A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, March 21st at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:00 p.m.

**Board members present:**
- Mike Kaminski, Chairman
- Dave Nault, Selectman
- Robert “Bob” Martel, Selectman

**Town Officials and others present:**
- Line Comeau, Town Administrator
- Jennifer King, Recording Secretary
- Linda Landry, Town Clerk
- Patrick “Woody” Bowne, Transfer Station Supervisor

**Members of the public present:**
- Don Larsen, 32 Birchview Drive *(Cemetery Trustee)*
- Enid Larsen, 32 Birchview Drive

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

**OLD BUSINESS**

**Approve Minutes**

**Motion:** by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of March 14th, 2019 as amended.

**Discussion:** none.

**Vote:** (3-0).

**PUBLIC COMMENT**

Don Larsen said that on Saturday at 10 am, they will be removing the wreaths from the cemetery, volunteers are welcome.

Mr. Larsen also shared that General John Stark day will be April 8th. There will be a ceremony on the Town Common at noon. Sons of the Revolutionary War Honor Guard will be firing a salute.

**AGENDA ITEMS**

**Arts on The Common**
Enid Larsen on behalf of the Dunbarton Arts on the Common Committee requested permission for use of the Town Common on May 11th and 12th from 10 a.m.–4 p.m. each day. They are already renting a standard sized portable toilet for the vendors, but upon shopping around, the cheapest handicapped sized units cost $265. They would like to know if they can allow the handicapped to use the bathroom at the town offices, and would also like access to the library vestibule on Saturday and Sunday morning until 9:45 a.m. They set up a table to provide donuts and coffee for the vendors, and they would like to be able to do it in there.

Mike Kaminski said that in regard to the restrooms, he was opposed to all the vendors having use of the town facilities because it puts a strain on their plumbing system, and it is unfair to our staff to have to come to work in a place with broken plumbing.

Dave Nault said that they are looking at a $215 difference between a standard size toilet and a handicapped unit. He asked if they could move money from somewhere in the budget to help offset that so that we don’t have to open the building?

Bob Martel agreed and said that there is no sense having 2 buildings opened up. He feels that cost-sharing for the handicapped unit rental sounds like a better idea. They aren’t talking about a lot of money. The cost of a plumber to fix the town’s facilities would be more than what it would cost for the portable toilet.

➢ The BoS was in consensus to allow the Common to be used for Arts on the Common from 10 a.m.– 4 p.m. and the library vestibule to be used in the morning until 9:45 a.m.

Mike Kaminski asked that the committee makes sure to coordinate with the police department for this event. Ms. Larsen said that they have already been in contact with them.

Town Signs

Mike Kaminski commented on the new signs put up around town. He thinks they look great and they look like they are of quality workmanship. He noted that as they did with the larger sign from the library, they have a smaller library sign available to anyone that is interested and wondered if they should do another drawing.

Don Larsen said that there are a couple of additional old signs available from the cemetery, and suggested they raffle them all off during Arts on the Common. The BoS were in consensus to let the Arts on the Common utilize the old signs in a raffle.

Town Appointments

Discussion occurred regarding the appointment of an alternate to the Planning Board. Linda Landry is waiting to hear clarification from the Secretary of
State’s office. So, she suggested they wait on this one. Mike Kaminski said they have to meet on a monthly basis, and if someone isn’t able to make it to a meeting, they can’t get a quorum to vote on anything. Linda said she hopes to hear back from the SoS soon.

The BoS signed appointment papers for the following town committees:

Motion: by Dave Nault, seconded by Mike Kaminski to appoint the following people to the Town Hall Restoration Committee, with a term to expire on March 31, 2020:
Mary Sue Bracy
Enid Larsen
Clement T. Madden
Curt McDermott
Margaret Watkins
Shelley Westenberg
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski, to appoint the following people to the Town Forest Committee, with terms to expire on March 31, 2022:
Ronald Jarvis
Frederick J. Mullen
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to appoint Fred Mullen as an alternate to the Town Hall Restoration Committee with a term to expire on March 31, 2020.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to appoint Bob Martel as the Selectmen’s Rep to the Historical Awareness Committee with a term to expire on March 31, 2020.
Vote: (2-0-1) Martel abstained.

Motion: by Dave Nault, seconded by Mike Kaminski, to appoint Linda Nickerson to the Historical Awareness Committee with a term to expire on March 31, 2020.
Vote: (3-0).

Motion: by Dave Nault, seconded by Mike Kaminski to appoint Gail Martel and Donna Dunn to the Historical Awareness Committee with terms to expire on March 31, 2022.
Vote: (3-0).
**Motion**: Dave Nault, seconded by Mike Kaminski, to appoint the following members to the Old Home Day Committee, with terms to expire on March 31, 2020:
  - Tom Cusano
  - Kenneth C. Koerber
  - Mark Lang
  - Timothy Rapp
  - John Stevens
**Vote**: (3-0).

**Motion**: by Dave Nault, seconded by Mike Kaminski to appoint Robert E. Martel as Selectmen’s Rep. to the Energy Committee with a term to expire on March 31, 2020.
**Vote**: (2-0-1) Martel abstained.

**Motion**: by Dave Nault, seconded by Mike Kaminski to appoint the following members to the Energy Committee, with terms expiring on March 31, 2022:
  - George Holt
  - Robert A. Ray
**Vote**: (3-0).

**Motion**: by Dave Nault, seconded by Mike Kaminski to approve the appointment of Line Comeau as Deputy Tax Collector as appointed by Judith VanKalken with a term ending March 31, 2022.
**Vote**: (3-0). (replaces a previous motion to appoint)

**Motion**: by Dave Nault, seconded by Mike Kaminski to appoint Alison Vallieres to the Zoning Board of Adjustment with a term expiring on March 31, 2022.
**Vote**: (3-0).

**Motion**: by Dave Nault, seconded by Mike Kaminski to appoint the following members to the Recreation commission with terms expiring on March 31, 2020:
  - William Johnson
  - Debra Marcou
  - Heidi Wright
**Vote**: (3-0).

**Motion**: by Dave Nault, seconded by Mike Kaminski to appoint Jeannie Zmigrodski as the Overseer of Welfare with a term to expire on March 31, 2020.
**Vote**: (3-0).
Motion: by Dave Nault, seconded by Mike Kaminski to appoint Alison Vallieres as the Deputy Overseer of Welfare with a term to expire on March 31, 2020.
Vote: (3-0).

Motion: Mike Kaminski, seconded by Bob Martel to appoint the following members to the Highway Safety Committee with terms to expire on March 31, 2020:
- Jeff Crosby
- David Nault
- Daniel Sklut
- Jonathan M. Wiggin

Vote: (2-0-1) Nault abstained.

Linda Landry told the BoS that they appointed Judy Keefe for a 3-year term as alternate cemetery trustee. Upon doing some research, she found that alternates are only appointed for a one-year term. She asked the BoS to sign another paper for her for a one-year term.

Mike Kaminski offered a thank you to all of the volunteers that are on the committees. They can still use more as there are still vacancies on committees, so he encourages people to come forward.

Linda Landry said that last year, when the welfare and deputy welfare were appointed, it was never brought to her for official appointment papers. Asked if the Selectmen would sign those papers. We need to come up with a procedure for all committees to follow so that no one falls through the cracks.

Linda Landry asked if the Milfoil Research committee still existed, as it currently has one member. Line Comeau pointed out that Bob Leonard is also a member. Linda Landry said that this would be an example of why better communication is needed. She will look to see what the origins of this committee were and how it was formed.

Selectmen’s Summer Schedule
Mike Kaminski would like to defer discussion on the summer schedule until next week. BoS was in consensus to defer discussion.

TOWN BUSINESS
Mailbox Items
Mike Kaminski shared the following items received over the past week:
➢ A contract with Central NH Regional Planning (CNHRP) was approved by the Planning Board in the amount of $2,250 for an
overhaul in the policies and procedures of the Planning/Zoning department.

**Motion:** by Mike Kaminski, Bob Martel to sign the Circuit Rider Contract that will cost the town $2,250. Donna White will be the town official on the contract.

**Vote:** (3-0).

The BoS signed the contract.

Building Maintenance Issue

**Line Comeau** said that the hot water tank for the building department has been replaced. During the installment, they went to shut the breaker off, the plumber heard the arcing coming from the panel and advised that they address this sooner than later. Line contacted an electrician. The faulty breaker was identified. The electrician taped off that area and asked that they not use that section. It was noted that the breaker box itself are very old, and we should look at budgeting for a replacement and upgrade. He looked at the other panel and noted a lot of rust on the metal part of the panel. The electrician gave her a number to shoot for as far as costs.

**Dave Nault** feels that the breakers may need to be changed, but he feels this can be pulled out and cleaned up. He would like to get a second opinion on this. He is concerned about causing damage to the old wires. He suggested that if they clean the corrosion and update the breakers, it may be sufficient.

**Mike Kaminski** agrees that a second opinion would be worthwhile.

- Greater Concord Chamber of Commerce is updating their guidebook and asked Dunbarton if they would like to change anything in the informational paragraph listed for the town in the book. Line thought they could ask some town historians who might have some recommendations. She would also like to remove the business references from the current writeup.
- Information regarding the utilities lawsuit. The town has to ensure they are compliant with a particular RSA. **Dave Nault** said that they have to notify the assessing officer every year, which is something that Line confirmed the town does. **Line Comeau** said that the new part is to notify the state.

- Co-chair on the agenda for next week.

- DOT Bridge information.
Correspondence received from Michael Guiney expressing concern regarding the ruts on Kelsea Road. Mike Kaminski said that Jeff Crosby and his crew of 1 have been doing a great job trying to keep up with the conditions of the roads. All of their dirt roads have ruts and mud problems.

PUBLIC COMMENT

None.

BOARD MEMBER ISSUES

Dave would like to review the report regarding Pages Corner. He was surprised that most of their recommendations as a town went to the state and they were discounted because they didn’t solve the problem. Mike Kaminski said that Mike Tardiff of CNHRP suggested that it is important that we put it into our master plan. We could be on this list anywhere from 6-20 years. They could be shifted up or down the list as priorities change. Leo said that you can’t really read the sign regarding oncoming traffic. Fred Mullen added that he has seen other signs in other towns that are larger. Dave Nault said they should touch base with Sgt. Remillard and see if he can respond regarding getting larger signs regarding oncoming traffic.

➢ BoS is in consensus to have Line will put the letter from the DOT on Hot Topics.

Bob Martel: Governor is talking about giving money to communities for different projects. He is not sure if this is only for shovel-ready projects or not, but he is curious if the state is reaching out to communities regarding ongoing or upcoming projects? He doesn’t want to miss out on being able to take advantage of this.

Line Comeau said that it was brought to her attention that they lost a piece of slate roofing off the back of the library. Someone came out today to refasten the one piece that was missing. Mike Cumings went out to look at other areas of the roof and he observed what he believes were nails sticking up and coming loose. Dave Nault doesn’t feel that there should be any nails exposed, but he will take a look at it.

Motion: by Mike Kaminski, seconded by Dave Nault, to enter into nonpublic session in accordance with RSA 91:A-3 II (b) to discuss a hiring action.

By roll-call vote:

Kaminski-yes, Nault-yes, Martel-yes.

A brief recess was taken at 8:01 p.m. to allow members of the public to leave the room.
Entered nonpublic session at 8:03 p.m.  
Reentered public session at 8:29 p.m. 

**Motion:** by Dave Nault, seconded by Bob Martel to hire two transfer station attendants: Gregory Miller and Riley Rain, subject to the passage of pre-employment physicals.  
**Vote:** (3-0). 

**Dave Nault** wanted to discuss where to get the $200 from for the handicapped bathroom for Arts on the Common. **Mike Kaminski** said they could pay it out of maintenance budget. **Dave Nault** said he would like it made clear that the restrooms in either building are not to be used.  
➢ BoS is in consensus to contribute $200 from the maintenance budget to help defray costs of the rental of the portable toilet. 

**ADJOURNMENT** 

**Motion:** by Bob Martel, seconded by Dave Nault to adjourn the meeting.  
**Vote:** (3-0).  

The BoS adjourned at 8:34 p.m. 

Respectfully Submitted, 

_________________________________
Jennifer King, Recording Secretary 

_________________________________
Mike Kaminski, Chair 

_________________________________
Dave Nault, Selectman 

_________________________________
Bob Martel, Selectman