

**DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL**

**DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
Thursday, August 25th, 2016  
TOWN OFFICES 7:22 PM**

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

**The following Board Members were present:**

Brian Pike, Chairman  
Tom Groleau, Vice-Chairman  
Robert "Bob" Martel, Selectman  
Line Comeau, Town Administrator  
Koren Maccubbin, Recording Secretary

**Members of Boards/Committees & Town Officials:**

Kenneth Swayze, Chairman  
George Holt, Co-Chairman  
Patrick Woody Bowne, Transfer Station Supervisor  
Brett St. Claire, Chairman, Conservation Commission

**Members of the Public:**

Mert Mann  
Robert Lamontagne  
Bob Grondin  
Jacques Belanger

It is noted for the record that Mert Mann was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen's meeting to order at 7:22 PM with a full Board present.

**Old Business:**

**Motion:**

Tom Groleau made a motion to approve the minutes of the BOS public session on August 11th, 2016, 7:02 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Motion:**

Tom Groleau made a motion to approve the minutes of the BOS Non-public session per (RSA 91-A: 3-II (a)) on August 11th 2016, 9:15 PM. Bob Martel seconded the motion.

**Discussion:** It was noted that the minutes of the above non-public session were voted to be sealed during the August 11<sup>th</sup> BOS meeting.

**Vote:** (3-0)

**Public Comments:** None

**Town Business:**

Brian Pike announced the agenda would go out of order to discuss the Overlook Estates Open Space Area. Brian recognized for the public, the Conservation Commission members Brett St. Clair, George Holt as well as a member of the Planning Board Ken Swayze. Brian Pike asked the Boards if they would like to discuss the subject separately or as a whole. The consensus was to discuss the subject as a whole.

Ken Swayze from the Planning Board asked if he could give an overview of the open space areas for Overlook Estates subdivision. Ken Swayze said that open space area issues have been an issue for the Planning Board for the last ten years. Under the current zoning regulations, the house lots in the subdivision near the open space Area have no restrictions. The Open Space Areas ownership have 3 options. The first option is to deed the open area to a Homeowner's Association or Condominium Association. The second option is to deed the open space to the Town of Dunbarton. The third option is to deed the open space area to a non-profit organization such as the Town's Conservation Commission on behalf of the Town of Dunbarton.

Bob Grondin from Lamontagne Builders said the developer would prefer to hand over the land to the Town instead of a Homeowner's Association. Brian Pike mentioned that there was a buffer around the open areas and the house lots. Ken Swayze interjected to say that the Planning Board has accepted the plan as submitted.

Brett St. Clair from the Conservation Commission handed out a paper with a consensus of opinions coming out of Commission's meeting held on August 24<sup>th</sup>.

The Conservation Commission listed 5 recommendations:

1. Include open space parcels in the Town's Bela Brook Conservation Area
2. Assign deed compliance monitoring and management responsibilities to the Conservation Commission on behalf of the Town.

*Brian Pike interjected that before we go through all the Conservation Commission's recommendations, he thought that there was some difference of opinions on the deeding. Ken Swayze said there were none. Bob Grondin said he does not have any issues as long as the deed meets DES requirements and does not impact negatively on the home buyers.*

3. Deed restrictions should be consistent with permitted and non-permitted uses of the Bela Brook Conservation Area (open to the public, wildlife protection and management, non-motorized low-impact recreation, hunting, fishing, etc.). These are generally consistent with the Town's Open Space Permitted uses.
4. The Planning Board should have the Town Attorney check with the NH Department of Environmental Service to ensure that:
  - a. The permitted uses specified on the deed are consistent with the conditions outlined by the Department. (For example, would the restrictions on removal of vegetation allow construction of hiking trails or forest management?)
  - b. The enforcement language in the deed meets their expectations.
5. George Holt stated that he and Margaret Watkins will work with the Planning Board to finalize deed language on behalf of the Conservation Commission.

Ken Swayze asked Brian Pike if the Selectmen were in agreement for the Open Space deed. Brian Pike said that the deed should basically be like the other conservation deeds in the Town.

Brian Pike made a motion to accept this property (Open Space Area) which should be managed by the Conservation Commission with same consistency as other abutted conservation properties. Bob Martel seconded the motion.

**Discussion:** Bob Martel said he likes the proposals set forth by the Conservation Commission at last night meeting. Brian Pike said he appreciates how well the Conservation Committee manages the Town's conservation areas.

**Vote:** (3-0)

Sign for Old Home Day along Rt. 13: Brian said any sign along Rt. 13 would require NH State permission. Line Comeau suggested that the sign go by the Town Common Marquee.

**Motion:** Brian Pike made a motion to have Tom Groleau act as the representative to coordinate the placement of the sign. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Return to work policy: Line Comeau handed out the Return to Work Workmen's Compensation Policy. Brian suggested sending this draft to PRIMEX for review and comment. Brian also said after PRIMEX reviews the policy, sent it to the Town Attorney for his opinion.

**MAILBOX:**

The Welfare Director asked for money on behalf of the Food Pantry towards the insurance. The budget has a \$650 allocation for the Food Pantry. Line Comeau said she gets reports from the Food Pantry. Brian Pike said it would be nice to get quarterly reports. Selectmen signed off on paying the insurance for the Food Pantry.

David Jay asked to appear before the BOS on September 15<sup>th</sup> to discuss paving Ordway Road. Line Comeau said the Road Agent was aware and should be attending the BOS meeting on September 15<sup>th</sup>.

Brian Pike asked Line Comeau if Jeff Crosby has submitted an update on his projects. Line Comeau said he had not done so but has been busy hauling stone in the Grapevine Rd. area. Brian said that if Jeff Crosby needs help on expediting the permits at the State to let him know. Line Comeau said she would pass this information on to Jeff Crosby.

Tom Groleau gave information on Fogg Field. He said that they would be putting wood ash on the field.

Memo sent by NHMA on a conference on September 23<sup>rd</sup>. Brian Pike said he may go.

Report submitted by Chief Sklut on obstruction from Blacksmith shop. Bob Martel said he drove by the area (Twist Hill Rd. and Morse Rd.) and the area looked good. Brian still worried about safety issues with the Blacksmith building. (Loose bricks possibly falling from chimney) Brian asked Line to send owners a letter with Town's concerns. If Line gets permission from owners to take down the building, give the Historical Society a heads up to see if there is anything that historical value.

Amanda Cossar from the Department of Health and Human Services would like to talk to the selectmen concerning testing of wells. Brian asked Line Comeau to set up a meeting for one of the scheduled BOS meeting.

**Town Business continued:**

Line Comeau said it appears that the Town of Dunbarton will have a 1.3-million-dollar increase in property assessment.

Line expects to get the financials next week.

Bob Martel said Carol Henderson was the point of contact at Fish and Game for animal protection and asked Line Comeau to pass it on to Jeff Crosby.

Line Comeau stated that the trash compactor at the Transfer Station had sprung a leak, which has been welded as a temporary fix. Asked the welder to get quotes on a re-built part and a brand new part.

**Public Comment:**

John Stephens said that the parking light sensor would be recalibrated now that it getting dark earlier.

John Stephens said that an electric broker is interested in giving the town a quote on reduced electricity cost but has asked for the Town's electric account numbers so he could give a more accurate quote. The Selectmen said no, that is not for the public record or to be given out to anyone except through the office.

**Motion:**

Bob Martel made a motion to adjourn the meeting at 8:48 PM. Tom Groleau seconded the motion.

**Discussion:** None

**Vote:** (3-0)

*BOS meeting 8/25/2016*

Respectfully submitted,

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Koren Maccubbin, Recording Secretary

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Brian Pike, Chairman

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Tom Groleau, Vice-Chair

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Robert Martel, Selectman