DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, August 24th, 2017
TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, Selectman
- Line Comeau, Town Administrator
- Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

- Christopher Remillard, Sergeant, Dunbarton Police Department
- Rene Ouellet, Town Moderator
- Patrick “Woody” Bowne, Transfer Station Manager
- Dan Sklut, Dunbarton Chief of Police
- Linda Landry, Dunbarton Town Clerk
- Jeff Crosby, Dunbarton Road Agent
- Janet Casey, Supervisors of the Checklist

Members of the Public:

- Mert Mann
- Fred Mullen

It is noted for the record that Mert Mann was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:00 PM with the full Board present.

Old Business:

Motion:

Dave Nault made a motion to accept the minutes, of the BoS Public Session held on August 10th, 2017 at 6:30 PM. Bob Martel seconded the motion.
Discussion: None

Vote: (3-0)

Motion:

Dave Nault made a motion to accept the minutes, of the BOS Non-Public Session held on August 10th, 2017 at 9:00 PM. Mike Kaminski seconded the motion.

Discussion: The above minutes were not sealed.

Vote: (3-0)

Motion:

Dave Nault made a motion to accept the sealed minutes, of the BOS Non-Public Session held on August 10th, 2017 at 9:31 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Public Comment:

Woody Bowne presented the BoS a quote for $177.00 to replace the broken glass at the Transfer Station.
Woody Bowne told the Selectmen that a resident approach him about the Town selling him one of the old, not in use metal dumpsters for the equivalent scrap metal value.

Mert Mann suggested that we should advertise the sale of the dumpsters so all the Town residents would have the same opportunity. The BoS agreed and the dumpsters’ sale will be advertised.

Fred Mullen, the Town Perambulator, said he is scheduled to meet with a representative from Hopkinton, NH on September 10th, 9:30 AM, to perambulate the Dunbarton/Hopkinton border. Dave Nault and Jeff Trexlar will accompany Fred Mullen on this perambulation.

Jeff Crosby suggested that the Town should put a minimum bid on sale of the dumpsters.

New Business:

Proposed Littering Ordinance

Sgt. Chris Remillard went over the proposed fines for littering. Fines collected resulting from littering will go back to the Town’s General Fund. Sgt. Remillard also mentioned to the BoS that other towns
enacted their ordinances after a public hearing. The BoS will look into seeing if a public hearing would suffice for enactment.

Polling Hours

Linda Landry said that after watching the minutes of the last BoS meeting, she believed the Selectmen chose to change the polling hours for voters who have to be at work early. She mentioned that the NH legislators changed the absentee ballot procedures to accommodate those voters. Now, any voter who will not be available, due to work, can vote by absentee ballot. Linda Landry said that the Town advertises their polling hours on the website, newspapers and radio and the voters should know the Town’s polling hours.

Bob Martel said he would want to keep the polls open from 7 AM to 7 PM and then at the Town Meeting let the voters decide if they want to keep the 7-7 polling hours.

Linda Landry mentioned that the election workers would have to be asked if they could come in and be ready to open the polls at 7:00 AM. There is also the consideration of the extra cost in paying the ballot clerks and stress on the Town Clerk’s office. Linda asked the BoS to reconsider the earlier polling hours.

Bob Martel said his initial feedback from voters in changing the polling hours to 7:00 AM has been positive.

Rene Ouellet said when changes are made such as opening the polls an hour earlier has an impact on many of the Election Officials. He said we should take a closer look. Linda Landry mentioned that the majority of the polling places open at 8:00 AM.

Fred Mullen said most people working construction would probably need the polls open at 6:00 AM and still they may be a line of people outside waiting for the polls to open. Mert Mann interjected that maybe we should put it on the ballot at the next Town Meeting.

Rene Ouellet said that he agrees with the BoS in their goal to increase voter turnout and the Town could accomplish this by informing the voter about absentee ballots.

Mike Kaminski said he understands both sides of the 7:00 AM versus 8:00 AM poll openings but is troubled by absentee ballot voters being disenfranchised by any glitches in the mail or any other reason that the Absentee Ballots were not counted. He said in closing that the BoS would talk more on this subject.

Public Hearing:

Mike Kaminski opened the Public Hearing at 7:00 PM per RSA 31:95-b III (a) to accept unanticipated funds in the amount of $85,002.15 for the disbursement of SB 38 to spend on municipal roads and bridges.
Jeff Crosby said that these funds were a surprise to him. Town Administrator said the funds are in the bank earmarked in for municipal roads and bridges.

**Motion:**

Dave Nault made a motion per RSA: 95-b III (a) to accept the unanticipated funds in the amount of $85,002.15 from the disbursement of SB 38 to be spent on municipal roads and bridges. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Jeff Crosby said we should be receiving the materials for the Stark Bridge around the 3rd or 4th week of September and he intends to start installation immediately thereafter.

Jeff Crosby answered a question from Fred Mullen concerning how much more is Ray Rd going to closed during construction. Jeff Crosby said he does not anticipate closing off more of Ray Rd. during construction.

Bob Martel asked Jeff Crosby the procedure in mowing the sides of the road. Jeff said when they mow, usually beginning in August, the mowers do not skip around properties when they mow. A resident complained about the mowing. Jeff Crosby said they mow from the road with the cutting arm lowered and if the see an ornamental tree or such they would not intentionally mow that down. Bob Martel will get the resident’s complaint and see if the issue could be resolved. Bob Martel will also inform the residents of the Town’s right-of-way on public roads.

Mike Kaminski closed the Public Hearing on SB38 at 8:12 PM

**New Business:**

**Motion:**

Dave Nault made a motion per RSA: 95-b III (b) to accept funds in the amount of $120.00 received for the Old Home Day Event. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Motion:**

Dave Nault made a motion per RSA: 95-b III (b) to accept funds in the amount of $222.00 received for the Wreaths Across Dunbarton. Bob Martel seconded the motion.
Discussion: None

Vote: (3-0)

Review of the Town Building and Maintenance Budget

The Town Administrator presented the BoS with a spreadsheet showing Town Building, maintenance, and improvement’s current year expenditure and pending expenditures.

The BoS reviewed quotes for supplying and installing roofing materials for the Transfer Station’s compactor building.

Motion:

Mike Kaminski made a motion to accept the quote by Westbrook Construction, LLC of $1370.00 to repair the Transfer Station’s compactor roof. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

The Board discussed the remaining funds available in the Building & Maintenance account that could be applied to outstanding items from the budget worksheet. Repairing the Library door was discussed. The Town Administrator stated that one contractor she had look at the door stated that if we do not address the runoff from the roof then the same thing will happen to the new door.

Dave Nault agreed, and gave the Town Administrator three business names that can give the Town estimates on seamless gutters for the Library’s roof over the entry door.

Motion:

Bob Martel made a motion to accept the quote by Granite State Glass of $177.00 to repair the Transfer Station’s door window. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)

Board of Selectmen’s Mailbox:

The BoS received a memo from Town Administrator with legal clarification that either at the Legislative Body or Selectmen can change the polling hours.

The Town Administrator applied for leave on Tuesday September 5th.
Town Administrator said she should have the figures to complete the MS1 and forward it to the Department of Revenue.

The BoS stated that Blue Sky LLC received their approval by the Planning Board to construct a 16,704-square foot horse barn and riding academy.

**Public Comment:**

Jeff and the BoS talked about outstanding building maintenance issues and Mike Kaminski said he would contact Jeff Crosby next week to set up a site walk.

Fred Mullen asked about the status of the rafter support issue at the Library. Mike Kaminski said that Score Construction will be taking out the metal and have the steel company rework the steel supports. Score has said when the steel company finishes the rework they will install the steel supports.

The BoS discussed the bench on the Town Common.

**Motion:**

Mike Kaminski made a motion to give permission to install the Gonyer’s Town bench. Dave Nault seconded the motion.

**Discussion:** Dave Nault said he would send a letter to the Gonyer family and the locations the BoS said would be suitable for their bench.

**Vote: (3-0)**

The BoS discussed possibly replacing a tree on the Town Common that was taken down by the Caleb Stark statue with the Road Agent. Jeff Crosby stated that as a member of the Town Forest, he could approach the committee to see if they would be interested in donating a tree as they have done in the past. Fred Mullen as a Town Forest Committee member, asked what type of tree the selectmen had in mind. The consensus from the BoS was a sugar maple. Jeff Crosby agreed to bring the Boards request back to the Town Forest for consideration.

Bob Martel, on the subject polling hours, said we should give the issue some time and get some feeling of the residents’ opinions. The BoS concurred.

Koren Maccubbin mentioned that the cemetery contractor did a fine job cleaning up the debris but still left a small pile of logs on the North/East side of the large tree bordering her property.

**Motion:**

Dave Nault made a motion to adjourn the meeting at 9:03 PM. Bob Martel seconded the motion.
Discussion: None

Vote: (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman