DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, September 7th, 2017
TOWN OFFICES 7:03 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

Mike Kaminski, Chairman
Robert “Bob” Martel, Vice-Chairman
David Nault, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Patrick “Woody” Bowne, Transfer Station Manager
Don Larsen, Cemetery Trustee
Ken Swayze

Members of the Public:

Larisa Djuvelek-Ruggiero, Regional Mobility Manager, Mid-State Regional Coordinating Council

It is noted for the record that Don Larsen was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:03 PM with the full Board present.

Old Business:

Motion:

Dave Nault made a motion to accept the minutes, of the BoS Public Session held on August 24th, 2017 at 7:00PM. Bob Martel seconded the motion.

Discussion:  None

Vote:  (3-0)
Public Comment:

Patrick “Woody” Bowne said the House Hold Hazardous Waste Day has been set for October 7th, 2017 from 8:30-1:00, at the Bow Community Center for dropping off household hazardous waste. He also mentioned that there would be approximately a 15% cost increase for the removal. Woody said he would be looking for volunteers to help at the Bow Community Center. The Town Administrator said the date for has been posted on the web site under the Hot Topics section, she said she would update the website with a request for volunteer help.

New Business:

Mike Kaminski introduced Larisa Djuvelek-Ruggiero who is the Regional Mobility Manager of the Mid-State Regional Coordinating Council for Community Transportation to the attendees.

Larisa Djuvelek-Ruggiero gave a presentation with the purpose to raise awareness and encourage collaboration to improve mobility and access for all by coordinating regional and local community transportation services and information. Larisa presented the BoS with a memorandum of understanding to review and expressed hope that Dunbarton would join and participate in the Mid-State Regional Coordinating Council.

The Town Administrator was asked to link the Mid State RCC web site with the Town’s website. Mike Kaminski agreed with adding the link to our web site and also ask for volunteers to participate in the program.

A question was asked if one could volunteer to drive people for grocery shopping to the Concord area. Larisa said one could volunteer but that person would have to go through a screening process.

Motion:

Dave Nault made a motion per RSA: 95-b III (b) to accept Flood Control funds in the amount of $3,164.00 received from DOI Misc. pay. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Bids for 50-yard metal dumpsters

Mike Kaminski personally thanked Mert Mann for suggesting at the last BoS meeting that the Town put their excess dumpsters up for bid. The following bids for 2-50-yard Dumpsters were submitted to the Town of Dunbarton:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>“A”</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>“B”</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>“C”</td>
<td>$2,100.00</td>
</tr>
</tbody>
</table>
Bidder “D” $2,400.00
Bidder “E” $2,022.00
Bidder “F” $1,126.00
Bidder “G” $1,250.00

The BoS selected the high bid (Bidder “D”) submitted by the J.P. Carroll Company.

**Motion:**

Dave Nault made a motion to call J.P. Carroll Co, and tell them their bid of $2,400.00 was accepted for the 2 50-yard dumpsters. Bob Martel seconded the motion.

**Discussion:** Board discussion regarding delivery to awardee regarding delivery. The Board consensus was that Woody would determine transportation cost if needed (labor, wear & tear, fuel). If this was not a consideration to awardee, the bid would be awarded to the second highest bidder.

**Vote:** (3-0)

**Overlook Drive Phase 1 Update**

Mike Kaminski gave an overview of Phase I of the road named Overlook Drive. In a Planning Board Notice of Decision dated in March of 2017, Certificates of Occupancy (CO’s.) were tied to conditions and requirements stated in the Engineering report of Overlook Drive. Mike Kaminski said that the developer of Overlook Estates want to request more CO’s. but Kevin Leonard, PE for the Town of Dunbarton has concerns with the location change of the Cistern by the Site Engineer and the change not being updated and “stamped” to show the new location. Mike said that LaMontagne Builder’s Engineers have submitted an updated “stamped” engineer plan that they believe meets the BoS’s requirements.

Dave Nault said since the developer met the requirements, they should not need the Board’s permission.

Mike Kaminski said he would like the BoS to approve more CO’s. in the form of a motion to make it official and move forward.

**Motion:**

Mike Kaminski made a motion to accept CO’s. for qualified lots #3 thru #12 and #19 thru #24 in compliance with Phase I, Overlook Drive. Bob Martel seconded the motion.

**Discussion:** Ken Swayze said he thought that we should send our Town Engineer, Kevin Leonard a copy of the updated “stamped plans” for review and comment.

**Motion:**

Mike Kaminski made a motion to amend the above motion to read, “Mike Kaminski made a motion to
accept CO’s. for qualified lots #3 thru #12 and #19 thru #24 in compliance with Phase I, Overlook Drive subject to review and comment by the Town’s Engineer. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Board of Selectmen’s Mailbox:**

Mike Kaminski said the Town received a report that the milfoil treatment at Gorham Pond was a success which means that the Town could be receiving the unspent portion for additional diving.

The BOS read and acknowledged a letter of resignation from the new employee at the Transfer Station.

Woody told the BoS that the Transfer Station Employee who was hired to fill the position with a CDL was uncomfortable driving the truck. Woody told the Board that he had spoken to the employee and stated that he hoped he could assign him to other administrative tasks to keep him on board.

Dave Nault stated that because we hired him to drive the truck, that we should advertise an opening to do just that. Dave Nault asked the Town Administrator to advertise for an employee that has a CDL.

Received a letter from the American Red Cross asking for a donation. No action taken.

Received a memo concerning denial of benefits for workmen’s compensation for a Town employee.

Dave Nault is to personally deliver an approval letter to the Gonyer’s for the placement of a bench on the Town Common.

Town Administrator submitted updated paperwork for the Safety Grant application. The BoS signed and initialed.

Received a letter from Alison Vallieres, representing the Dunbarton School Reunion Committee, requesting donations from the Town’s 250th celebration leftover items to be used for a raffle gift basket.

**Motion:**

Dave Nault made a motion to donate some leftover items from the Town’s 250th Celebration for Dunbarton School Reunion Committee’s raffle gift basket. Mike Kaminski seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Public Comment:**
Don Larsen inquired about a possible donation of the leftover items from the 250th Town Celebration for the “Wreaths across Dunbarton’s” gift basket. The Board reached the same consensus with Don’s request and asked him to submit his request in writing.

Bob Martel asked the Town Administrator to inquire when the painter is planning to start work on the Town building. Town Administrator would follow up with the Selectman’s request.

**Motion:**

Bob Martel made a motion to adjourn the meeting at 8:10 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Respectfully submitted,

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Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman