Dunbarton Board of Selectmen  
Meeting Minutes  
July 26, 2018  
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday July 26th, 2018 at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:08 p.m.

**Board members present:**
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jeff Crosby, Road Agent
- Dan Sklut, Chief of Police
- Deb Trottier, School Board Chair
- Katie McDonald, Library Board of Trustees
- Fred Mueller, Town Forest Committee
- Jennifer King, Recording Secretary

It was noted for the record that Don Larson was present to record the meeting for the benefit of those citizens that are unable to attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Dave Nault, to approve the regular meeting minutes of July 12th as amended.

**Discussion:** none.

**Vote:** (3-0)

**Motion:** by Dave Nault, seconded by Mike Kaminski, to approve the minutes from the 7:39 p.m. nonpublic session of July 12th as amended.

**Discussion:** none.
Vote: (3-0).

Motion: by Bob Martel, seconded by Dave Nault, to approve the minutes from the 8:08 p.m. nonpublic session of July 12th as amended.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel, to approve the minutes from the 8:13 p.m. nonpublic session of July 12th as amended.
Discussion: none.
Vote: (3-0).

PUBLIC COMMENT

Jeff Crosby mentioned that someone removed a ‘blind person’ sign near a residence in the Gorham Pond area. He is ordering a new one tomorrow.

Deb Trottier provided an update on the million-dollar budget surplus. They did attend the court hearing, but the judge granted a Petition to Dismiss before it was heard, saying there no standing for it, and that they didn’t meet the criteria for an emergency meeting. So, there will not be a special meeting, just their normal one in March. This will reduce what they are asking for. Mike Kaminski suggested they update the website with that information to get it out to the voters. The school district was not trying to retain the money. They are just trying to give as many voters as possible the chance to make that choice. Line Comeau requested that they keep the town updated with any changes.

Katie McDonald, Library Board of Trustees: Regarding the painting of the library: they’ve taken down the sign and noted that it has rotted completely, so they are wondering about having it replaced. Dave Nault replied that it was also his thought that the sign is unrepairable. While he hasn’t had the time yet, he is going to look for the stencils to create a new one. Katie also noted that the School St. side sign is in disrepair as well.
Katie McDonald said it had been suggested that they close the library during Arts on the Common due to concerns regarding overuse of the restrooms during the event. They would like to know what their recommendation for Old Home Day. Mike Kaminski pointed to the concerns over the potential overuse of the septic system. He also noted that at the last BoS meeting, they asked the Old Home Day Committee Chair, to make sure they arranged to have portable toilets on site to include a handicap model. Another concern had been security. Dave Nault added that there were also concerns regarding security, and that people had a tendency to walk through the library to look around, flip through books, etc. Katie McDonald asked if the recommendation was for them to close that day as well. Mike Kaminski replied that it was and that he had asked the Library Director to approach the Board of Trustees with that recommendation.

Don Larsen confirmed that they do have 3 porta potties (two regular, one handicapped) lined up for Old Home Day, and that during Arts on the Common they blocked off the bathrooms. Don also distributed a mailer regarding the event that will be going out this week. The committee is hoping that these will generate a larger turnout.

AGENDA BUSINESS

Kimball Pond Road shooting complaint

Paul Camire, 165 Kimball Pond Road. He has attended the meeting to address the issue with shooting at the gravel pit near his home. It has become a nuisance that they have dealt with for 8 years. Mike Kaminski said that he has visited the area and spoken with the police chief as well as someone from the Town Forest Committee with his concerns. Paul Camire said that he is mostly concerned about the noise and the nuisance. It goes on all day. He recognizes that they live in the country, and as such, he expects to hear gunshots in this area once in a while. He’s a hunter himself. He simply doesn’t want to hear military-style shooting all day long. Another concern is if there is an accident or something happens down there. There is no cell service to be able to call for assistance. He feels that they need to have some kind of precautions in place. He moved here in 2006, he was told his property was surrounded by the town forest. His regular running route was around that area. It wasn’t until they started logging there that the issue began to occur. He stopped running there
in 2010, as it seemed to get worse and worse each year. He works from home, and there is no specific time, it just goes on all day long.

Keith Margenau stated that he was the first resident of that area. He recalled a problem years ago with trash and shooting, etc. He attended a BoS meeting to voice his concerns, and the Road Agent at the time put a pipe across the entrance to the area and closed it down. All of a sudden it started to ramp up again. There is still a problem with the trash being left behind down there as well.

Jeff Crosby said that he is the Vice Chair on the Town Forest committee. There is another pit on Starks Pond Road. There was a similar situation there in the past. He would often go there and ask the people where they were from, and they were not Dunbarton residents that were going there, but they were coming from out of town. They put signs up. The police moved their qualifying to the Starks Pond Road pit with the Town Forest committee’s permission. 90% of the time, they park by the road and walk in. These people don’t pick their shells up. They litter the ground with those, targets, etc. It is an ongoing issue and it has ramped up considerably. They’ve hauled a lot of trash out of there recently.

Chief Sklut noted that it was remarkably clean when he went down there. He was initially skeptical when they put the signs up, but they actually seemed to work. He also mentioned that a few of his officers were poking around in online shooting forums, and that site is listed as an open area for shooting and target practice. Dave Nault asked if they were to vote to work on getting signs put up, if they could get that location taken off of the forums? He thinks Wildlife Sports and Taxidermy has been sending people there as well. People used to go down to sight their guns once or twice a year, it wasn’t a problem. It is now a problem with people bringing guns in that can shoot several rounds and it goes on for hours. He agrees that we do need to post it as a town.

Dave Nault commented that that it seems that people are shooting down there at dusk. As more people are owning AR’s, that’s what a lot of what it is. They go there with 30 round clips and it goes on for hours.
Paul Camire mentioned liability concerns as well if someone were to get hurt there. Especially if they know people are going there, etc. Mike Kaminski said he’s definitely getting the feeling that we just don’t want this area used for this purpose on a regular basis. They will take all of this under consideration within the next two weeks, consider their options, and make a motion at the next meeting.

Chief Sklut said that he doesn’t know they can have an ordinance, but they can post it. Bob Martel suggested they create a restriction in that area and said they should let Wildlife Sports and Taxidermy know as well, so that they stop recommending that location to people. Dave Nault: asked the town forest committee members if they would have a problem with a sign. Those in attendance said they do not and will discuss it at their next meeting on Aug. 1st. Fred Mueller said that he wants to make sure the PD isn’t shut out of the ability to use that area. Mike Kaminski agreed that he doesn’t want that to happen, either, but feels they will find a common-sense solution.

**Full-time Library Director Position**

Katie MacDonald on behalf of the library’s Board of Trustees spoke with the BoS about the request to make the position of Library Director a full-time position. They would like to make it effective August 1st. Mike Kaminski asked if they have enough in their budget. Katie responded that they did, and that they aren’t looking for additional funds for this year. Mike Kaminski said that he supports what Mary has been doing in the role and he feels that making her full-time will add to the value for the town. She’s been doing a great job. Katie said that they are writing the description for the position, as it has changed enormously. General discussion occurred on what benefits they are considering offering for the full-time position, along with related policies and possible costs. Dave Nault recommended that the town and the library should create a Memorandum of Understanding so that in the future a new library director does not necessarily get the full benefits of a regular town employee. Mike Kaminski agreed and mentioned that they can use the town as a vehicle to get access to benefits, but they are still separate entities. Bob Martel suggested they create their own personnel plan in order to keep those entities separate when it comes
to hiring newer employees. Katie replied that that is their intention, and she thanked Line Comeau for the help she has given them on this. Chief Sklut suggested that regarding the personnel plan, there should be a caveat included that the Library Director is not covered under their plan. Mike Kaminski recognized that they reduced their budget amount last year but noted that he would anticipate a small increase from the Library at budget time.

Grant Application

Sergeant Chris Remillard approached the BoS seeking their blessing to apply for a grant from the Department of Safety. This money would be used to purchase a solar speed sign that would inform drivers of their speed and would also allow the police department the ability to download information and data regarding traffic and safety in town. The cost of the system is $2,600. This is a 50/50 match grant which would make the town portion $1,300. It would provide a definite benefit to the town, as there is a speeding problem in various areas around town. Sgt. Remillard answered questions from the BoS regarding benefits and security of the system. It is easily portable for use in different areas, and they have the ability to secure it. If awarded the grant, he expects he could have the system in place in September.

Chief Sklut added that they cannot pay for this out of the police department budget as it stands right now. He had requested and was granted $4,000 for a new radio for one of the cars. Because the radio he had been hoping to purchase has been discontinued, he has decided to not get a radio this year and has a contingency plan in place if a radio fails. He now will likely not replace the radio until the vehicle is replaced in 2020, though he has a contingency plan in place in case a radio does fail. The money requested for the radio has not been put toward anything else because he had requested that money for a specific use. Asked if the BoS would be in agreement to use some of that money to go toward the town portion of the speed sign system. Bob Martel said that he doesn’t have a problem with this and feels it’s easier if it comes out of the police budget.

Selectmen were in consensus to approve the application and the expenditure for the sign.
Sgt. Remillard told the BoS that the traffic study at Pages Corner with the NH DOT and NH Regional Planning will take place next week. He suggested that the DOT park by the dentist office. NH DOT did some analysis, and they will present what they feel is a good solution. Mike Kaminski said that the BoS will be there as well.

**Motion:** by Dave Nault, seconded by Bob Martel, to accept a donation in compliance with RSA 31:95-b III (b) to the Old Home Day committee in the amount of $150.

**Discussion:** Line Comeau said that this is unanticipated revenue, so that is why it is being brought before the BoS. Mike Kaminski asked about the money from last year and if they will be able to use those funds. Line Comeau answered that according to their auditor, the funds from last year cannot be used. The portable toilets and the mailers are costing them a bit more money.

**Vote:** (3-0).

**TOWN BUSINESS**

**RFI:** Line Comeau presented a request for information pertaining to land use research relating to where old Route 13 intersects with Holmes Road. Line Comeau: they have the list of their roads and when they were discontinued that she can send them. Jeff Crosby said that there is a file that has a pretty good history of when the town tried to discontinue the southerly portion of the road. He received a complaint about the way a resident is processing some wood in that area and piles it on the side of the road. Line Comeau said that she will respond but can’t provide it within 5 days. Dave Nault suggested that it might be a good idea to run it by the town’s attorney to ensure that it is a legitimate RFI.

**Brownfields Assessment Grant:** In order to qualify for this grant, they had to help identify potential areas of the town that could be considered brown fields. Bob Martel suggested that they have George Holt look into this.

Mike Kaminski asked Line Comeau if they could look into getting another quote or two for the lighting at the transfer station.

Mike Kaminski mentioned an email received from Patrick “Woody” Bowne regarding an employee injury at transfer station for which medical treatment was received.
Updates from the planning and zoning board were provided for the BoS to review.

Line Comeau presented the reconciliation of the cash accounts for April and May that she has completed with the help of their CPA.

There was an email presented to the BoS pertaining to illegal dumping that occurred on July 20th on Zachary Drive. Mike Kaminski said that he doesn’t really approve of how this was handled and would like to discuss it with the parties involved at a future date.

Mike Kaminski presented a follow-up letter on an action item from last week regarding a step rate increase.

Mike Kaminski noted that there is some geological test boring work being performed near transmission lines. Proper channels are being followed.

The BoS decided to meet on Monday, July 30th at 3 p.m. for a workshop to work on the personnel plan for the town.

PUBLIC COMMENT
Fred Mullen of Stark Lane said that he commends the Road Agent on the installation of the new bridge. Jeff Crosby said that he is hoping the guardrails will be completed soon. He had been told they would be completed in August, but he will call them to find out. It will be opening soon.

Jeff Crosby presented the BoS with a small issue that he is looking to resolve: A number of years ago, a gentleman that had operated a logging business had left some equipment and some drums on his property. That property was in Bow. There is now a new house being built on the property. The equipment and drums have now been moved and are now sitting on the Dunbarton side of the line and is in the right of way. Jeff Crosby would like to research it find out how it got there and who put it there, but he may need to have the town step in at some point if it becomes a legal issue. Mike Kaminski asked Jeff Crosby to document the issue with pictures, etc.
Motion: by Mike Kaminski, seconded by Dave Nault to enter nonpublic session in accordance with RSA 91: A-3 II at the request of Bob Martel.

The BoS exited public session at 8:28 p.m.
The BoS reentered public session at 8:46 p.m.

Motion: by Dave Nault, seconded by Bob Martel, to seal the nonpublic meeting minutes.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel, to adjourn the meeting.
Vote: (3-0).

The BoS adjourned the meeting at 8:47 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman

DBOS MEETING JULY 26, 2018