A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, July 12, 2018 at the Dunbarton Town Offices.

Board Members present:
Mike Kaminski, Chair  
Dave Nault, Selectman  
Robert “Bob” Martel, Selectman

Town Officials/Others Present  
Line Comeau, Town Administrator  
Jennifer King, Recording Secretary

Mike Kaminski called the meeting to order at 7:00 p.m.

It was noted for the record that Don Larson was present, recording the meeting for benefit of the citizens.

Old Business:
Approve regular meeting minutes of June 28th, 2018  
Motion: by Bob Martel, seconded by Dave Nault, to approve the regular meeting minutes from June 28, 2018 as amended.  
Discussion: none.  
Vote: (3-0).

Approve non-public meeting minutes of June 28th, 2018  
Motion: by Dave Nault, Bob Martel, to approve the nonpublic meeting minutes from June 28th (7:30 p.m.) as amended.  
Discussion: none.  
Vote: (3-0).

Approve non-public meeting minutes of June 28th, 2018  
Motion: by Dave Nault, seconded by Mike Kaminski, to approve the nonpublic meeting minutes (8:47 p.m.) from June 28th, 2018.  
Discussion: none.  
Vote: (3-0).

PUBLIC COMMENT: None.

TOWN BUSINESS:

It was decided that the personnel plan will be reviewed at one of the next couple of meetings, or a workshop will be set up in the near future.
Mike Kaminski shared that he had received a request for information from a concerned citizen on the school budget excess, so I have asked her to pass the information along.

Mike Kaminski stated that the NH DOT has been working with the town to analyze transportation safety issues at Pages Corner. Meeting to be held on August 1st at 4 p.m. to discuss the results and recommendations.

The town received an employment application from someone who works as a handyman. Mike Kaminski said there is no work for him now, but we'll certainly keep his information on file for when needs arise in the future. General discussion occurred regarding how they would employ him, whether as an employee or independent contractor.

Mike Kaminski shared a notification of an injury at the transfer station. No medical treatment was needed.

Mike Kaminski said they received notice of a NH Superior Court hearing on the $1 million school budget excess on July 17, to determine if they can have the special meeting.

BoS signed off on a Dunbarton telephone pole license, which allows fiber optics to be run on existing poles.

There was a citizen complaint regarding gun shots heard that were heard near the town sand pit on Kimball Pond Road. This item was deferred to the next meeting on July 26th when all concerned parties will be present.

Mike Kaminski shared that they had three quotes from local businesses for replacement of the silcock at the transfer station. Jay’s Plumbing and Heating, Bob Parcell, and Stu’s Plumbing and Heating

Motion: by Bob Martel, seconded by Mike Kaminski, to award the silcock replacement job at the transfer station to Stu’s Plumbing and Heating in the amount of $145.
Discussion: none.
Vote: (3-0).

Siding quote of Safety Center. Line Comeau noted that she called a couple of places for quotes, a few of them repeatedly. One of them did not respond at all. She only has one quote from Keith Lavoie in the amount of $950.

Motion: by Dave Nault, seconded by Bob Martel, to award the siding job to Keith Lavoie in the amount of $950.
Discussion: none.
Vote: (3-0.)
There is also soffit and drip line repair work needed at safety complex. **Dave Nault** suggested that they ask Keith to go through and quote that as well.

**Old Home Day**

John Stevens was present to update the BoS on Old Home Day preparations. **Mike Kaminski** asked John if they had coordinated efforts with the Police department regarding traffic and parking. **John Stevens** reported that things have been thoroughly coordinated and that Chief Sklut has attended their meetings. They have determined that parking will be permitted on the lawn for antique cars this year. **Mike Kaminski** also stated that the library and the town offices will be closed for public restroom use. **John Stevens** said that they’ve arranged for a portable toilet.

John also told the BoS that they are getting close on their budget, and while they do have table fees coming in, this year they have fewer vendors. Last year they had $400 of fees from vendors which ended up getting rolled into the town budget, but they are really tight this year. **Line Comeau** said that she asked the auditor about this, and because they aren’t taxpayer funds they are not part of the operating budget, so they will have last year’s table fees as funds to work with. **John Stevens** added that they are also really short on volunteers this year as well. **Line Comeau** said that she will put that announcement up on Hot Topics.

**Line Comeau** provided the BoS with building expenses to date. Their current balance is $62,969 for anything that is currently earmarked for current work, such as the library painting job. She noted below that balance the $145 and $950 approved tonight. Electrical work and Fire alarm work at Town Garage work is going to cost over $6,000. **Dave Nault** said that the work needs to be done and he feels they should get started very soon.

- **Motion:** by Dave Nault, seconded by Bob Martel, to approve Allstar Security Systems to conduct the work on the fire alarm in the amount of $3,562, and Ernie Gagnon to conduct the electrical work in the amount of $3,766.
- **Discussion:** none.
- **Vote:** (3-0).

**Line Comeau** shared the second quarter reports for revenues to date through June as well as expenses. Expenses are a bit tough to determine as this time, as a lot of the expenses for the Fire Department aren’t paid until the last month. They are ahead of schedule on revenues and have 43% remaining to collect.

**Line Comeau** shared that Don Tuttle walked around the building recently and noted the fire escape was not secured at the top of the building. He took it upon himself to secure it. He also shared that he feels that painting the stairs black would hide a lot of the blemishes and imperfections. **Dave Nault** thinks that painting them white could help them blend with the building, he feels they should
keep it white. Mike Kaminski is fine with either, he just doesn’t want to see rust. **Bob Martel** thinks that painting them black would stand out more. **Mike Kaminski** said that regarding the crown moldings, Don suggested painting the moldings gray. Dave Nault feels conflicted on this. Where it is such a historic building that has always been painted white, he feels safer sticking with white than changing it to gray. Mike Kaminski is ambivalent on the issue, is ok keeping it white. Bob is ok with keeping it white as well. The BoS was in consensus that they keep the molding white.

**Line Comeau** noted that Don had also asked about getting the old telephone box removed from the side of the building. She will make some calls to have that done. **Dave Nault** asked if Town Hall sign was getting repaired. He had heard that it was. Line said that it had not yet. **Line Comeau** said that the rot repairs on the corner boards on the library are fairly substantial. Don Tuttle thinks it will be in excess of $3,000. They had agreed that the rot repair would be additional at the time the job was quoted.

PUBLIC COMMENT: none.

**Motion:** by Dave Nault, seconded by Mike Kaminski to enter nonpublic session per RSA 91-A:3 II (d) at the request of the Conservation Commission after a 2-minute recess.


2-minute recess at 7:37.

BoS entered nonpublic session at 7:39 p.m.
BoS reentered public session at 8:08 p.m.

**Motion:** by Mike Kaminski, seconded by Bob Martel to enter nonpublic session in accordance with RSA 91-A:3 II (b) at the request of the Transfer Station Supervisor


BoS entered nonpublic session at 8:08 p.m.
BoS reentered public session at 8:10 p.m.

**Motion:** by Dave Nault, seconded by Bob Martel, to hire Bryce Mullen at the transfer station at the pay rate of $12.62.

**Vote:** (3-0).

**Motion:** by Mike Kaminski, seconded by Bob Martel to enter nonpublic session in accordance with RSA 91-A:3 II (a) at the request of the Town Administrator

BoS entered nonpublic session at 8:13 p.m.
BoS reentered public session at 8:26 p.m.

**Motion**: by Dave Nault, seconded by Bob Martel, to move Donna White to step one assistant rate effective July 29th, with a letter to follow in her file.
**Vote**: (3-0).

PUBLIC COMMENT: none.

**TOWN BUSINESS:**

**Mike Kaminski** said they need to look at their maintenance budget at the next meeting. He wants to take a closer look at what they have left, as he doesn’t want to have to carry anything forward.

General discussion took place regarding the lawsuit in relation to the steel. If Cohen reworks the steel they have, BoS is in consensus to offer they would have been paid originally.

**Bob Martel** said that Mike Underwood mowed the lawn at the school and ended up having to replace a tire on his mower. The school needs to be aware and make sure there are no nails and that the ruts are filled in. **Dave Nault** suggested they reimburse him for the tire. Asked Line to send the school a letter to make them aware of the issue. The BoS were in consensus to reimburse Mike Underwood for the damaged tire.

**Motion**: by Dave Nault, seconded by Bob Martel to adjourn the meeting.
**Vote**: (3-0)

Meeting adjourned at 8:39 p.m.

Respectfully Submitted,

______________________________
Jennifer King, Recording Secretary

_________________________________
Mike Kaminski, Chair

_________________________________
Bob Martel, Selectman

_________________________________
Dave Nault, Selectman