Town of Dunbarton
Board of Selectmen
Meeting Minutes
June 28, 2018

A meeting of the Dunbarton Board of Selectmen was held on Thursday, June 28, 2018 at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7 p.m.

Board Members present:
Mike Kaminski, Chair
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

Town Officials/Others Present
Line Comeau, Town Administrator
Dan Sklut, Chief of Police
Patrick “Woody” Bowne, Transfer Station Supervisor
Don Larsen, Cemetery Trustee

Mike Kaminski noted for the record that Leo Martel was video recording the meeting for the benefit of those residents that could not attend.

The recording secretary is not present, but will transcribe from the audio recording of the meeting.

OLD BUSINESS
Approve Minutes

Motion: by Bob Martel, seconded by Mike Kaminski, to approve regular meeting minutes of June 14, 2018 as amended.
Discussion: none.
Vote: (3-0)

Motion: by Dave Nault, seconded by Mike Kaminski, to approve nonpublic meeting minutes (7:34 p.m.) of June 14th, 2018 as amended.
Discussion: none.
Vote: (3-0)

Motion: by Bob Martel, seconded by Mike Kaminski, to approve the sealed nonpublic meeting minutes (7:47 p.m.) of June 14, 2018 as amended.
Discussion: none.
Vote: (3-0)
Mike Kaminski said that they recently learned that there was 1,000 gallons of fuel left in the tank at the school that needed to be removed. Dunbarton Fuel not only removed it from the tank, but redistributed it to other town buildings and provided them with a credit. Not many places give this kind of customer service. Thank you to Dunbarton Fuel and also to Line Comeau for her work on this as well.

PUBLIC COMMENT

Chief Sklut shared that Jason Patten was accepted to the Drug Recognition Expert school. He will be attending sometime in August. Also, Ralph McClellan was involved in an incident in Weare last year and the recognition committee of Weare is recognizing him along with other officers and mutual aid responders with a Life-Saving award.

Transfer Station Update

Woody Bowne joined the BoS to give an update on transfer station business.

New Truck Purchase: Mike Kaminski said he read the quotes for the truck and he has no issues with the purchase. Woody Bowne mentioned that there was a slight change due to some add-ons: he had quite a bit of savings on the tires he just bought, and he would like to use $600 of those savings toward heated mirrors on the truck. It is a basic work truck.

Dave Nault noted that it is a 2500 truck with rubber floor mats and vinyl seats.

Woody Bowne added that the state-negotiated price is 2/3 of the retail price. Because the state hasn’t put their contracts out to bid yet, they are getting it at the 2018 pricing. He did try to buy a truck off the lot, but it would have been $2,000-$3,000 more to do it that way. They should get the truck in September/October.

Mike Kaminski asked for an invoice through the dealer so that Line Comeau can work on the transfer from the trust funds. Mike stated that he hoped that some of the residual money from the sale of the old truck can go toward buying the new plow blade.

The BoS was in consensus for Woody Bowne to get the contract signed and to work with Line Comeau to move forward with payment on receipt of invoice.

Hiring Action: Woody Bowne said they are in a situation where they are up to 4 people working on Saturdays, so he is needing additional help to help cover breaks and days off for his crew. Mike Kaminski asked if high school students were allowed to work at the Transfer Station. Woody Bowne said that it was more difficult because the state Department of Labor states that anyone under 18 cannot be within 50 feet of machinery.

Employee Hours: Mike Kaminski noted that there was an issue on a timesheet where one employee put in a 14-hour day, and said that they really need to limit work hours to 10 hours a day. Woody Bowne explained that he was in a bit of a difficult situation because they had a truck come in at 6 a.m. and clarified that the
total time was closer to 12 hours. **Mike Kaminski** said that his main concern is employee safety when someone works beyond 10 hours, and asked Woody to make a note if there is an exception so that they can be aware of it.

**Property Damage:** **Woody Bowne** said he spoke with Chief Sklut last week about a window being shot at the transfer station. One of panes on one of the overhead garage doors looks like it was shot with a BB gun. They do not know when it happened. The crack hasn’t spidered, but the pane will need to be replaced eventually.

**Bob Martel** asked Woody about his plan to handle the increased transfer station traffic on Saturday where they are closed on Wednesday for the holiday. **Woody Bowne** said he does have one extra person coming on and he thinks they will be ok. He will have people loading bags into boxes to get them out of the way until they can be loaded. The guys are going to work longer on Tuesday so that they can have Wednesday through Friday off and come back on Saturday.

**Woody Bowne** shared some DOT specs and DES information regarding the glass aggregate. General discussion regarding pricing of the aggregate followed.

**Woody Bowne** said the new tires for the skid-steer should be in either this Tuesday or the following Tuesday, depending on the holiday.

**TOWN BUSINESS**

**Mike Kaminski** mentioned they had asked for confirmation on the quotes for the fire alarm system at the town garage. **Mike Kaminski** asked Line Comeau for a printout of what money they have left for building maintenance in order to look at what projects they can complete this year.

**Dave Nault** said that Jeff Crosby approached an additional painter for a bid, so hopefully we’ll see those soon.

**Dave Nault** added that Jeff Crosby suggested that they check with John Wiggin regarding the quotes for the fire alarm system, to determine if the amounts seem reasonable for the kind of system they’re looking at.

**Motion:** by Dave Nault, seconded by Bob Martel, to accept the nomination of Laura St. Pierre to the Recreation Commission, her term to expire on March 31, 2019.

**Discussion:** None.

**Vote:** (3-0).

**Non-Action item:** **Mike Kaminski** mentioned a class-action suit by the municipality of Kansas City affecting municipalities across the country. They are owed some federal money for the years of 2015-2017 regarding their floodplain area. Line Comeau reached out to her contact in Hopkinton as they are a lot
more invested in this, and he is reviewing it. Based on the input they get, they can decide how to proceed. They have until September to opt in or out.

**Dave Nault** shared that he sat in for **Mike Kaminski** at the last Planning Board meeting, and provided some information regarding a road modification. The Riley’s brought an issue they had with the ledge on the side of their lot. They had received permission to build along County Road. There was a requirement to bring the ledge on the edge of the road down to ground level. Because it was not explicitly stated that way in the approval, there were some questions regarding the height because the DOT has some other regulations. She asked the town to read through the letter and respond. The Planning Board made it clear that they wouldn’t respond unless she came back to modify her application, and he told her that the Selectmen’s office relies on the Road Agent and lets that department work on its own, so it was suggested that she work it out with him.

**Mike Kaminski** shared an update from the Building Department for the BoS to review.

**PUBLIC COMMENT**

**Leo Martel** asked if anyone had thought regarding what is happening with the Town Pound. **Dave Nault** said he hasn’t had the time to do something about it. They tried to go and see if they had any legal standing, and right now they do not. **Line Comeau** suggested approaching NHMA to see what their legal opinion would be. The consensus of the Board was to tackle this project in the fall.

**Leo Martel** asked about how the work on the Town Hall attic was progressing. **Dave Nault** replied that Bauen Corp has told them they will provide them with a bid. They’ve been busy with getting the school project up and running, so they should check in with Bauen again. Cohen Steel said they would reprice the steel for them, and Jeff Trexler is going to look at wood alternatives in that structure. They are hoping to have it done before fall.

**Motion**: by **Mike Kaminski**, seconded by **Bob Martel**, to enter into nonpublic session in accordance with RSA: 91-A:3 II (d), at the request of the BoS.


BoS took a one-minute recess before entering nonpublic session.

BoS entered non-public public session at 7:30 p.m.

BoS re-entered public session at 8:18 p.m.

**TOWN BUSINESS**
Mike Kaminski asked Jeff Crosby if he was interested in glass aggregate. Jeff Crosby stated that he would review the noted specks and get back to the Board if he finds it usable.

Dave Nault updated the BoS on the Stark Bridge project. The bridge is complete except for the paving and the guardrails. Pricing for wood is the same as steel. Jeff Crosby said the guardrails will need to be signed off on before we get into the schedule. They’re looking at a tentative August installation and they can’t guarantee it can get done before then.

The BoS was in consensus to sign the guardrail contract to get into keep the project moving.

Jeff Crosby gave an update on the town road projects.

Bob Martel noted that there is a drought notice posted on Hot Topics and said that town water is available for people with dug wells.

Bob Martel also reported that John Stevens was reviewing options for town office future use.

**TOWN BUSINESS**

The BoS reviewed the NHMA newsletter, it was determined to take no action at this time until they have time to review the information further. They may consider a delegate to represent the town.

**Motion:** by Mike Kaminski, seconded by Dave Nault, to enter nonpublic session in accordance with RSA: 91-A:3 II (e) at the request of the Town Administrator.


Board reentered public session at 9:04 p.m.

**Motion:** by Mike Kaminski, seconded by Dave Nault to seal the minutes for the second nonpublic session.

*Vote: (3-0).*

**Motion:** by Dave Nault, seconded by Bob Martel to adjourn the meeting.

*Vote: (3-0).*

BoS adjourned at 9:08 p.m.

Respectfully Submitted,
Jennifer King, Recording Secretary

Mike Kaminski, Chair

Bob Martel, Selectman

Dave Nault, Selectman