Dunbarton Board of Selectmen  
Meeting Minutes  
January 17, 2019  
7:00 P.M.

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, January 17th at 7 p.m. at the Dunbarton Town Offices.

Mike Kaminski called the meeting to order at 7:01 p.m.

Board members present:
    Mike Kaminski, Chairman  
    Dave Nault, Selectman  
    Robert “Bob” Martel, Selectman  

Town Officials and others present:
    Line Comeau, Town Administrator  
    Jennifer King, Recording Secretary  
    Patrick “Woody” Bowne, Transfer Station Supervisor  
    Chief Dan Sklut, Dunbarton Police Department  
    Sgt. Christopher Remillard, Dunbarton Police Department  
    Jeff Crosby, Road Agent  
    Ken Swayze, Planning Board Chair  

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend.

OLD BUSINESS  
Approve Minutes  

Motion: by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of January 10th, 2019 as amended.  

Discussion: none.  
Vote: (3-0).

Motion: by Dave Nault, seconded by Bob Martel to approve the nonpublic meeting minutes of January 10th, 2019 as amended.  

Discussion: none.  
Vote: (3-0).

Motion: by Bob Martel, seconded by Dave Nault to approve the workshop minutes of January 14th, 2019 as amended.  

Discussion: none.  
Vote: (3-0).
Motion: by Dave Nault, seconded by Bob Martel to approve the nonpublic workshop minutes of January 14th, 2019 as amended.

Discussion: none.

Vote: (3-0).

PUBLIC COMMENT
Leo Martel said that he has been recording the meeting for 5 years now, and he wanted to acknowledge Linda Nickerson for the work she does in putting these online as well. Mike Kaminski said that the BoS acknowledges and appreciates Linda’s contribution.

Sgt. Chris Remillard said that they have applied for the Opioid Reduction Grant and are hoping to hear the results in February. Sgt. Remillard also mentioned another grant opportunity for the speed sign. Mike Kaminski asked about the status of short-term recommendations for Pages Corner. Sgt. Remillard answered that they are waiting to hear from DOT on short-term solutions. Mike Kaminski mentioned that he learned at the Planning Board meeting that they are currently #5 in the long-term queue with the state.

AGENDA ITEMS
Transfer Station
Transfer Station Supervisor Patrick “Woody” Bowne joined the BoS to discuss some topics regarding the transfer station.

Dave Nault explained that the BoS has some concerns regarding safety at the Transfer Station. Specifically, they would like to know why Woody is sometimes required to work by himself and would like to make it so that more than one person is there at a time. Bob Martel added that they wanted to find out his schedule and how he schedules his hours. Bob further stressed that they are just looking to avoid serious injury and asked him to look at his schedule and give recommendations on how he could adjust his schedule where he could have two people working at a minimum at all times. Woody said they have a policy which states that the machinery is not to be run without two people there. Sometimes the reason he may be there by himself is to do a one-person job, so they would be paying a second person just to stand there. Mr. Kaminski said that in the interest of safety, it would be worth paying that extra person to be there.

**Action item:** Woody was asked to look at ways to manage his hours differently so the amount of time that he is there working alone is kept to a minimum and bring his findings back to the Board in two to three weeks.

Mike Kaminski would like to schedule a workshop sometime in late March to determine what direction to go in terms of their recycling program. It is becoming less profitable for the town to continue recycling some of the items they are, and he feels they could save a lot of money by picking and choosing what they recycle.
All Star Security
Line Comeau provided the BoS with information regarding two security monitoring companies and indicated her preference, a company out of Hooksett, is familiar with our system and has been in business for 35 years.

There is a balance of $760 that their current company All-Star Security is requesting before they will provide the town with the security codes for the system. Dave Nault stated that he does not feel the amount he is asking for is valid. Mike Kaminski added that this amount did not seem to appear until they started shopping around for another company. Mr. Nault would like to talk to the prospective companies and find out if those codes can be reset a different way. Line Comeau confirmed that they can for $100 per unit.

Workshop Changes
Line Comeau reviewed the changes to the budget made from the results of the workshop that was held on 1/14. The excess funds/surplus totaled $302,831. If their assessment stays the same, the tax impact on the town will go down approximately $0.20. General discussion took place regarding how much of the surplus should be moved to the general fund.

Town Report Cover & Index
Mike Kaminski noted that Don Larsen took some great pictures of the bridge for Line to use on the Town Report Cover. Dave Nault said he will send Line the picture of the Town Pound cleanup as well.

Line Comeau provided clarification on how she arranged town committees and non-town committees in the Town Report. She feels it makes for easier reading if she keeps all related committees and groups together. Discussion took place on the best way to display the non-town committees.

TOWN BUSINESS
Mailbox Items
Mike Kaminski shared the following items received over the past week:

➢ Letter from Department of Environmental Services complaining about work the town is doing on Kimball Pond Road. Ironically, they had received permission from the same department to do said work. Jeff Crosby is working on straightening this out with them.

➢ The budget hearing is scheduled for February 6th at 6 p.m. Also, the School District annual meeting will be held on March 9th at 3 p.m.
➢ The Transfer Station has lost another employee. Ben Wright is moving on to another job opportunity.

➢ The Town Clerk reported her hours, so they can be reported to the NH Retirement Commission.

School Resource Officer
Chief Sklut and Sgt. Remillard joined the BoS to discuss having a School Resource Officer at the school. **Chief Sklut** said they are attempting to move a part-time position to a full-time position with additional costs to be borne by the school. **Mike Kaminski** asked how many hours the officer is currently spending at the school. **Chief Sklut** replied that it is hard to quantify. Sgt. Remillard is working with the school on the warrant. They tried to adjust the hours to keep the initial cost lower. The school would pick up the costs to convert the position to full-time, which would give her more time in the school, and more patrol coverage during the week in the summer.

**Chief Sklut** acknowledged that they do not have the additional money in their budget. It was an important thing for the school and so they created their budget accordingly. **Sgt. Remillard** added that this will benefit all Dunbarton students. **Mike Kaminski** is wondering about the transfer of funds that will need to take place down the road. **Line Comeau** confirmed that it will be quite involved. **Mike Kaminski** feels that if this is passed at the school level, he feels that the school’s portion is going to be absorbed by the town down the road. It all comes out of one pocket. He’s interested to see where the voters take it at the meeting. **Bob Martel** said that the Federal government has appropriated money to the state for security and asked if there were any grants they could apply for to put toward this. **Sgt. Remillard** answered that there is one and although they have applied for it in the past but have been unsuccessful. The grant offered is for a newly created position, and not a position conversion, so this situation wouldn’t qualify. He added that the person currently in the position is perfect for this SRO position.

Land Surveyor letter to the Board
**Mike Kaminski** shared his response to the attorney that requested action by the Planning Board regarding the replacement of iron pipes located in a new subdivision with monuments.

PUBLIC COMMENT
None.

BOARD MEMBER ISSUES

NONPUBLIC SESSION
**Motion**: by Mike Kaminski, seconded by Bob Martel, to enter nonpublic session in accordance with RSA 91-A:3 II (e).
By roll-call vote:


The BoS took a 2-minute recess to allow the room to clear.
The BoS entered nonpublic session at 8:58 p.m.
The BoS reentered public session at 9:10 p.m.

ADJOURNMENT

Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting.
The BoS adjourned at 9:11 p.m.

Respectfully Submitted,

_________________________________
Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman