019.
Dave Nault noted that all the new trucks the company he works for has purchased are at the dealership for the new emissions issues every other week. Jeff Crosby agreed that the computer systems in the new trucks are creating problems. Mike Kaminski asked if it would be worth asking for $30K on the warrant article, since they could end up a few thousand dollars short. Jeff Crosby said that he will come up with a better number the closer they get to creating the warrants.

Paving Projects
Jeff Crosby would also like to ask for $100K for paving. His reasoning is that they had $100K earmarked for Grapevine Road and it was used almost completely. The next major grinding and repaving project is Ray Road. It is a mile-long road. Mike Kaminski asked when it was paved last. Jeff Crosby said that a section was repaired in the mid-90’s, but nothing after that. They also need to resurface the school’s parking lot.

DOT Software Program
Jeff Crosby met with Dean Williams to discuss the use of a software program made available through Central NH Regional Planning and UNH that addresses road surfaces. They had some glitches. It was funded through the state, but the town would have to pay for any updates. Jeff Crosby said that he told Dean Williams to go ahead and finish the program and get it initiated and that they would look at it and get back to him.

Mike Kaminski asked if they were looking at some test products for the dust control on the dirt roads. Jeff Crosby replied that yes, they can move forward with that. A lot of towns are using calcium chloride, but he’s not sure that that is a wise idea.

Line Comeau said that policy review is a work in progress re. (Town Policy on Snow Removal). She and Jeff will look it over the policy and come back to the BoS with recommendations.

Pages Corner Intersection Update
Sgt. Chris Remillard confirmed that their application with Central NH Regional Planning for the 10-year plan was received. It was noted that the town would be responsible for paying the electric bill for any additional lighting at the Pages Corner intersection.

PUBLIC COMMENT
None.

TOWN BUSINESS
Mailbox Items
Dunbarton Fuel would like to extend their contract for the 2018/19 season. **Mike Kaminski** feels they’ve done a great job for the town in the past. **Dave Nault** agreed that they have always helped on maintenance issues with their furnaces as well. **Bob Martel** echoed those thoughts and said they’ve been very helpful. **The Board was in consensus to extend the Fuel contract at the same rates.**

Email from Library Director Mary Girard reporting a problem with the heat and security alarm system. A possible cause could be a faulty sensor. The BoS authorized a service call for the alarm system. Dave Nault asked Line Comeau to double-check with John, then call the alarm company. **Jeff Crosby** noted that this is the same problem that he is having with the alarm at the highway garage, and he was told that it was a possible issue with needing a dedicated phone line for the system. They will get Dunbarton Telephone to install another line to see if that corrects the issue at the highway garage. **Mike Kaminski** expressed his disappointment in the company they paid to install these systems. **Jeff Crosby** agrees that they were left a bit in the dark on certain aspects of the system.

Email from Woody Bowne regarding the new truck for the Transfer Station that is now expected to be built the 2\textsuperscript{nd} week in January 2019.

Planning/Zoning update: two applications for subdivisions were reviewed.

One of the town’s plowing contractors was in an accident. The individual involved did not have a CDL. Line Comeau followed up with the insurance company to see if there was an exemption that may cover them, but the only exemption pertains to the Fire Department. Dave Nault noted that any town employee can get the medical card requirement waived. You can’t travel interstate, but for NH that card gets waived. Jeff Crosby disagreed, stating that if you don’t have a card on file, they will revoke your license. Nate said that he is working toward getting his CDL so that he will be compliant; he will have it in a couple of weeks. **Line Comeau** said he does a good job for the town and has been actively looking to remedy the situation.

**Jeff Crosby** said they may have found someone to fill the vacancy on the Town Forest Committee. He is a forester, which is what one of the qualifications they were looking for.

Report from Northpoint Engineering regarding Overlook Drive. The developer will be coming before the BoS soon to ask for the release of the remaining bond.

DOL audit results. The one item that was found was that the town neglected to pay an employee $17. The error was due to a rounding error on the way the time was reported. BoS was in consensus to simply pay the $100 fine and correct the error going forward.
Eversource will be replacing structures in Bow and Dunbarton.

The Dunbarton Congregational Church is having a concert and would like to open the Town Hall restroom facilities for public use. **Mike Kaminski** mentioned that when they allowed a group to use it once before, there ended up being a problem. As a result, it has been a policy to not allow use of those facilities. **Bob Martel** agreed, saying it’s tough to make an exception for one and not another.

The BoS denied the request.

**Line Comeau** noted that bathroom renovations at the Transfer Station are still a work in progress.

Safety Complex Roof Repair:
**Mike Kaminski** stated that a quote was received from Twin Metals Roofing. There is not enough money in the budget for the roof repair. It may need to wait until the spring. He would like to find out from Jon Wiggin if they can hold out until then. It was proposed by the roofing company that they run a snow guard across the edge of the roof so that it breaks up the ice and snow. **Dave Nault** said that a snow guard will not work on that roof.

**Motion**: by Dave Nault, seconded by Bob Martel to accept the bid from JMR Siding to install new Mastic Barkwood siding on the east side of the Safety Complex. This includes removal of existing siding and disposing at the town dump in the amount of $5,260.

**Discussion**: **Mike Kaminski** noted that they should make sure that the contractor is aware of the need to inspect an area of the building that is bowed out to ensure that no additional work needs to be done.

**Vote**: 3-0.

Request for OT:
Transfer Station Supervisor Patrick “Woody” Bowne sent an email regarding the necessity for 3-4 hours of overtime this week due to staffing shortages. **Line Comeau** said that she was going to advise him to come in later if possible. **Mike Kaminski** said that he did approve overtime for Woody while Line was out. **Line Comeau** noted that some of that had to do with holidays. **Dave Nault** doesn’t feel that a few hours is a huge deal. **Bob Martel** said that he takes issue with the way the subject was brought about. Bob feels that Woody should have properly justified the overtime request to Line, explaining what is going to be done during that time, not just submitting a simple notification that he is going to be working in excess of 40 hours. **Mike Kaminski** asked about using the stand-by people instead. **Line Comeau** mentioned that it is a little late at this point, since tomorrow is Friday.

A request was received from an employee to be paid out for 8.75 vacation hours and 1 8-hour floating holiday. **Dave Nault** suggested they wait until the last week of the month, as he may end up having the time to take those hours.
PUBLIC COMMENT

Jeff Crosby said that a sign regarding falling snow and ice is needed at library. He has a sign and asked if he can put it on the building? The BoS would prefer that it be put on a post, since they just finished the painting job.

NONPUBLIC SESSION:

Motion: by Mike Kaminski, seconded by Bob Martel, to enter nonpublic session in accordance with RSA 91-A:3 II (c).


BoS entered nonpublic session at 8:41 p.m.
BoS reentered public session at 8:53 p.m.

Motion: by Bob to hire Sean Donaghy and Charlotte MacNayr for the position of Transfer Station Attendant. They will be hired at a step 1 pay rate of $12.62 an hour.

Discussion: none.

Vote: 3-0.

Mike Kaminski asked Line to ensure that they get their work boots and physicals are completed prior to starting work. Line Comeau replied that the physicals are scheduled for Monday.

BOARD MEMBER ISSUES

Dave Nault noted that Mr. Guiney didn’t mention the turnaround. There were a few issues with a few of the trucks not turning around in the right place. He said that they need to take a hard stance on where the turnaround is, especially since the court has decided. The two posts are still up in the gravel portion of the traveled way and need to be removed, as they are making it difficult to properly maintain the road. Mike Kaminski asked if their attorney should communicate to Mike Guiney’s attorney that there are posts left in the traveled portion of the road that need to be removed, and that the town vehicles will be turning around as recommended in front of the barn.

Mike Kaminski and Bob Martel were in consensus to have their attorney reach out to Mike’s attorney as outlined above.

Bob Martel told the BoS that Robert and Janice Boynton complained that a plow truck took out their mailbox. The town is actually exempt from having to replace mailboxes that are knocked over by plow trucks. Line Comeau will get Bob the information explaining that exemption.

Line Comeau let the BoS know that she is taking tomorrow off as a floating holiday.
ADJOURNMENT

**Motion:** by Dave Nault, seconded by Bob Martel to adjourn the meeting.

The BoS adjourned at 9:04 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman