

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN

MINUTES OF MEETING

Thursday, September 22nd, 2016

TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Robert "Bob" Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Dan Sklut, Dunbarton, Police Chief
Patrick "Woody" Bowne, Transfer Station Manager

Members of the Public:

Leo Martel

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen's meeting to order at 7:00 PM with 2 of the three Selectmen present. Tom Groleau is away on vacation.

Old Business:

Motion:

Brian Pike made a motion to approve the minutes of the BOS public session held on September 15th, 2016, 7:02 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

Public Comments: None

Town Business:

Job Description: Transfer Station Manager's job description (draft) was disseminated to all concerned parties. Brian said he thinks the License/Certification section needs revising. Will continue next week on fine tuning the job description. Woodie Bowne was given a draft of the Transfer Station Manager's job description and asked if he would attend next week's BOS meeting for further discussion. Line Comeau sent Brian Pike the Transfer Station's part timers job description.

MAILBOX:

Notice from Planning Board to release funds to the Stinson Hills LLC in the amount of \$25,000.00 plus interest.

Motion:

Brian Pike made a motion to release the funds to the Stinson Hill LLC in the amount of \$25,000.00 plus interest. Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

Document for Sustained Traffic Enforcement Patrol (STEP) Grant for \$4,043.76.

Motion:

Brian Pike made a motion to accept the Traffic Enforcement Patrol (STEP) Grant for \$4,043.76 for targeted enforcement. Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

Selectmen signed the document to accept the STEP Grant.

Margaret Watkins sent the Selectmen recommendations to the BOS to appoint 9 residents for the Town Hall Restoration Committee.

Motion:

Brian Pike made a motion to appoint the following to the Town Hall Restoration Committee with the term ending on the Last day of March, 2017:

Beth Boucher, Tiffany Dodd, Enid Larson, Clem Madden, Nancy Rosen, Ron Slocum, Margaret Watkins, Shelley Westenberg and Bob Martel as the Selectmen's representative.

Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

NH DOT Highway Block Grant for 2016 totaled \$97,025.00. 2016 budget was set for \$90,000.00 increasing the Town's surplus by \$7,000.00 barring no changes to the estimated taxes.

Chief Wiggin would like the BOS to approve reappointing The Town Forest Fire Warden, Deputy Warden and issuing agents for the town.

Motion:

Brian Pike made a motion to appoint the Jon Wiggin as Town Forest Fire Warden, and the following as Deputy Town Forest Fire Wardens: Patrick Bowne, Louis Marcou, Fred J. Mullen, Brandon Skoglund and J R Swindlehurst. Appoint Fred J Mullen as Special Deputy. Bob Martel seconded the motion.

Discussion: None

Vote: (2-0)

Board of Selectmen reviewed the Contract agreement for the library roof Project. Brian Pike said that some rewording needs to be added to the contract such as mutually agreed payment due days and final payment when work is complete. Selectmen would like Jon Wiggin as the Builder Inspector to oversee construction work in interest for the Town. Line Comeau is going to check with our Mr. Joel Fisher, PE about a final inspection.

DES emailed the Town notifying us that Dunbarton is in the red zone of an extreme drought. It gives the Town the right to restrict water use of the private well. BOS feel we should ask residents to try to limit water usage as much as possible.

Town Business:

Line Comeau told the BOS that Primex's staff attorney will review the back to work policy on 9/26/2016.

Line Comeau mentioned that the Transfer Station is getting calls from DES to pick up the trash on every day that they are open. Putting strain on Transfer Station workers.

Joint Loss Committee made their walk through the Town Buildings on Wednesday. Jeff Crosby said he

would like to get the Town Garage's overhead door fixed this year if possible. The safety inspection had some burned out switches and fixtures. Bob Martel to have the Energy Committee research grant money for new fixtures.

Public Comment:

Woody made mention that the fixtures that were burned out are hard wired. Woody also suggested having a person come in 15 or 20 minutes early to pick up School trash.

Brian Pike closed public Comment.

MOTION:

Brian Pike made a motion to go into a Non-Public session per RSA 91-A: 3, II (c) at 8:31PM. Bob Martel seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

Brian Pike	Yes
Robert "Bob" Martel	Yes

MOTION:

Brian Pike made a motion to end the non-public session and resume the scheduled public meeting at 9:06 PM and return to the public session. Bob Martel seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

Brian Pike	Yes
Robert "Bob" Martel	Yes

Motion:

Brian made a motion to have the Planning Board Dept. closed on Wednesday from 12:00 noon to 4:00pm. Bob Martel seconded the motion.

Motion:

Brian Pike made a motion to adjourn the meeting at 9:07 PM. Bob Martel seconded the motion.

BOS meeting 9/22/2016

Discussion: None

Vote: (2-0)

Respectfully submitted,

Koren Maccubbin, Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman