Dunbarton Board of Selectmen
Meeting Minutes
April 4, 2019
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, April 4th at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

Board members present:
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

Town Officials and others present:
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

OLD BUSINESS
Approve Minutes
Motion: by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of March 28th, 2019 as amended.
Discussion: none.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to approve the (7:58 p.m.) nonpublic meeting minutes of March 28th, 2019 as amended.
Discussion: none.
Vote: (3-0).

PUBLIC COMMENT
Leo Martel was asked to approach the BoS with the idea of putting up a sign at the Transfer Station Recycling Center to suggest bringing donations of used/unwanted items to Curios on the Common. Transfer Station Supervisor Woody Bowne is in agreement with the idea. The money taken in for the sale of these items ultimately benefits the town. Line Comeau said she will post it on Hot Topics as well.

➢ The BoS is in consensus to allow the sign.
AGENDA ITEMS

Donation of Historical Items

Donna Dunn gifted the town with some World War 1-era photos that remain of the Hadley-Tucker historical collection. There is lots of town history involved here. The town already has some of the collection that is currently in the care of the Town Clerk. These items would be added to what is there.

➢ The BoS in consensus to accept.

First Quarter Expenses and Revenues

Line Comeau provided the BoS with 1st quarter expenses and revenues. There is nothing particularly unusual appearing in the budget so far. Expenditures and revenues are currently on track.

Mike Kaminski asked if they had cut a check to the Salvation Army yet. Line said that she typically waits to receive an invoice from them.

TOWN BUSINESS

Mailbox Items

Mike Kaminski shared the following items of correspondence received over the past week:

➢ Dave Demers sent a thank you note for the employee holiday gift received from the town.
➢ BoS signed off on Rate of Pay forms as required by state law for employee wage increases.
➢ A state auction is being held in May that will include used town and state vehicles, etc. Mike Kaminski is hoping to be able to have the new truck for the transfer station by then and thinks they should consider putting the old truck up for auction rather than trying to sell it online.
➢ There are two employees leaving transfer station. Both have agreed to stay around as on-call employees.
➢ The BoS signed off on an Eversource permit in regard to the solar farm.
➢ Mike Kaminski shared the following information was received from Fred Mullen regarding the history of the town Welfare Director position.

“I conducted an interview with the previous town moderator, Mr. Fred Mullen regarding election at open town meeting of the Overseer of Welfare. In the past, under ARTICLE 1 the following were elected to office at open meeting: Overseer of Welfare and the Hog Reeves position. As best as Fred could recall, some discussion at the annual Town Meeting (2005?) occurred and a motion was accepted to allow the Selectmen authority to appoint the position of Overseer of Welfare. Town meeting minutes do not document this action.
Following the 2005 annual Town Meeting, at the Board of Selectmen meeting on Thursday, March 24, 2005, Mert Mann made a motion to appoint Donna Meuse (a Weare resident) as Overseer of Welfare for the Town of Dunbarton for a term ending December 31, 2005, at a rate of pay of $300.00 per month to be paid on a monthly basis. Office hours, if needed, will be every Thursday night from 6:00pm to 8:00pm at the Dunbarton Town Office. The Motion was seconded by Chuck Graybill. Vote was as follows: Mert Mann – yes; Chuck Graybill – yes; Les Hammond – yes. Motion passed.

2004 was the last year the Overseer of Welfare was elected to office at open meeting. A cursory review of the selectmen minutes to current day continue to show sporadic appointments of the Overseer of Welfare and Deputy by the Selectmen. Each appointment was for 1 year. Some of the appointments were to non-Dunbarton residents.

Recommendation:

Document a paragraph in our welfare manual that states the Overseer of welfare will be appointed by the Selectmen for a three-year term, the Deputy Overseer of Welfare for a 3-year term and include a copy of the Job Description. “

BoS was in consensus to make the Welfare director position a 3-year term, subject to annual review by the BoS.

➢ Another email regarding the US Census was received. This is really not something they’re looking to participate in as a town.

➢ The town is a voting member of the NE Regional Recovery Association. Woody Bowne serves as their representative.

➢ Welfare quarterly report was received from the Welfare Director.

➢ Notification that an employee is going for a medical evaluation as a follow-up to an injury.

➢ The Police Department is completing the process of purchasing the solar-powered portable speed sign with the grant they received. They have also applied for an OHRV enforcement grant.

Mike Kaminski asked Bob Martel if there was a stop sign at the end of Everett Road yet. Bob answered that there was not. Line Comeau said that she talked to the DOT and it is on their immediate priority list.
➢ Noncompliant Subdivision: following the advice of the town attorney, a letter has been drafted adding other language. The BoS is ok with having Donna follow the advice of the town attorney.

➢ Police Chief Dan Sklut requested a fee increase for special police details. A public hearing is being held on April 25th during which they will discuss raising fees for a number of departments. Dave Nault is in support of the Chief’s request. General discussion regarding fees occurred. Line Comeau said that she has asked all of the departments to provide them with a fee schedule listing their proposed changes.

PUBLIC COMMENT
Nate Naris said that he wants to help out with the structure repair and reinforcement at the town hall. Mike Kaminski gave a brief history, explaining that the contractor that was going to add support to the beams with steel ended up going bankrupt before they could finish the job. The town had some monies with which they were able to reimburse the steel company the money that the contractor could not. Dave Nault said there may be an opportunity to help on the project once they have their plans from the engineer on the wood portion of the structure. Nate said that he will keep an eye out for the bid request on the project. Line Comeau said that she will add him to the bid list, so that he will receive notification when it is posted. Dave Nault also suggested he go to the Cemetery Trustee meeting the first Tuesday of the month for possible cemetery projects.

BOARD MEMBER ISSUES
Bob Martel shared concerns he has with the privacy of the meeting room. He would like to get the fire chief’s thoughts on having a sign posted asking people to exit the other door. Dave Nault said that because it is within 75 feet, then that is allowable, but he agreed that they should ask the chief to put something in writing for future reference.

Mike Kaminski said that Greg Miller determined that the problem with the library door is that it is heavier than the door-closing mechanism is rated for. Dave Nault noted that the door was identical to what was there before. He doesn’t mind replacing the mechanism, he just doesn’t want any new holes put into their new door. Mike Kaminski also noted that the sign at library is falling off after one of the S hooks on the sign broke. Line will ask Greg Miller to look at that as well.

ADJOURNMENT
Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.
Vote: (3-0).
The BoS adjourned at 7:46 p.m.