A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday September 20th at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7 p.m.

**Board members present:**
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Dan Sklut, Chief of Police

Leo Martel was present recording the meeting for the benefit of the citizens that could not attend.

**OLD BUSINESS**

**Approve Minutes**

*Motion*: by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes of September 13th, 2018 as amended.

*Discussion*: none.

*Vote*: (3-0).

**PUBLIC COMMENT**

None.

**AGENDA ITEMS**

**Michael Guiney, Kelsea Road, 60 yards of fill material**

Dave Nault recused himself as a Board member for the discussion of this agenda item at 7:02 p.m.
**Michael Guiney** told the BoS that he has opted to accept the town’s offer of 60 yards of fill to replace what was removed from his property but stated that he would like to donate it to the owners of a property at the bottom of Mills Hill on Stark Highway North that have a sign posted stating that they are looking for fill. **Mike Kaminski** said he will instruct the Road Agent to coordinate this and reach out to the people that own the property to see if the fill is still wanted.

**Mr. Guiney** also confirmed that he is continuing his pursuit of the court case regarding Kelsea Road. **Mike Kaminski** assured him that the BoS will not act on anything until the appeals process has been exhausted.

**Dave Nault** rejoined the BoS at 7:06 p.m.

**Historical Sign Raffle**
The BoS received a lot of public interest in response to a notice that was posted on the town website regarding the old Dunbarton Town Hall/Library sign that the town is disposing of. It was announced that the sign is free for the taking, and that a drawing would be held to determine the recipient. Chief Sklut drew the name of Shawn Mills. Mr. Mills has one week to take possession of or move the sign from its current location.

**TOWN BUSINESS**

**Mailbox Items**

**Signing of Letter**
The BoS signed a letter addressed to Ms. Kathryn Layne of Goffstown, who recently purchased land located at F3-03-05 Stark Highway North. The purpose of the letter is to congratulate her on her purchase and to reiterate the town’s potential future interest in portions of the property.

**Painting of Transfer Station**
The BoS is in the process of accepting bids for the painting of the transfer station and safety complex. Another bid was received this week.
Purgatory Pond Road Update
Mike Kaminski shared that an engineering report was received regarding Purgatory Pond Road. It was recommended that the town take the necessary steps to accept the roadway as constructed after installation of the necessary signs. He noted that this will take some coordination with the road agent to complete.
Line Comeau stated that a copy of the report has been printed for the Road Agent. Brian Nordle will be dropping off the as-built for the BoS approval as well as the deeded language for the turnaround. He will also bring a check for $200 to cover the engineering cost.
Dave Nault requested that Chief Sklut receive a copy of the turnaround agreement as well so that his department is aware of where it is located.
Leo Martel asked if that turnaround is going to be used for parking as well, as there has been a problem with parking there during ice fishing season. Line Comeau said there will have to be a public hearing to accept the road, and she feels that would be a good place for that question to be asked. Dave Nault suggested that they as a Board could work on including the parking piece as part of the review of the easement.

Grant for First Responder Training
Sgt. Remillard is jointly pursuing a grant alongside the fire department that would provide for first responders to be better trained in the treatment of drug overdoses. He will approach the BoS with his request at the meeting on September 27.

Truck for Transfer Station
A quote was received on the new transfer station truck from transfer station supervisor Patrick “Woody” Bowne. Mike noted that the prices are exactly where they should be.

DMV Audit
Mike Kaminski gave kudos to Town Clerk Linda Landry who underwent a Municipal Registration Agent audit conducted by the NH Department of Safety, Division of Motor Vehicles. The audit went very well, and all inventory was accounted for.
PUBLIC COMMENT
None.

BOARD MEMBER ISSUES

Bob Martel mentioned that he received a call from Justin Rioux. Line Comeau noted that Justin now owns the Maccubbin property. They had approached the building department to utilize the tea room and the description that was given made it sound like it was within the same scope of their current project. There was a consultation meeting held with a planning board member and Donna White. During that meeting it was stated that it was a consultation meeting and not binding. The building department later received a letter from the state informing them that there was an inspection performed during which a number of violations were found that needed to be addressed before the owners would be granted a license to operate their sandwich shop. Another letter was handed out by the owners during Old Home Day announcing their plans to open their shop. The building department felt that these two pieces brought them to another level of operation, prompting them to send a letter to the business owners asking them to follow up with the Zoning and/or Planning Boards to receive their approvals to operate. Due to the complexities of everything involved including building permits for licensed trades, parking, employees, etc., it has morphed into a bigger project than expected. So, the Town is trying to help the business owners through the process.

Mike Kaminski said that opening a business in town can be very involved, and he is glad to know that their agencies are helping the owners through the process.

Line Comeau noted that the meeting between the owners and the planning board is scheduled for Wednesday morning. Bob Martel will consider attending the meeting as well.

Dave Nault said that he knows a very good siding installer that is interested in putting a bid in for the siding work to be done at the safety complex. He will get Line the telephone number for Gene LaValley. He also noted that Don Tuttle told him that he submitted quotes on the other work they are looking at having done this fall. Line Comeau responded that she is expecting quotes from another party as well.
Mike Kaminski reported on his day at the NHMA Legislative Conference that took place the previous Friday. He stated that he didn’t realize just how much was in front of the legislative body in Concord that affects the towns. They established positions on some issues, set priorities, changed some languages on certain things, etc. He would say that 95% of the time, he ended up voting on the majority side, his vote based upon how beneficial the outcome would be to the town.
One of the major things developing pertains to companies such as Airbnb. There have been instances in some neighborhoods in which a homeowner rents their home out to a large group of people, which ends up becoming a loud party that disrupts the neighborhood. The state does not want each town to come up with their own ordinances regarding these vacation-style rental agreements, so they are working on coming up with something that will apply on a state-wide level.

Mike Kaminski shared that the Planning Board is working on updating the Zoning Ordinances. Mike also stated that Donna White noted that some ordinances were inserted into the Town’s Zoning Ordinance adopted by the BOS that don’t necessarily pertain to zoning. A review is being undertaken by the Town Admin office to identify all ordinances and especially those which may need to be reviewed, eliminated, and updated. Mike noted that as the BOS Planning Board rep if the Board had no objection would like to take the lead on this project and bring the changes before the BoS at a later date.

Line Comeau restated that the inspection of Purgatory Pond Road is complete. She will be providing them with an as-built on the road that they will need to review and approve as well as the easement for the turnaround.
Line also notified the BoS that the personnel and labor files of the town will be audited by the NH Department of Labor in October. She also shared that she received a call from Bob Grondin of Lamontagne Builders to notify the town that he has been in touch with the Road Agent and he will be applying final top coat of pavement and finishing the shoulder work on Overlook Drive by the end of October. A request will follow for the release of remaining bond sometime in November.
Mike Kaminski informed the BoS that a large law firm in Concord has been in touch with the Town Administrator’s office to obtain his address so that he may be served as Chair of the BoS. He has not yet been served.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel, to adjourn the meeting.

The BoS adjourned at 7:29 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman