A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, April 18th at 7:00 p.m. at the Dunbarton Town Offices.

**Board members present:**
Mike Kaminski, Chairman
Dave Nault, Selectman
Robert “Bob” Martel, Selectman

**Town Officials and others present:**
Line Comeau, Town Administrator
Jennifer King, Recording Secretary

**Members of the public present:**
Nate Narus

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Mike Kaminski to approve the regular meeting minutes of April 11th, 2019 as amended.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Bob Martel, seconded by Dave Nault to approve the nonpublic meeting minutes of April 11th, 2019 (6:31) as amended.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes of April 11th, 2019 (6:51) as written.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Dave Nault, seconded by Mike Kaminski to approve the nonpublic meeting minutes of April 11th, 2019 (8:12) as amended.

**Discussion:** none.

**Vote:** (3-0).
**Motion:** by Bob Martel, seconded by Mike Kaminski to approve the nonpublic meeting minutes of April 11th, 2019 (8:45) as amended.

**Discussion:** none.

**Vote:** (3-0).

**PUBLIC COMMENT**

Nate Narus followed up on his proposal for the ceiling tiles in the meeting room. Line Comeau explained that while they have added it to their list of items to be completed, it hasn’t been budgeted for this year. Mike Kaminski added that they will need to see where they stand after the work has been completed on the roof of the Safety Complex and the second floor of the Library, which are the two major projects they have budgeted for this year. Mr. Narus replied that he will withdraw his proposal for the time being. Line Comeau said that when they are ready to look at this project they will reach out to him to rebid.

**AGENDA ITEMS**

None.

**TOWN BUSINESS**

Mailbox Items

Mike Kaminski shared the following items of correspondence received over the past week:

- Letter from DOT regarding some maintenance projects they have planned on roads in town this summer (pavement shimming, etc.). Mike Kaminski asked Line Comeau to pass the information along to the Police Department so that they are aware of the work that is being planned.

- Longtime resident Fred Mills passed away on April 9th at Concord Hospital. Mr. Mills was very involved with the American Legion and the Dunbarton Historical Society.

- Email from Transfer Station Manager Woody Bowne:
  - The new truck is completed and on its way.
  - There are some additional repairs that need to be done at the Transfer Station.
  - No new applications have been received yet. He would like to look at some time in August and perhaps in July as well to reduce hours at the transfer station to help alleviate their staffing shortage. The dates being considered are July 3 and sometime between Aug 5-9th, or 12th to 16th.

  BoS is in consensus with that schedule change, provided there is plenty of prior notice to residents.
Dave Nault noted that the increased and improved communication from Woody is appreciated.

- Tax Collector Judy VanKalken provided more information regarding tax liens.

- Notices from Donna White in Planning/Zoning. Some property owners are looking to build a house on their lot within a subdivision and are looking for guidance on what road upgrades will be required in order for them to obtain a building permit. Dave Nault would like to review what has been decided for prior subdivisions. Line Comeau will look at the policy and locate the applicable RSA.

- Complaint from a resident on Twist Hill Road regarding the large amount of unregistered vehicles on another property on that road. Dave Nault noted that if they don’t act on it, the complainant can have it done through the courts. Bob Martel said they should set a definite date and get assurances that this is going to be done. It’s easy to say you’re waiting for the price of metal to increase and continue to do nothing. Line Comeau was asked to have the Building department send a letter with a copy of the ordinance with a request for written confirmation of a date that the property will be cleared by.

- Line Comeau told the BoS that the town is in dire need of a new server. The cost will be approximately $4,500 + labor (possible total of $6,000). She did reach out to another individual in town that does this type of work, but his response was that he wouldn’t be interested in quoting the job because he doesn’t have familiarity with the software the town uses. Ms. Comeau told the BoS that there is about $4,600 left in the warrant she proposed a while ago that expires at the end of 2020. She stressed that this is an urgent need as it is the hub of the town, and they need to keep things up and running. Mike Kaminski agreed that they cannot afford to wait on this issue and suggests they spend the rest of the warrant item, pulling some funds from their maintenance budget if they need to. General discussion on funding continued.

  Motion: by Dave Nault, seconded by Bob Martel. to approve the bid from True North Networks in the amount of $6,911.57, of which $4927.18 is to come from article #14 for computer equipment, and the balance will come out of the office equipment budget.

  Discussion: Mike Kaminski asked Line Comeau to find out if they would get any credit for any parts of the used system

  Vote: 3-0.
PUBLIC COMMENT
None.

BOARD MEMBER ISSUES
Dave Nault attended the Town Hall Restoration Committee meeting. They reviewed ideas and looked over their agenda. They are currently considering going with a small addition. Possible funding for an architect was discussed. Some of the items they were looking at include an upgrade of the electrical and sprinkler systems, roof repairs, and improving the emergency exit. The heating systems in place will heat the building to a minimum standard. The system will be looked at, but not in the initial stages. He added that they are going to look at a different location for the addition. There had been talk about putting the addition on a slab, but Dave recommended a half-foundation instead because the addition is too large to be on a slab.
Bob Martel said that they’ve been emphasizing the maintenance of the building, making sure there is fire suppression. Their focus is on bringing down the scale of what they wanted so that it is functional for the town. The town is responsible for maintenance, the committee’s money is for upgrades.
Mike Kaminski said that Central NH Regional Planning attended the Planning Board Meeting and shared that Dunbarton is currently 2nd in line in terms of priority. It was mentioned that the possibility of increasing toll rates is something that is being considered at the state level to help fund some of the road work needed around the state.
Dave Nault said that he called Jeff Trexler and will follow up with him again next week.

ADJOURNMENT
Motion: by Bob, seconded by Dave Nault to adjourn the meeting.
Vote: (3-0).
The BoS adjourned at 7:38 p.m.

Respectfully Submitted,

_________________________________
Jennifer King, Recording Secretary

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Mike Kaminski, Chair

_________________________________
Dave Nault, Selectman

_________________________________
Bob Martel, Selectman

DBOS MEETING April 18, 2019