Dunbarton Board of Selectmen
Meeting Minutes
March 28, 2019
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, March 28th at 7:00 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

**Board members present:**
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Linda Landry, Town Clerk

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of March 21st, 2019 as amended.

**Discussion:** none.

**Vote:** (3-0).

**Motion:** by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes of March 21st, 2019 as written.

**Discussion:** none.

**Vote:** (3-0).

**PUBLIC COMMENT**

Leo Martel said that at their recent Dunbarton Historical Awareness Committee Meeting a member asked if the town pound cleanup is completed yet? Leo had answered no but thought he would ask about the status of this project. Mike Kaminski thought the abutter was going to look at removing the tree near the rocks. The annual cleanup is planned for the fall. Dave Nault stated that he was also under the impression that the abutter intends to clean up that area of his property near the wall. Mike Kaminski would like to take a look at the deeds surrounding the property. Dave Nault said that they may be able to prune the tree back to the point where it begins affecting them. Leo Martel is concerned about
what the roots are doing to the rock wall. Something needs to be done, it can’t be left that way.

AGENDA ITEMS

Accept Donation

**Motion**: by Dave Nault, seconded by Bob Martel, to accept a vendor donation in the amount of $50.00 per RSA 31:95-b III (b) to the Dunbarton Energy Committee from a vendor donation for the 2019 Energy Expo.

**Discussion**: none.

**Vote**: (3-0).

Appointments

**Motion**: by Dave Nault, seconded by Bob Martel, to nominate the following people to the Conservation Commission, with terms to expire in March 2022:

- John A. Groves
- Ronald Jarvis
- Margaret Watkins

**Discussion**: none.

**Vote**: (3-0).

**Motion**: by Dave Nault, seconded by Bob Martel to nominate Donald J. Larsen to the Old Home Day Committee, with a term to expire in March 2020.

**Discussion**: none.

**Vote**: (3-0).

Linda Landry told the BoS that it used to be that the Welfare Director was elected from the floor at Town Meeting. This practice somehow ended up stopping, but how or why is unclear. The last time that position was elected from the floor was at Town Meeting 2004. It doesn’t appear that anything was decided at a Town Meeting to change this from an elected position to an appointed position.

Mike Kaminski noted until someone is appointed or they are reappointed, that person can continue to fulfill their duties. Selectmen may extend the term up to 3 years. Linda Landry would like to swear Jeannie Zmigrods in for a one-year term to start to at least give them time to figure this out. Mike agreed and said that they can start by swearing her in for a one-year term and determine the best way to proceed from there.

General discussion occurred regarding the best way to proceed to correct the error in procedure.
Bob Martel noted said that if legislation has been passed by the state legislature that supersedes whatever was done in 2004, then this is not an issue.

Linda Landry also asked about the Milfoil Research Committee: it was formed by the legislative body at Town Meeting in 2012, but she isn’t sure of its current status and who is on it. Mike Kaminski isn’t sure that the committee is necessary at this point, as they are now working with someone from the state. Line will ask their contact at the NHMA how they can go about dissolving the committee.

Selectmen’s Summer Schedule
The BoS was in consensus to begin its summer schedule on May 2. Meetings will be held every other week through the end of September.

Selectmen Appointment

Motion: by Mike Kaminski, seconded by Bob Martel, to appoint Dave Nault as an alternate (ex-officio) member of the Planning Board.

Discussion: none.

Vote: (2-0-1) Nault abstained.

Michael Underwood

Line Comeau noted that Mike Underwood has been bidding on the town’s lawncare since the mid 2000’s. Although he has not changed his prices in over 10 years, he did increase it by $100 this year due to increased costs. Dave Nault noted that he’s done an exceptional job here.

Motion: by Dave Nault, seconded by Bob Martel, to accept the contract from Michael Underwood for mowing and lawncare of the town properties for the 2019 and 2020 season.

Discussion: none.

Vote: 3-0.

TOWN BUSINESS

Mailbox Items

Mike Kaminski shared the following items of correspondence received over the past week:

➢ Email from Planning Board Office Administrator Donna White regarding some money being held in escrow for monuments that were never placed at the Ray Mills subdivision on Grapevine Road. This issue has been ongoing since 2007 and Donna is looking for some guidance on this issue. Mike Kaminski would like to take a week to look at this and make a decision next week.

➢ Update from the Building Department.
In order to upgrade the furniture at Town Clerk’s office to make it more ergonomically-friendly, Donna White recommended a standing desk. It is a desk with a feature that allows you to raise or lower the top of the desk so that you can use it while standing. Donna has one at home that Linda Landry is going to take a look at to determine the suitability of a similar one for the Town Office. This upgrade has been recommended by the Joint Loss Committee. **Motion**: by Mike, seconded by Dave. To approve the purchase of a standing desk pending the final say of the Town Clerk. **Vote**: 3-0.

**Line Comeau** asked if this is something that can come out of the maintenance budget. **Mike Kaminski** said that it can, adding that he would like Linda to look into something suitable for seating as well.

**Resignation of another employee from the Transfer Station.**

**Correspondence from Central NH Regional Planning** letting them know that they have ranked Dunbarton’s project as #2 on their current list. **Mike Kaminski** mentioned that they could possibly be moved down on the list over the next several years.

**Request for a Step Increase for Laura J. Cattabriga of the Dunbarton PD.** This is a standard increase.

**One of the new hires for the Transfer Station, Gregory Miller,** is a handyman on the side. He has heard about the projects needing to be done in town and stepped forward to express his interest. **Dave Nault** said he is ok with giving him a try and see how he works out.

**Mike Kaminski** noted the need for a new door closing mechanism for the library. **Dave Nault** requested that when considering a replacement, that they make sure they use the same holes that are already there so they aren’t making multiple holes in their new door.

**Correspondence regarding some small issues at the Transfer Station on Saturday.** **Mike Kaminski** feels that the issues can be handled at the management level, and it is not necessary for the BoS to be involved at this point.

**Announcement of upcoming ethics committee meeting:** Tuesday April 9th. 7:30 p.m. at the Town Hall.
PUBLIC COMMENT

Leo Martel inquired if they had heard back from the roofer about the roof on the library. Mike Kaminski said that they have, and he is just waiting for the ground to dry and firm up a bit more before bringing his equipment out.

BOARD MEMBER ISSUES

Dave Nault said that he looked at the roof and did not notice any protruding nails, so he asked Line to follow up with Mike Cumings to clarify what he meant in terms of seeing nails sticking up from the roof.

Bob Martel shared some information regarding what had been looked into before regarding the library 2nd floor renovation. He noted that there were several maintenance items, along with fire suppression, electrical and lighting.

Bob Martel mentioned that at Intersection of Everett Dam Road and Mansion Road, there is currently no stop sign there and there was a near miss at that intersection today. Line Comeau will bring it to Jeff Crosby’s attention.

Motion: by Mike Kaminski, seconded by Bob Martel, to enter into nonpublic session in accordance with RSA 91:A-3 II (c).


BoS entered nonpublic session at 7:58 p.m.
BoS reentered public session at 8:35 p.m.

ADJOURNMENT

Motion: by Bob Martel, seconded by Dave Nault to adjourn the meeting.

Vote: (3-0).

The BoS adjourned at 8:38 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

Mike Kaminski, Chair
Dave Nault, Selectman

Bob Martel, Selectman