A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday August 9th, 2018 at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:02 p.m.

**Board members present:**
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Dan Sklut, Chief of Police
- John Stevens, Chair, Old Home Day Committee, & Energy Committee

It was noted for the record that Don Larsen was present to record the meeting for the benefit of those citizens that are unable to attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes of July 26th as amended.

**Discussion:** none.

**Vote:** (3-0)

**Motion:** by Bob Martel, seconded by Dave Nault, to approve the minutes from the nonpublic session of July 26th as amended.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Dave Nault, seconded by Mike Kaminski, to approve the meeting minutes of the July 30th personnel plan workshop as amended.

**Discussion:** none.

**Vote:** 3-0.

**PUBLIC COMMENT**

None.
AGENDA BUSINESS

Shooting complaint, Kimball Pond Road

Dave Nault said that he attended the Forest Committee meeting. There is an extra sign that was made at the time the other one was done. The entire board of the Forest Committee is in consensus to put the sign up at the Kimball Pond Road site.

Mike Kaminski expressed concern about enforcement noting that RSA 635 as listed on the sign pertains to trespassing. Chief Sklut offered that depending on how the RSA is written, it may very well be trespass depending upon what they are doing there and if that activity is prohibited in the area.

Motion: by Dave Nault, seconded by Bob Martel, to put the no-trespass sign up at Kimball Pond gravel pit in order to restrict shooting.

Discussion: Bob Martel reiterated that he wants to make sure it is noted that the police department will be allowed to continue their use of the area.

Vote: (3-0).

Mike Kaminski would like the Police Chief report back on enforcement of the sign in a month. Line Comeau asked if the RSA on the sign would restrict hunters and hikers?

Chief Sklut said that it is the shooting itself that is prohibited. Where shooting is sometimes a part of hunting, it would be permissible in that case.

Dave Nault said that he received a call from a resident of Goffstown. He was at the Purgatory Pond boat ramp, but he was asked to leave because of the ordinance that no one be at the town ponds between certain hours. Horn pout and some bass fishing is done at night, so he was wondering what they could do to amend that ordinance. Chief Sklut said the BoS has the authority to amend it the ordinance but cautioned them to carefully consider how it is worded. Mike Kaminski said that he would like to do further research into the matter and discuss this at a future meeting.

Cemetery Cremains Donations

Motion: by Dave Nault, seconded by Bob Martel, to accept donations per RSA 31:95-b III (b) totaling $1,000 to manage the Cemetery Cremains Garden ($500 from Margaret Venator and $500 from Phyllis and Josef Tanner).

Discussion: none.

Vote: (3-0).

Old Home Day Donations

Motion: by Dave Nault, seconded by Bob Martel, to accept a donation per RSA 31:95-b III (b) in the amount of $125 to go toward the Old Home Week Committee.

Discussion: none.

Vote: (3-0).

Library Trustee Appointment

George Maskiell has resigned from his position as Library trustee, and the Board of Trustees has recommended Sarah Anderson to fulfill the rest of the term through 2020.
Mike Kaminski suggested a tentative approval, pending the Town Clerk’s confirmation of the remaining term.  

**Motion:** by Mike Kaminski, seconded by Dave Nault, to appoint Sarah Anderson, of 171 Stark Highway South, to serve as Library Trustee, based upon the recommendation of the Dunbarton Public Library Board of Trustees, pending confirmation from the Town Clerk of the remaining term.  

**Discussion:** none.  

**Vote:** (3-0).  

**Road Agent Update:**  

Beaver problem on Armand’s Way  
**Jeff Crosby** said that in the long term, the beavers are going to win. They will go down and remove the dam when it starts to back up the culvert. It is an ongoing issue and will continue to be. Even if they are removed, a new family moves in the next year. A discussion surrounding trapping took place. **Line Comeau** will check into getting some more quotes for trapping services.  

Zachary Drive Mail Delivery Issue  
**Mike Kaminski** shared an update regarding some problems happening regarding mail delivery to residents of Zachary Drive. That neighborhood is now getting a new street sign, and it was also verified as a valid address through the 911 system. The Post Office was sent a second notification via US mail regarding street name.  

Stark Bridge Update  
**Jeff Crosby** told the BoS that he has been told that the guardrails on Stark Bridge are scheduled to be installed on August 17th.  

**MAILBOX**  
**Letter from Mike Guiney’s Lawyer**  
Dave Nault recused himself from his seat on the Board for this discussion and joined the audience.  

**Mike Kaminski** shared a letter from Mike Guiney’s lawyer regarding the backfill that was removed from his property. Some discussion occurred regarding the boundary dispute, during which it was determined that it was best to defer any action until after the court makes their decision. **Mike Kaminski** asked Line Comeau to send an email to that effect to the lawyer.  

Dave Nault returned to his seat on the BoS at 7:36 p.m.  

**Jeff Crosby** mentioned that one of his drivers has been having to fill in at the transfer station and inquired where they were at as far as finding a replacement for the open position. Mike Kaminski said they are working diligently to get the position filled and
thanked Jeff Crosby and his department for working with them while they get the position filled and contingencies in place.

The BoS advised that they have the funds available for the painter to come out and do the work on the Town Garage, but the end of the year is approaching. Jeff Crosby will contact the painter so that they can get things started.

Right to Know Request
Mike Kaminski shared a right to know request that was filed regarding an injury at the transfer station.

Planning & Zoning Fee Schedules
Mike Kaminski said that Donna White, the Zoning and Planning Department Administrator did some research, and it is apparent that there were overcharges in the fees they collect. She has noticed inconsistencies and has taken it upon herself to review and offer updates to some policies so that this doesn’t happen again. Dave Nault added that the biggest example found was a barn that was used primarily for agriculture but had been used for some commercial functions as well. Because of this, they were going to be charged the commercial rate. Similar structures were charged at the agricultural barn rate. Mike Kaminski said that Donna White did a great job and he feels this is worth a motion.

Motion: by Dave Nault, seconded by Bob Martel, to refund Blue Sky, LLC (Rick and Renee Botnick) the amount of $2,171.52 in road site plan review fees for 210 Kimball Pond Road.

Discussion: Mike Kaminski pointed out that this is just fixing one case and said that the policy changes and fee recommendations will come through the Planning Board to the BoS at a later date.

Vote: (3-0).

Building Department Update
No action items.

Block Grant
Mike Kaminski said that the Block Grant budget is going up, but only enough to lower taxes by a few cents. Dave Nault asked about additional block grant funding for bridges and highways. Line Comeau will do some research into it.

Leave Request
The BoS approved Line Comeau’s request for a week’s vacation at the end of August.

Conservation Commission Email
Mike Kaminski shared an email from Brett St. Clair of the Conservation Commission stating that the land purchase agreement is a moot point, as the land is currently under agreement with another party.
Transfer Station Complaint
Mike Kaminski mentioned that the BoS received a complaint regarding the ash produced during burning at the transfer station. This issue will be addressed at a future meeting when the Transfer Station supervisor is able to attend.

Employee Injury Report
Report regarding an employee injury at the transfer station. No medical attention was pursued.

Workers Compensation Update
Update on the light-duty requirements of one of the employees at the transfer station.

Resident Injury at Transfer Station
Report of a resident that slipped at the transfer station. The Town Administrator elaborated that an insurance claim is in progress.

TOWN BUSINESS

Staffing
Mike Kaminski noted that the Town Clerk’s office is closed this week due to a staffing shortfall. He suggested revisiting the job posting and talking to Linda about changing the work hours in order to appeal to a broader pool of applicants. Line Comeau will ask Linda to come in and talk to the BoS when she returns from vacation.

Personnel Plan Amendments
Mike Kaminski stated that their Personnel Plan is a living document that they update and improve as needed. A meeting was held on July 30th at which they made some changes, and they are voting on them tonight. One main change they are looking at is in regard to compensatory time. An example was brought up where an employee still had unused compensatory time that was earned in 2010 that had not yet been used. It was earned at the 2010 rate, but when it is used, the person will be receiving those hours at the 2018 pay rate. He feels that time worked should be paid at the time it is earned, and proposed that the policy be amended to the following:

“Compensatory time will no longer be available after Jan. 1, 2018. Time worked will be paid at the appropriate rate noted on the timesheet.”

General discussion occurred regarding compensatory time. Chief Sklut said that the change would affect the newer employees in his department, especially where his staff also work on weekends. Don Larsen commented that overtime is still coming out of the budget. If someone racks up a bunch of extra hours plowing in December, are you going to just take it away in January? It was decided to table discussion on the matter to the next meeting.

PUBLIC COMMENT
Don Larsen said that he hopes to see the Selectmen at Old Home Day on the 18th.

TOWN BUSINESS

Dave Nault visited the Public Safety building to review the invoice from Keith Lavoie and see the work that had been done. He noted that on the sides of the building none of the panels had been replaced as requested, although on the back of the building, everything was replaced. He did speak with Keith and he is going to give us a price on repairs for the other sides of the building.

Library Site Work Update

Dave Nault said that he spoke to Peter at Cohen Steel to talk about having the have them rework the steel and have Bauen install it in the library.

Line Comeau said that she found stencils for the sign and is getting pricing for getting the signs redone. The person she spoke with said that with today’s technology, they wouldn’t use the stencils. Dave Nault would like to suggest to him that they don’t use a shiny vinyl sticker and keep it a flat black material.

Solar Project Proposal by Energy Committee

Bob Martel (Selectmen’s Rep.) told the BoS that the Energy Committee assessed all the town buildings in order to see how much it would cost to convert them to solar energy. They met with the Town Forest Committee who manage the lot in question, and they are in agreement for a site for the solar panels at the Transfer Station. They looked at what other towns are doing and how they financed their systems. John Stevens, Chairman of the Energy Committee, added that they are moving forward, and it would be useful if the Selectmen could authorize them to get the quotes and asked the Board for a suggested due date. Mike Kaminski said that a warrant with numbers should be written by Jan. 1st, and a presentation to the BoS should occur no later than November. The BoS was in consensus to allow the Energy Committee to work on getting the quotes for solar panels. General discussion took place on how the process works and the benefits involved. Mike Kaminski asked if there were state grants available. John Stevens answered that there aren’t a lot out there, but they are pursuing them. He also stated that some of the companies would like to see copies of the town’s electric bills and asked if that is something he can provide them with. Dave Nault said he doesn’t have a problem with that as long as the account numbers are blacked out.

John Stevens also shared with the BoS that the savings realized on the town garage, library, public safety building and transfer station after switching to the LED lighting is 27%.

Chief Sklut sent an email shortly before the meeting regarding political signs. He stated that there was an issue during the last election because there were signs in the triangle by the Stark statue. Would like the board to look at it and make a policy decision. Line Comeau believes there is a policy, and she will pull it out for the BoS to look at. General discussion took place regarding land owners’ rights in regard to the right of way. Chief
Sklut said that the statute calls for the signs that are removed to be put in a certain place and people have up to a week to pick them up. He would like there to be a place designated for this purpose (possibly behind the police department).

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.

Vote: (3-0).

The BoS adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman