Dunbarton Board of Selectmen  
Meeting Minutes  
January 3, 2019  
7:00 P.M. 

A meeting of the Dunbarton Board of Selectmen (BoS) was held on Thursday, January 3rd at 7 p.m. at the Dunbarton Town Offices. 

Mike Kaminski called the meeting to order at 7:00 p.m. 

**Board members present:**  
Mike Kaminski, Chairman  
Dave Nault, Selectman  
Robert “Bob” Martel, Selectman 

**Town Officials and others present:**  
Line Comeau, Town Administrator  
Jennifer King, Recording Secretary  
Ken Swayze, Planning Board Chair  
Dana Lavoie, Energy Committee Chair 
John Stevens, Energy Committee  
Bob Ray, Energy Committee  
**Jeff Crosby, Road Agent** 

**Members of the public present:**  
Bob Grondin 

Leo Martel was present recording the meeting for the benefit of the citizens who could not attend. 

**OLD BUSINESS** 

**Approve Minutes** 

Motion: by Bob Martel, seconded by Dave Nault to approve the regular meeting minutes of December 27th, 2018 as amended. 

Discussion: none.  
Vote: (3-0). 

**PUBLIC COMMENT**  
None. 

**AGENDA ITEMS** 

**Bond Reduction Request**  
Bob Grondin appeared before the BoS to request a bond reduction for the Overlook Drive project. He explained that they weren’t able to get everything done on the punch list due to the timing of when the list was drawn up and the
change in seasons/weather. He would like to bring the bond down to $10,000. **Mike Kaminski** said that the town is willing to reduce the bond to $15,000. They do agree that the items left on the punch list are vegetation-related and would need to be done in the spring. Mr. Grondin asked if the BoS would be willing to convert the bond to a cash bond. He can bring in a check for $15,000. Mike responded that the town has no issue with that.

**Motion**: by Mike Kaminski, seconded by Dave Nault, to reduce the bond on the Overlook Drive project from $150,000 to $15,000, and will accept a check from Bob Grondin in that amount as bond on the remaining work.

**Discussion**: none.

**Vote**: 3-0.

**Personnel On-Call Stipend**

Jeff Crosby told the BoS that he would like to create a policy to give their highway worker a stipend for being on-call 24/7 year-round, especially in the winter. He thinks it would be nice to reward that individual. Their current highway worker Pete Gamache has always come through when needed. Mr. Crosby recently learned that the Police Department had something like this in place. **Mike Kaminski** noted that the personnel handbook does not address stipends, and that the PD had put their own in place. **Dave Nault** added that the stipend is a small amount of money compared to the preparation required when a storm is forecast. Mr. Kaminski said that they will discuss this and get something put into place.

**Energy Committee, Solar Bid Recommendation**

Dana Lavoie of the Energy Committee presented the BoS with a package containing their recommendation for the town to accept the bid from Granite State Solar. A discussion took place regarding the most cost-effective options for the conversion to solar energy. **Mike Kaminski** thanked the committee for doing the legwork on this project. The BoS discussed the option of a warrant article for $50,000 versus budget funding for this project.

**2019 Budget Review, Town Administrator**

Line Comeau presented the proposed 2019 budget for the Town Office. **Mike Kaminski** said that they will review revenue next week and will also decide the best times to meet for budget deliberation. Line Comeau will be posting a notice within the next few weeks announcing the Public Hearing to be held on February 7th.

**TOWN BUSINESS**

**Mailbox Items**

**Mike Kaminski** shared the following items received over the past week:
Notice from Line Comeau regarding the town’s eligibility for discounted tire purchases due to a state contract.

Response to their inquiry on proper wording for a warrant article.

A Thank you note for the holiday gift card was received from employee.

PUBLIC COMMENT
Leo Martel said that based on the information presented tonight, he feels that solar is the way to go. Mike Kaminski agrees that it is a win-win proposition for the town.

BOARD MEMBER ISSUES
Mike Kaminski shared a concern that space heaters are being brought to work by town employees for use during the workday. He asked for a memo to be distributed to supervisors to clarify that this is not allowed because of the safety issues involved.
Bob Martel asked about the condition of the heating unit at the transfer station and stated that he has a “salamander” heater that they are welcome to have.

Mike Kaminski said that Line Comeau is looking at two other companies to assume oversight of their safety/security system at the Town Garage, due to the dissatisfaction with the service being provided by All-Star Security Systems.
Dave Nault added that he has found some discrepancies in the billing from All-Star and would like to look into that further.

ADJOURNMENT
Motion: by Dave Nault, seconded by Bob Martel to adjourn the meeting. The BoS adjourned at 8:13 p.m.

Respectfully Submitted,

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Jennifer King, Recording Secretary

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Mike Kaminski, Chair

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Dave Nault, Selectman

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Bob Martel, Selectman

DBOS MEETING January 3, 2018