A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday September 27th at 7 p.m. at the Dunbarton Town Offices.

The BoS reconvened from a nonpublic session that was held at 6:30 p.m.

Mike Kaminski called the public session of the meeting to order at 7 p.m.

Board members present:
Mike Kaminski, Chairman
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials and others present:
Line Comeau, Town Administrator
Jennifer King, Recording Secretary
Chris Remillard, Police Sergeant
Jon Wiggin, Fire Chief

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

OLD BUSINESS

Approve Minutes
Motion: by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes of September 20th, 2018 as amended.
Discussion: none.
Vote: (3-0).

PUBLIC COMMENT
None.

AGENDA ITEMS

NH Project FIRST
Sgt. Chris Remillard distributed information regarding a grant opportunity that he would like the blessing of the BoS to pursue. The State of NH has received a considerable amount of money from the Federal Government called NH Project FIRST. This grant would provide funding for Narcan kits to be handed out to
families at risk in town and would also fund training for first responders to be able to become certified recovery coaches that would be able to follow up with families, direct them to resources and provide them with a Narcan kit. It also would allow them to train families in CPR and administration of Narcan. The grant is 100% funded by the Federal government, so there is no match requirement.

➢ **The BoS was in consensus to allow Sgt. Remillard to continue pursuing the grant.**

**Sgt. Remillard** provided updates and announcements on the following:

**Speed Sign**
Sgt. Remillard is hoping to hear back on the funding for the solar-powered speed sign within the next couple of weeks.

**Civilian Response to Active Shooter Event**
This event will be held on October 16th at 6pm at the library. They still have a lot of seats available. Line Comeau said that will list this on the town website.

**Drug Take Back**
The next drug take back event will be held at the police department on October 27th from 10 a.m. to 2 p.m.

**Stop the Bleed Class**
A Stop the Bleed class will be held in November (date TBD). This class teaches members of the public how to use tourniquets, and stop bleeding as needed in an emergency.

**Beards for Bucks Campaign**
Officers will be sporting facial hair in October in order to participate in the Beards for Bucks campaign that benefits the Merrimack County Child Advocacy Center. They do this every October in order to bring awareness to their organization.

**Accept Donation**
**Motion:** by Dave Nault, seconded by Bob Martel, to accept a donation per RSA 31:95-b III(b) to Wreaths Across Dunbarton in the amount of $303.
**Discussion:** none.
**Vote:** 3-0.

**Mack Rolloff Truck Repair Estimates**
Transfer Station Supervisor Patrick “Woody” Bowne approached the BoS for the review of the quotes received for repairs and rust mitigation on the Mack truck.
They received quotes from Matt Brown’s Truck Repair and JW Fleet. **Dave Nault** asked Woody if he was familiar with either company. **Woody Bowne** replied that Matt Brown has done work for another town and they were very happy with his work. JW Fleet has done some painting for him in the past and did a good job. He does not have a preference in who is chosen. To his knowledge, both companies are very reputable and do good work, and they are both able to begin work right away.

**Bob Martel** commented that Matt Brown’s quote looks very good, provides a significant savings, and the work proposed was very similar. **Line Comeau** added that with Matt Brown’s quote it was noted that paint may incur additional charges, so they have some flexibility as they are covered under the warrant if they run into additional charges.

Dave Nault asked Chief Wiggin for his thoughts. Chief Wiggin said that Matt Brown has done work for him and did very well.

**Motion:** by Dave Nault, seconded by Bob Martel, to select the bid from Matt Brown’s Truck Repair for repair of the Mack Rolloff truck. $14,206.26.

**Discussion:** It was noted for the record that the other quote was for a total of $17,500.

**Vote:** 3-0.

**Safety Complex Siding Quotes**

The BoS reviewed bids received from Keith Lavoie and JMR Siding for the re-siding of the safety complex. **Dave Nault** said that he met with Jean (of JMR Siding) and noted that he is very knowledgeable. He was able to identify 3 different types of siding currently being used on the building. Each type was manufactured by Certainteed. One type was their Main Street siding, which is a thinner siding that was installed by Keith Lavoie in the past and quoted again in his current quote. The older siding on the building is called Mastic Barkwood. It is Certainteed’s oldest style of wood grain siding with the thickest finish. With all the trouble they have with the ice from the roof in the winter, it may be their best bet as far as durability. He asked Jean to price the job showing the cost for both products.

Keith Lavoie’s quote involved removing the siding from the police and fire entrance side, and then taking the good used panels and reapplying them to the school side. When Dave and Jean looked at the building, they realized how much damage was there and Jean strongly felt that all of the old siding was brittle and would easily crack again, so Jean suggested going with all new siding.

**Mike Kaminski** pointed out that because the job costs more than $10,000, they need to look at moving to an RFP process. **Dave Nault** added that their other option would be to break the project up by sides of the building. He also noted that it took them a long time to get the two
quotes they have now because businesses are so busy, so breaking the project up may be the better option.

Chief Wiggin agrees that they should go with the thicker product due to the ice issues in the winter.

Line Comeau told the BoS that they have a total of $36,492 left that is uncommitted on the Town Building Maintenance line.

Mike Kaminski and Bob Martel feel that now that they’ve seen the Barkwood as an option that they want to pursue, they should allow both parties to submit bids quoting the same material. Bob Martel said that he realizes the quotes may not change, but they need to keep things fair so that both people are quoting the same product.

General discussion occurred regarding pricing and best course of action.

➢ The BoS was in consensus to table the discussion until they are able to have quotes resubmitted for the removal and disposal of old siding and installation of the thicker Barkwood material on the west wall of the Safety Complex.

Review of quotes for the Safety Complex and Transfer Station Recycling building painting is also tabled to next week.

Review of 3rd Quarter Expenses
Line Comeau presented to the BoS the actual and budgeted expenses for the 3rd quarter.

TOWN BUSINESS

Mailbox Items
Mike Kaminski shared the following:

- Monthly report from Building Inspector/Health Officer.

- NHMA listing of the 2019 calendar noting important dates for Towns and Cities.

- Joint Loss Committee minutes.
  Dave Nault noted that the Joint Loss Committee meeting was not on the calendar.

- Draft of plan for Purgatory Pond Road turnaround easement:
  Line Comeau stated this is an FYI. The Road Agent has reviewed the plan, and it will be recorded at the Registry at the expense of
the owner, which is required before they can draw up the deed and easement for the turnaround.

PUBLIC COMMENT

Leo Martel asked if the plan for the Purgatory Pond Road easement included parking spots. Dave Nault replied that when they sit down to work on the easement, they are going to discuss including those.

Leo Martel also asked who the town animal control officer is. He has a skunk around his property that he needs to have taken care of. Line Comeau answered that Jason Patten (NH Fish & Game) would be the person to speak to.

BOARD MEMBER ISSUES

Mike Kaminski shared with the BoS that he received a summons for a civil action from Public Service of NH. He submitted it to Line who will scan it to their town attorney and the Utility Appraiser.

Line Comeau has been approached by the Trustee of the Trust Funds John Casey. He is having difficulties getting a quorum of the Board of Trustees to meet due to scheduling conflicts. Their first meeting is in October. Mr. Casey asked her to attend as they are all very new to their positions and the process involved. She offered to attend to lend support on an administrative level only, but she will be look into this to seeing if it is in fact appropriate for her to attend.

Dave Nault suggested that perhaps their CPA could sit in with them, or maybe NHMA would have someone who could assist them in that capacity.

Chief Wiggin presented the BoS with a quote on service work that needs to be done on the generator for the Safety Complex.

Line Comeau reminded the BoS that they have $36,492 that is uncommitted in their general building maintenance fund that could be utilized for this purpose.

➢ The BoS was in consensus to use money from the general building maintenance fund to put toward this work.

ADJOURNMENT

Motion: by Dave Nault, seconded by Mike Kaminski, to adjourn the meeting.

The BoS adjourned at 8:15 p.m.
Respectfully Submitted,

__________________________________________
Jennifer King, Recording Secretary

__________________________________________
Mike Kaminski, Chair

__________________________________________
Dave Nault, Selectman

__________________________________________
Bob Martel, Selectman