A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday June 14th, 2018 at 7 p.m. at the Dunbarton town offices.

Mike Kaminski called the meeting to order at 7:02 p.m.

Board Members Present:
- Mike Kaminski, Chair
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

Town Officials/others Present:
- Line Comeau, Town Administrator
- Jeff Crosby, Road Agent
- Jennifer King, Recording Secretary

It was noted for the record that Leo Martel was present recording the meeting for the benefit of the citizens.

OLD BUSINESS

Approve Minutes:

Motion: by Dave Nault, seconded by Bob Martel, to approve the regular meeting minutes from May 31st, 2018 as amended.

Discussion: Dave Nault said for the record that a very good job was done on the minutes.

Vote: (3-0)

PUBLIC COMMENT

Leo Martel asked Line Comeau how long it may take for the video interviews of local residents regarding town history to be posted for the Dunbarton Historical Awareness Committee. Line Comeau said she would check with Dan Troy and see if he has the internet link ready.

MAILBOX

Hancock Women’s Club:

Mike Kaminski said that the Hancock Women’s’ Club is having their tour of historic homes and summer gardens on Saturday, July 21, 2018 from 10 a.m. to 4 p.m.
Overlook Estates Bond:
**Mike Kaminski** said the Board was copied from the Town Administrator regarding an extension request for an expiring letter of credit for Overlook Estates road bond.

NH the Beautiful Grant:
Patrick “Woody” Bowne requested a grant for the transfer station in order to purchase a truck cover but was not selected for the award.

School Budget Overage:
Mike Kaminski said that Line Comeau put an inquiry into Goffstown to find out more information regarding how they handled their school budget overage and provided them with some information. Line Comeau added that it is common practice to reach out to other towns to see how they handle similar situations. Line reported that the information provided was shared with the School Board.

Leave Request:
**Mike Kaminski** shared that they have a leave request from the town Administrator Line Comeau for the dates 7/16/2018 through 7/20/2018. **Mike Kaminski** has no problem with this request. Selectmen were in consensus in approving the leave.

Account Reconciliation Summary Sheets:
**Line Comeau** presented the BoS with the account reconciliation summary sheets for January – March 2018 that were requested by their auditor. Everything was balanced. The Treasurer is signing off on them as well. April and May will be done tomorrow.

Alarm System Proposal:
**Mike Kaminski** shared that they received a proposal for the town garage fire alarm system. He asked Line Comeau to include it under capital improvements.

Quote for repairs at transfer station:
**Mike Kaminski** shared that Woody Bowne received a quote regarding increasing the height of the walls at the transfer station in the amount of $5,800 and felt that it was a little high. **Dave Nault**: also felt the length seemed to be a bit much and said that he would check with Woody to ensure the correct area was quoted.

**GENERAL TOWN BUSINESS**

**Personnel Plan Updates**
Because meeting agendas are shorter this time of year, **Mike Kaminski** suggested they use a meeting to devote to reviewing the personnel changes. **Line Comeau** said she would copy the changes separately; and number them in their order of reference.
Dunbarton Elementary School Public Forum

Mike Kaminski commented that he thought more would come of the School Board meeting that was held on the previous Tuesday. Line Comeau said that she reached out to Duane Ford and asked him what the decision of the School Board was. Duane replied that the Dunbarton School Board elected to petition the court for a special meeting. The special meeting would be held sometime in September.

Town Garage:

Dave Nault mentioned that he has not yet gotten to the garage to look at the roof problem. Jeff Crosby said that one corner had rolled up, and he waited until it was warm to push it back down. Mike Alexander (Building Inspector) came and took a look, and while there doesn’t appear to be any long-term damage and the condition is not dire, they will still be looking into an eventual roof replacement. Jeff said that he can repair the small section, as it’s a basic job. Dave Nault said that there is really no warranty on roll-down roofing. The rubber roofing is a bit more expensive but well worth it. Mike Kaminski said they would look further into it, and that he wants to also pursue the painting of the town garage. Dave Nault said they would assess the building and make a list ranked in order of importance, as was done with the transfer station.

Bulletin Board Postings:

Bob Martel said that he spoke with a woman from a neighboring town that wanted to post a notice on the town bulletin board advertising an upcoming ‘Meet the Candidates’ forum. He was under the impression they were going to stay apolitical. We don’t let them put signs on town property and he doesn’t feel that they should be allowing those postings on their board, either. Mike Kaminski noted that they turned the previous request down. Selectmen were in consensus to deny this request.

Nomination for Alternate Cemetery Trustee:

Motion: by Dave Nault, seconded by Bob Martel, to nominate Judy Keefe to the position of Alternate Cemetery Trustee, with her term expiring on March 31st, 2021.

Discussion: Dave Nault said that he is glad they are appointing alternates. It’s great news. Line Comeau added that Judy was very involved with the cemetery back in the day, so she has a lot of knowledge.

Vote: 3-0.

Fire Alarm-Heat Detectors Quote:

Mike Kaminski asked Line Comeau to confirm and make sure no pricing had changed on the Fire Alarm heat detectors quote they received.
Asbestos Removal:
Mike Kaminski asked for an update of the Asbestos removal. Line Comeau said that she had forwarded a copy of the signed contract to the abatement services company and that her contact is going to contact her with available dates. Line also stated that she confirmed that it will be a one-day process.

Motion: by Mike Kaminski, seconded by Bob Martel to enter nonpublic session in accordance with RSA 91-A:3ii.
By roll call vote: Kaminski-yes, Nault-yes, Martel-yes.

BoS exited public session at 7:27 p.m.

There was a brief recess to allow the audience to exit the room.

BoS entered nonpublic session at 7:34 p.m.
BoS reentered public session at 7:40 p.m.

Motion: by Dave Nault, seconded by Bob Martel, to hire Troy Gamache as a part-time laborer for the highway department for the summer of 2018. The rate of pay will be at a Step 1 employee rate of $12.62 per hour. The town will reimburse for a pair of work boots up to $150.

Vote: (3-0).

Bridge Project:
Mike Kaminski asked Jeff Crosby about current progress on the bridge. Jeff Crosby said they will be coordinating the installation with Hanson to take place soon, and that Bill Webber has been doing on-site inspections during the project and will do a final inspection upon completion. Dave Nault asked Jeff Crosby for Bill Webber’s contact information.

Motion: by Mike Kaminski, seconded by Dave Nault, to enter nonpublic session in accordance with RSA 91-A:3 II (d) at the request of Robert Martel, to discuss a possible land purchase.
By roll call vote: Kaminski-yes, Nault-yes, Martel-yes.

BoS exited public session at 7:47 p.m.
BoS reentered public session at 8:16 p.m.

Motion: by Dave Nault, Bob Martel to seal the nonpublic session minutes.
Vote: (3-0).

TOWN BUSINESS
Dave Nault mentioned that their next two painting jobs are going to be jobs that are sizeable enough, but don’t require an RFP. He would like to contact the other bidder they did not go with on the last job (School/Library building) to have him come in and see what kind of quote he can provide. He asked Line Comeau
to send him their contact information so that he can set up a time to meet with them. 

**Bob Martel** really feels they need to get a couple of bids before they decide. 

**Line Comeau** said that she will arrange to get two bids. **Mike Kaminski** suggested they ask Don Tuttle to bid as well.

**Motion:** by Dave Nault seconded by Bob Martel to adjourn the meeting. 

**Vote:** (3-0).

The BoS adjourned at 8:25 p.m.

Respectfully Submitted,

_______________________________

Jennifer King, Recording Secretary

_______________________________

Mike Kaminski, Chair

_______________________________

Dave Nault, Selectman

_______________________________

Bob Martel, Selectman