

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN

MINUTES OF MEETING

Thursday, September 15th, 2016

TOWN OFFICES 7:02 PM

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Vice-Chairman
Robert "Bob" Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Jeff Crosby, Dunbarton Road Agent
Dan Sklut, Dunbarton Police Chief
Fred Mullen, Dunbarton School Moderator

Members of the Public:

Leo Martel
David Jay
Amanda Cosser, NH Dept. of Health and Human Services
Melissa Levesque, NH Dept. of Health and Human Services

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen's meeting to order at 7:02 PM with a full Board present.

Old Business:

Motion:

Tom Groleau made a motion to approve the minutes of the BOS public session held on September 8th, 2016, 7:01 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Tom Groleau made a motion to approve the minutes of the BOS Non-public session per RSA 91-A: 3-II (a) held on September 8th 2016, 7:56 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Tom Groleau made a motion to seal the minutes of the BOS Non-public session per RSA 91-A: 3-II (a) on September 8th 2016, 7:56 PM. Brian Pike seconded the motion.

Discussion: Bob Martel inquired why the need to seal the minutes. Brian Pike said because the minutes were personnel in nature and he believes the individual would want the minutes to be sealed. Line Comeau said she will try to find a legal opinion on this sealing minutes from our Town Attorney.

Vote: (3-0)

Public Comments: None

Town Business:

David Jay, a Dunbarton resident living on 28 Ordway Road asked for the help of the Selectmen in getting a petition Warrant Article to pave Ordway Road.

Discussion: Mr. Jay said the paving of Ordway Rd would help reduce the dust created by traffic on the gravel section of Ordway Rd. Mr. Jay said the gravel section of the road is ¼ mile long. Jeff Crosby had some rough estimates on the cost. Using 6" of gravel for the base and 3" of paving.

18' Foot wide road - \$76,500.00 Total cost

20' Foot wide road - \$81,500.00 Total cost

22' Foot wide road - \$86,500.00 Total cost

Jeff Crosby and the Selectmen said anything below a 22' wide road would be too narrow. Brian Pike said the Selectmen whether they agree or disagree with the warrant; it is their job to assist Mr. Jay. Jeff Crosby recommended that the warrant be for \$90,000.00 to pave ¼ mile of Ordway Road. Mr. Jay will need signatures for the warrant and Line Comeau will help write up the paperwork.

Bio-monitoring:

Amanda Cosser and Mellissa Levesque are epidemiologists working for the NH Department of Health and Human Services, Division of Public Health Services, and Public Health Laboratories. Amanda Cosser is the Bio-monitoring Manager at the Public Health Lab. and Melissa Levesque is an epidemiology specialist. Amanda Cosser explained that they design studies into environmental chemicals (manmade and natural) that residents may be at risk of exposure. Melissa Levesque then explained that their goal is to do a targeted study of selected residents in Dunbarton by taking urine samples and testing their water. Melissa said this program was started because of a study in 2014 showed a higher risk of arsenic in the well water from Southern NH. Their goal is to enroll 500 people from Southern NH and test for arsenic; uranium and other chemicals level in the well water and in urine samples. In compiling this information, it will let the government make policy decisions. Selectmen intend to put this information on the Town Website.

Dunbarton Road Agent Update:

Stark Bridge:

Jeff Crosby informed the Selectmen that he has handed all the necessary paperwork for the bridge to Michie Corp. Michie Corp. will provide a PE stamp on the plans from their in-house Engineers. As of today, we do not have an ETA for the start of the project. Cost for the Engineering work needed to get the PE stamp is between \$9,000-\$10,000. Brian asked Jeff what is the whole package cost. Jeff said he does not know exactly the entire package cost but feels we are within budget.

Kelsea Rd.:

Jeff Crosby asked the selectmen if there is any word on the Kelsea Rd. decision? Brian said they are awaiting the Town Attorney's opinion. Probably will not get the Attorney's opinion till October.

Plow Trucks:

Jeff Crosby said he has a plow person for this winter and would like to find one more plow person.

Grapevine Road:

The base coat for Grapevine Road project will start next week. Jeff said to finish the last section of Grapevine Road for next year. A quick estimate for that project would be about \$20,000.00 plus cost of paving, (4-6 inches' gravel plus 2" asphalt).

LaMontagne Builders has upgraded the culvert at Grapevine road and the Overlook Drive road from a metal culvert to a concrete culvert as per the Planning Board's Requirement.

Jeff Crosby said he would put the Historic sign up tomorrow.

Dunbarton Library Roof retrofit:

Three bids received for Library retrofit.

Motion:

Brian Pike made a motion to accept Bidder "B", Score Construction, estimate (\$29,630.00) to retrofit the Library Roof. Tom Groleau seconded the motion.

Discussion: Line Comeau to call Score Construction and have them write-up a contract for the above amount. This should include a payment schedule. Line Comeau in the meantime should check Score's references.

Vote: (3-0)

MAILBOX:

Hold harmless agreement for David Kashulines and Michael Smith needs signatures of Selectmen. Agreement signed.

Notice from St. Jean Auctioneers that State of NH Surplus will be holding an auction on October 15, 2016. Drop off dates are Thursday and Friday October 6th and 7th from 8:00 AM to 3:30 PM. Noticed forwarded to all Town Departments.

The MS535 Financial report submitted for signature of the Selectmen. The PDF fillable form has already been sent to the DRA. MS535 signed by Selectmen. Line Comeau noted that the present Town's Surplus of \$224,192.00 would be in the range of \$21,000.00 - \$24,000.00 after taking out warrants coming from the Town Surplus.

Notice that Household Hazard waste day is on October 1, 2016, 8:30-1:00.

Town Business:

Linda Landry conveyed to Line Comeau that the election went well. The cleanup after the next election needs coordination with concerned parties and may take 2 days.

Brian Pike to send draft "return to work" (RTW) policy to the BOS. Line Comeau said she has not received comments on the RTW policy from Primex.

Line Comeau said the Transfer Station is running well and the compacter should be up and running tomorrow.

Brian Pike asked about having a dumpster at the DES School. Line Comeau said she would give this analysis task to "Woodie" Bowne.

Robert Martel voiced his concern about 5 year warrants. The cost increase over time, much like the library roof, can have a detrimental impact on the Town's budget.

Chief Sklut commented that Woodie Bowne is shuttling vehicles for maintenance and performing re-search for the Police Department.

Public Comment:

Leo Martel is happy to see that the Town Hall is getting done. He also said that he is concerned that the DRA report says that on paper the Town Surplus is \$224,192.00 but if you take the appropriations out of that figure, the Surplus may be as low as \$24,000.00.

Chief Sklut commented that Asplundh would be working around Town for next three months clearing tree limbs away from the power lines.

Motion:

Brian Pike made a motion to adjourn the meeting at 9:32 PM. Tom Groleau seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

Koren Maccubbin, Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman