A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, November 7th at 6:30 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 6:30 p.m. with a full Board present along with the Town Administrator.

**Board members present for non-Public session:**
- Michael Kaminski
- Robert Martel
- David Nault
- Line Comeau

**Motion:** by Mike Kaminski, seconded by Dave Nault to enter non-public session per RSA 91-A:3 II (a) at 6:31 p.m.

By roll call vote:

The Board reentered public session, allowing for a short recess for the benefit of the public to enter.

The public session of the meeting reconvened at 7:10 p.m.

**Board members present:**
- Mike Kaminski, Chair
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Dan Sklut, Police Chief
- Patrick “Woody” Bowne, Transfer Station Supervisor
- Mary Girard, Librarian
- Katie McDonald, Library Trustee

**Members of the Public present:**
- Fred Mullen
- Melisa Briggs, Benefits Assistant Manager, HealthTrust
- Krista Bouchard, Wellness Advisor, Health
Leo Martel was present to record the meeting for the benefit of citizens that were unable to attend.

Mike Kaminski called the meeting to order at 7:00 p.m.

OLD BUSINESS

Approve Minutes

Motion: by Dave Nault, seconded by Bob Martel to approve the minutes of October 17th, 2019 as amended.
Discussion: none.
Vote: (3-0).

Motion: by Bob Martel, seconded by Mike Kaminski to approve the minutes of October 24th, 2019 as amended.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel to seal the minutes of the nonpublic session held prior to this meeting.
Discussion: none.
Vote: (3-0)

PUBLIC COMMENT

Fred Mullen reported that he has one bid from a surveyor to conduct the work for replacing the missing town bound between Dunbarton and Bow on Gile Hill Road.

Motion: by Dave Nault, seconded by Bob Martel to accept the bid from Richard D. Bartlett in the amount of $3,900 to replace the Dunbarton/Bow town bound. The town of Dunbarton is to split this cost with the town of Bow.
Discussion: Fred Mullen asked Line Comeau to forward the bid information to the town of Bow.
Vote: (3-0).

AGENDA ITEMS

Accept Donation

Motion: by Mike Kaminski, seconded by Dave Nault to accept a donation per RSA 31:95-b III (b) in the amount of $25.00 from fundraising efforts for Wreaths across Dunbarton.
Discussion: none.
Vote: (3-0).

HealthTrust Insurance Review

Melisa Briggs and Krista Bouchard from HealthTrust reviewed the changes to the available plans for the town to choose from for the
upcoming 2020 benefit year. There was a 7.4% increase for medical plan rates, and a 3.9% increase in dental insurance rates. There is also an option being offered for employees to open a Flexible Spending Account (FSA) to help defray medical costs with pre-tax payroll deductions.

Selectmen will review the information and decide upon a plan at the next meeting.

TOWN BUSINESS

Mailbox Items

Mike Kaminski shared the following correspondence received over the past week:

- Petition regarding installation of 3 telephone poles in town. Road Agent Jeff Crosby has approved the location of the requested poles.
  ➢ BoS was in consensus to sign off on the petition.

- HealthTrust annual meeting announcement.

- Update on railings for transfer station dumpster area. An updated estimate was submitted by Greg Miller. Woody Bowne shared that he has some concerns over using the wooden fence as it will require maintenance. He is also unsure if it will pass the standards set by the NH Dept. of Labor. Mr. Bowne stated that this estimate came in approximately $2,000 less than an estimate that he had gotten for chain link fencing. He feels that it would be worth the extra couple of thousand dollars to go with the chain link fencing. Mr. Bowne will pursue updates on the chain-link fence cost with additional quotes.

Mr. Bowne gave an update on the solar panel installation. There have been a couple of issues with placement of the solar arrays, but they are working through them.

- Building and Planning department update.

- The Board acknowledged a letter drafted by Line Comeau outlining the changes pertaining to the increased tax rate for December.

- Heat/smoke detectors for the library. The BoS inadvertently approved only half the items presented pertaining to the fire alarm system for the library (cleaning
and inspection), so they now need to approve the updating of the system.

➢ **Motion:** by Mike Kaminski, seconded by Bob Martel to $677.80 to upgrade the temperature detectors for the second floor of the library, and $1258.26 to update the strobe lights and audible alarms throughout the library building.

**Discussion:** none.

**Vote:** (3-0).

- **Acknowledged letter received from** George Sansoucy’s office **regarding** recent **out of state** negative publicity.

**Motion:** by Mike Kaminski, seconded by Dave Nault to amend minutes from October 3rd. The pricing for the rock salt mixture for winter road maintenance was incorrectly listed as $4,950 per ton. This needs to be changed to $49.50 per ton of salt.

**Discussion:** none.

**Vote:** (3-0).

**PUBLIC COMMENT**

None.

**BOARD MEMBER ISSUES**

**Bob Martel** mentioned the email from Margaret Watkins who is writing a grant for up to $10K for repair and maintenance of historical buildings. The thought is that this grant money could be used to repair the crumbling concrete in front of the library. **Mike Kaminski** said that they are still researching this grant because there may be restrictions on buildings that are in use by the public.

**Bob Martel** discussed the rescheduling of the Halloween event. The organizers had initially asked if they could cancel the event that had been moved to Saturday, as the forecast for Halloween night had changed. It was noted that even though there wasn’t as much rain as expected, there were still a lot of high winds that would have damaged the tents that were being used for the event. General discussion occurred over how these types of situations should be handled/decided in the future. They had a large turnout at the event on Saturday. **The consensus of the Board was to allow the Town Administrator to handle situations related to cancellations and rescheduling town events so they get addressed in a timely manner.**

**Line Comeau** told the BoS that she is looking for a quote for a new a/c unit for the office.
Line Comeau said that the snow fence was installed at the library, but it is in rough shape. I am looking into redesigning something with smaller panels that will be easier to move every year.

Line Comeau said that a new computer was purchased for the Welfare desk. There will also be a necessary town-wide Windows upgrade because Windows 7 will no longer be supported at the end of the year. All computers will need to be upgraded to Windows 10. She will be coming to the Board with a proposal for the upgrade. Mike Kaminski noted that this could be considered maintenance.

Line Comeau mentioned that she is working on getting the budget ready for the Board’s review in the coming weeks.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel, to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:31 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman