A meeting of the Dunbarton Board of Selectmen was held on Thursday, May 31st, 2018 at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7 p.m.

**Board Members present:**
- Mike Kaminski, Chair
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials/Others Present**
- Line Comeau, Town Administrator
- Linda Landry, Town Clerk
- Dan Sklut, Chief of Police
- Jeff Crosby, Road Agent
- Jennifer King, Recording Secretary

Mike Kaminski noted for the record that Leo Martel was video recording the meeting for the benefit of those residents that could not attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Mike Kaminski, to approve regular meeting minutes of May 24, 2018 as amended.

**Discussion:** none.

**Vote:** (2-0-1) (Nault abstained)

**Motion:** by Bob Martel, seconded by Mike Kaminski, to approve nonpublic meeting minutes (7:13 p.m.) of May 24, 2018 as amended.

**Discussion:** none.

**Vote:** (2-0-1) (Nault abstained)

**Motion:** by Bob Martel, seconded by Mike Kaminski, to approve nonpublic meeting minutes (7:17 p.m.) of May 24, 2018 as amended.

**Discussion:** none.

**Vote:** (2-0-1) (Nault abstained)

**PUBLIC COMMENT**

Chief Sklut let the BoS know that he will be coming to them for approval for a new records management system in a couple of weeks.
Town Clerk Linda Landry made a request that the BoS consider moving the voting start time from 7 a.m. back to 8 a.m. She shared some numbers that reflected how other towns structure their voting hours. The majority of polling places open at 8 a.m. That one hour makes an excruciatingly long day that much tougher, and people start to get burnt out, leading to the possibility of mistakes being made. She thought it would be an easy change, but upon doing some research into the process she found that according to the statute, it is a bit involved. Because a governing body took this action, it takes legislative action to undo it. It will require asking the voters at town meeting if they want to change the voting hours.

Bob Martel said that a lot of the people that have approached him really like having that time in the morning to vote. He thinks this year we will get a chance to see how it’s working, particularly during the general election. Linda Landry suggested that people could use an absentee ballot. Bob Martel said that he did mention that, but why would they go through that complicated process when they can just vote in the morning and be done with it. Mike Kaminski suggested that they re-assess the situation once they have the data from the next couple of elections. Dave Nault added that he has heard from people liking the new hours but noted that none of the people that liked it actually showed up during that extra hour. He is not opposed to putting this on as a warrant article to let the town decide.

Linda Landry asked the BoS to also consider investing in some voting machines. If they are adding to the day to accommodate the voters, then the fresher the election officials are, the better. It’s getting harder and harder to get people to come and count ballots. There are alternatives, and she does want to make it easier for the people to vote, but with the number of hours put in on the days leading up to the election, people get tired and that is where mistakes start to happen. Because it involves federal regulations as well, it can’t be left to someone without the experience. She told the BoS that any suggestions they could offer would be welcomed.

Donation to Police Department
Chief Sklut told the BoS that Staz and Aleeta Szopa have offered a donation to the police department. This money will allow the department to purchase a new portable radio.

Motion: by Dave Nault, seconded by Bob Martel, to accept a donation (per RSA 31:95-b III (b)) in the amount of $2,308.65 from Aleeta and Staz Szopa to purchase a new portable radio for the police department.

Discussion: none.

Vote: (3-0)
Mike Kaminski said the BoS thanks the Szopas for their generous donation. Staz Szopa said that he and Aleeta feel that it is a good use of the money. They are pleased to be able to give back to their community.
Road Agent Jeff Crosby gave an update on the bridge project. All the bridge pieces were delivered and set. Dave Nault asked if the bridge will be open to the public before they finish the rails. Jeff Crosby doesn't think they should open it until they have the rails in place. Dave Nault asked if there was any lead time on the rails to hold things up. Jeff Crosby replied that he does not foresee any problems.

Mike Kaminski asked about the smoke/fire alarm at the highway garage. They have a quote for electrical work from last year. All Star came by today and added that to his quote. He just wants to make sure the need is there. Jeff Crosby said that it is necessary but pointed out that it can’t be a true smoke detector because of the smoke/fumes from the vehicles. Jeff Crosby shared his concern over an issue with the roof at the garage: a number of years ago there was an addition added, and they used roll-roofing. The wind has pulled the edge up, so it needs to be fixed. Mike Kaminski asked Jeff Crosby to get a couple of quotes. Dave Nault added that he will come and take a look next week. Mike Kaminski would also like Dave to walk through the garage with Jeff Crosby, make a list of what their needs are and rank them by importance, just as they did with the transfer station. Dave Nault suggested using a rubber coating on that roof section needing replacing.

Open Bids for “Painting Town Hall Library”
The BoS examined the following three bids:
Reliable Coatings, Hooksett: $64,600.
Tuttle Restorative Painting, Weare: $78,125.
CertaPro Painters, Manchester. $31,202, also added $6,500 to repair clapboards.

Mike Kaminski said the warranties vary from 1 year with Reliable Coatings to 2 years with CertaPro to 11 years with Tuttle. One issue he has with CertaPro is that there are lots of disclaimers and conditions that he does not agree with.

Dave Nault noted that Tuttle is the only one that stated that he would cover the windows with plastic, and that he would also do the grinding and hand sanding that was requested in the RFP. The others only mentioned scraping and painting. As far as time frames, CertaPro said it would take a few weeks. The other two were on a similar scope and said Mid-July to the end of August, which is fairly close for a building of this size. He feels that two weeks on a job like this is unrealistic. It appears that Tuttle has a better handle on how he would attack each section. Additionally, with the 11-year warranty, he thinks it would be in the town’s best interest to go with Don Tuttle.

Line Comeau clarified that the CertaPro quote was $31,202, and with the additional repairs it came to $37,702. Adding in labor (assuming it's only one person) of $7,800 brings the total to $45,502.

Bob Martel feels that the two higher bids aren’t that far apart, even though $13,000 seems like a lot. It is supposed to be that the low bid prevails. As far as the warranty,
the person still has to be in business to honor the warranty. **Dave Nault** said we put in there that we wanted the clapboards sanded to a paintable surface, and Reliable Coatings only stated they would be scraping it. He feels that they know what they will get with Don Tuttle, and he likes the fact that he would meet with the BoS every couple of weeks for status updates.

**Mike Kaminski** agreed that CertaPro and Reliable Coatings didn’t really comply with the requirements of the RFP.

**Mike Kaminski** opened the discussion to the public:

**Don Tuttle** said that you have to look at what you’re comparing. When contractors talk about sanding, it’s a pretty generic term. His company grinds down to bare wood. Those clapboards need to be lightly sanded in order for the primer coat to adhere. The plastic on the windows is so that you don’t get dust and debris inside the building. He understands that they want to get the best value for their money, and his company will do the best job. He’s done this for 40 years and has seen it all.

**Chief Sklut** pointed to a few examples in town and said that you don’t have to go far to see the quality of Don Tuttle’s work.

**Bob Martel** asked Don Tuttle how they would handle mitigation of lead paint. **Don Tuttle** replied that they can’t use drop cloths, so they use plastic. They would put in stakes with caution tape. Everything must be moved off-site. He knows what the parameters are for lead containment, and they are more stringent inside than outside. **Dave Nault** said that Mary talked about closing the library for a week for them to get the front of the building done so people don’t have to walk through it.

**Leo Martel** said that he didn’t know anything about the fire escape being included. Asked if they were still going to take it down. **Dave Nault** answered that it still may be a number of years before the town embraces removing it, so they aren’t fully renovating it, just making it look good with the building until the town decides what they want to do with it.

**Line Comeau** asked Don Tuttle if he had a method to keep track of where they are with the work? **Don Tuttle** answered that it has a lot has to do with light angles. If he has himself and 3 other people, the primer will look different than the finish coat. The second coat should resolve any issues of unevenness.

**Bob Martel** said that the unfortunate part is that we didn’t have the chance to check references. **Line Comeau** added that past boards don’t typically make a decision like this on the spot.
Dave Nault: he was prepared to do this tonight because he doesn’t want to wait two more weeks. The other companies haven’t given us examples of older buildings they have done to look at.

**Motion:** by Dave Nault, seconded by Mike Kaminski to accept the proposal from Tuttle Restorative Painting with a total of $79,975 to include additional work on the fire escape and handicap ramp.

**Discussion:** Bob Martel feels they still need to verify references and prior work to have a proper gauge. He has to answer to people regarding the difference in price. **Dave Nault** said we have a one-year warranty vs. an 11-year warranty. We’re talking about a guy that has been doing this for 40 years. The examples used by the other two companies were all examples of newer construction.

**Dave Nault** asked Don Tuttle how much of the job is actual painting, and how much is prep. Don said that 50% of the labor cost is in prep. The paint is important, but not as important of what you do beforehand. He makes a living off of “scrape-and-painters.” If you don’t sand it, your primer is not going to stick. Sherwin Williams Duration paint has a lifetime warranty. It does not cover labor. There have been issues with that paint settling. His experience is that most of what they see is that 90% of the problems are due to poor preparation. He is convinced that when those new clapboards were put up, there was a finish coat on them. Regardless of where it is peeling, they need to be sanded to remove that sheen, and if it’s not done, there will be problems.

**Line Comeau** asked if Reliable Coatings quoted the ramp and fire escape? **Dave Nault** replied that they did not.

**Dave Nault** said he’s seen enough to keep with the motion on the table. The additional warranty for the town is by far worth the money.

**Vote:** 2-0-1 (Martel abstained).

**Bob Martel** really feels that they should have done their due diligence to check references.

**Line Comeau** asked the Board to confirmed that the start date for the project is as being June 18th.

**MAILBOX**

Mike Kaminski offered congratulations to the Police Department on their bicycle rodeo. **Chief Sklut** said it was a fun day with about 40 kids attending. **Mike Kaminski** also offered congratulations on the $6,000 grant received for medical equipment. **Chief Sklut** said that Chris Remillard applied and got the grant money for these items.
Mike Kaminski noted a step increase for Chris Remillard. He will now be at a Police Sergeant Step III as of June 16th, 2018.

Mike Kaminski shared that due to an error in the Smarter Balanced assessment data, the state DOE came up with a million and a half dollars to be refunded to different communities. Dunbarton is due to be refunded an additional $5,574.

Mike Kaminski said that asbestos mitigation will be scheduled for a Friday in August.

Mike talked about an email from Eric Weiss regarding concerns that the school lawn is being mowed half as often as often as the other town buildings.

Chief Sklut said that he was at the school for morning drop-off, and a teacher mentioned the length of the grass. The concern is about ticks. Dave Nault said it seems that most of the lawn area between the police, fire and school is avoided in order to not mow the flowers there. It doesn’t make any sense what they did with the flowers. There are no flower beds, they are just in the middle of the lawn. Line Comeau will talk to Mike Underwood about the mowing. She knows he mows the grassy area on the right side of the building. Mike Kaminski asked Line Comeau to send an email to Eric Weiss to let him know that it is being addressed.

Mike Kaminski shared an article regarding the increasing difficulty and expense of recycling.

Mike Kaminski said that in two weeks they’ll look at the maintenance budget. Dave Nault asked Line Comeau to remind Woody that they are looking for bids on his high priority items for the transfer station.

PUBLIC COMMENT

Chief Sklut said that he spoke with Jeff Crosby regarding the no parking signs on Robert Rogers Rd. and he is ok with putting up the signs. BoS was in consensus to move forward with sign placement.

OTHER TOWN BUSINESS

Dave Nault said that the bridge looks great, and also that he noticed that the leaves behind the police and fire were cleaned up.

Bob Martel said that NRRA went over the inspection of the transfer station. They made a recommendation that the container for glass should be outside to make it easier to access. He noticed that they were inundated at the counter this weekend. Dave Nault asked if they still check the bottles to make sure the caps were off before they go in? Maybe next time he’s in, they can ask his thoughts. Dave Nault said they just had the discussion regarding safety glasses and how they were not necessarily required in that area because of the enclosure it is in.
Bob Martel asked when Woody is going to start looking at the replacement pickup truck. Dave Nault said he is currently in the process of doing so. The Dodge and the Ford he was looking at were much more expensive than the Chevy, so he’s considering the Chevy. He has go meet with the salesperson once more. Mike Kaminski asked Line Comeau to add this to the agenda for the next meeting in two weeks. Dave Nault suggested the end of June instead, and to add a discussion regarding the glass bin.

Line Comeau gave an update on the Deputy Welfare Director position. Alison Vallieres is interested, so she requests that the BoS approve for her to the position.

Line Comeau said that the manual from NHMA has a lot of good tips, so she will have her read that. Dave Nault asked about locking up the files. Line Comeau said that the director and deputy will have keys to the locked file.

The BoS was in consensus to approve Allison Vallieres as the new Deputy Welfare Director for the town of Dunbarton.

Motion: by Dave Nault, seconded by Bob Martel, to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:51 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman