

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
Thursday, June 30th, 2016
TOWN OFFICES – 7:02 PM**

The Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Vice-Chairman
Robert “Bob” Martel, Selectman
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Dan Sklut, Dunbarton Police Chief
Patrick “Woody” Bowne, Transfer Station Supervisor

Members of the Public:

Donna Dunn
John Stevens
Mert Mann

It was noted for the record that Don Larsen was videotaping the meeting.

Brian Pike, Chairman, called the regular Board of Selectmen’s meeting to order at 7:02 pm with a full Board present with the exception of Line Comeau, Town Administrator who is on vacation.

OLD BUSINESS:

MOTION:

Tom made a motion to “table” the minutes of the public session and non-public session, for June 16th, 2016. Robert “Bob” Martel seconded the motion.

DISCUSSION:

Brian explained the last meeting minutes are in Line Comeau computer, most likely in her email box. With her on vacation, the approval of the minutes for June 16, 2016 would have to wait until her return.

Vote:
(3-0)

PUBLIC COMMENTS: None

Brian Pike closed public comments.

NEW BUSINESS:

John Stevens said the new light in the parking lot works. The light has three elements and each one is facing in three directions. Tom asked John if the motion sensors were set to help people entering or leaving the building. John said when people are leaving the building they need to turn on the timer to set the lights off and they are located at each of the doors.

Tom Groleau said the timer "time" set is from ten to fifteen minutes.

Brian asked about being able to light the door areas so you can read the keypad. John Stevens stated it would be hard to tell if the light angles work to help people see until it gets dark earlier. John also said at the time when the light was decided to be put in the parking lot there was still a question if another light was needed at the other end of the parking lot.

Mert Mann stated that last night the light angles are just right and light the parking lot well.

Brian stated that the angles and timers would be look at in the fall when it gets dark earlier.

John stated if the one light works another would not be needed.

Tom Groleau asked about the ceiling tiles. John Stevens said they were taken care of on Tuesday.

OTHER TOWN BUSINESS:

John Stevens brought up the problem concerning the town's wood bank supply.

He stated where the wood is now being store on a persons lot in town would have to be moved because the owner has sold the lot. He stated the towns transfer station has an area that can be used.

Patrick "Woody" Bowne, Transfer Station Supervisor arrived to be on hand to answer question on storing the wood at the transfer station.

Brian commented that he was leery of the liability to the town. He said the volunteers working with power equipment such as chainsaws, splitters, chippers and such, would be a nightmare for safety.

John stated addressing this now would be best. He feels all question concerning liability can then be brought up with the towns insurance company.

John said other towns such as Hopkinton have the volunteers bring their own equipment and do the work by which if they get hurt the are using their own equipment. Brian stated that they are on town property not their own so the town could be liable.

Tom Groleau said a few years ago Patty Shearin approach him about the wood bank so he called over to the women at Hopkinton to get some information how they handle their wood bank. He

than handed that information to the town selectmen that were in place at that time. He also stated that “Woody” Bowne of Transfer Station was against the idea at the time. The selectmen were also against it because of problems of liability and using the space at the transfer station. So Tom asked why Woody has changed his position of using the transfer station. He stated that the wood bank is a good idea and he’s for it, but not necessarily on town property because of the liability.

At this time “Woody” said his position hasn’t change and there is some misinformation, but he felt the program is a good cause and is still needed. His main concern is where it’s located and not to impede on the space needed at transfer station. He looked over the area they were suggesting and he feels it would work and not impede with the workings of the transfer station.

The discussion went on between Woody, John and the selectmen about having volunteers sign a waiver so the town would not be responsible if they are injured. Donna Dunn brought up that the volunteers would need to be insured from his or her own homeowner’s policy. Brian felt that would be fine, except it would not cover if they hurt someone else while working and then the town could be responsible.

Bob Martel also agreed this is a complication needed to be looked into with the towns lawyers.

“Woody” also brought up the repairs needed for the transfer station pickup truck in order to meet the state inspection. “Woody” gave a list of repairs needed and the cost for each repair. An estimated cost would be about \$300.00 dollars for the mileage meter to be rebuilt and about \$600.00 for some other repairs needed.

Police Chief Dan Sklut mentioned that he had one rebuild for his vehicle and it still works fine. “Woody” stated the truck brakes needed repairs. He can do some of the smaller repairs himself but the bigger repairs would have to be sent out.

Brian asked for a report on the monies that truck brings in. “Woody” said he has not had the time to make this report. Brian said it is hard to judge if the cost of the repairs is worth the cost needed without that report. Brian asked if the two newly hired part-time workers were helping out. “Woody” explained that one never showed up and he had tried to call him with no response. The worker helping out from the Weare Transfer Station was doing well but was unable to fill all the hours needed.

Brian Pike asked if there was anything else needed to be discuss at this time.

“Woody” Bowne brought up that with the dry weather the transfer station “brush” pile could not be burned because of the hazard of fire. He discussed with the selectmen the possibility of sending this material to Concord for disposal. He would look into the cost factor involved. The selectmen brought up the possibility of making the transfer stated to a “single stream” system, to save time and save the workload for the workers. “Woody” disagreed with the system because of the problem with the recycle material. Right now they are paid a premium for their recyclables and with the single stream system the recycles can be mixed with glass by mistake, bringing the profit down. It was also a large cost to set this system up. Bob Martel asked about

the co-op in Concord for trash. “Woody explained that the co-op system has fallen apart and really doesn’t exist any longer.

“Woody” also asked the selectmen about a person wanting to hand out pamphlets for solar power systems. The selectmen all agreed that in the past it was approved for town elections and non-profits organizations. They could not approve this because it is a profit-earning business. At first they suggested to be outside of the gate where the town would not be liable. Police Chief Dan Sklut said this could cause a traffic problem. All the selectmen agreed with the Chief and told Woody it would be best to just say it was not approved.

Brian talked about the half-year budget and so far all the departments were within their budget. He also stated the police department was below their budget so far. After looking at the cemetery department cost listings, Brian realized that one cost was listed that should be under a “warrant article” cost and not part of the cemetery budget. Tom Groleau stated he would approach Line Comeau, the Town Administrator when she returns from vacation to correct the cemeteries budget report.

Brian Pike asked the other selectmen if they noticed any other discrepancies with the budget and both said what they could see looks right on target for a half-year budget.

BOARD OF SELECTMEN MAILBOX:

The selectmen received a letter from George Nicolaou requesting a postponement of his hearing with The Board of Tax and Land Appeal until mid October for medical reasons.

The selectmen received a letter from The Associate Deputy of the Secretary of the Interior about receiving a \$3,096.00 payment in lieu of taxes for the Everett Dam area. Brian stated when we receive the refund we will have to put it on the agenda because it is under \$10,000.00.

The selectmen received the updated construction design for the Town Library. Tom Groleau spoke to Line Comeau last week, she said that the library roof project did not attract much interest. The biggest problem was finding people qualified to do the work and the ones who were qualified were booked up.

All the selectmen were happy with the details of the new construction design plans. The selectmen’s main concern was finding someone to do the work that is qualified. Line told Tom that she would ask Jeff Trexler for advice to attract qualified bids.

The BOS received from the NHMA a letter about The Legislative Policy Process memorandum for 2017-2018. The letter gave dates in which a person could attend or Brian stated they could send a letter in lieu of a person. Tom Groleau asked when this needed to be done and Brian said before Friday September 23, 2016.

DISCUSSION:

Bob Martel said there were two items he wanted to discuss. He is worried about the post that is broken in the cemetery. He said we should talk with the Cemetery Trustees about repairing it

because he was worried about hornets nesting inside. He also said it would be a good idea to place a 4x4 treated wood inside to prevent this.

Bob also brought up the possibility of getting a handyman to be available for small jobs. Brian and Tom thought that it was a good idea and they should look into it. Bob explained that the person could be paid on an hourly rate. The Selectmen felt this was a good idea and should be addressed in the fall of this year for next year's budget.

PUBLIC COMMENTS: None

Brian closed public comment. He stated this would be the end of the public meeting and that they would go into a workshop session concerning Kelsea Road. He stated anyone was welcome to stay and view the session but there would be no public interaction.

WORK SESSION:

Kelsea Road history:

Mr. Guiney supplied the Selectmen with thick binders that had a detailed history of his property starting from the 1850's to the present. Mr. Nault supplied the Selectmen with a whole host of maps and material. The Selectmen read and perused over the maps, deeds and documents. An item of discussion that was noteworthy was that the maps of the property over the period of time tend to change. This could have been caused by mistakes when reproducing maps from the older maps. Also noteworthy in the discussion was a previous 2008 ruling in a court case between Mr. Guiney and Mr. Nault. The Judge in his ruling found Mr. Nault's claim of continuous use of the cart path for 20 years to be unfounded. Brian Pike said the Town would pass this information to the Town Attorney.

MOTION:

Brian Pike made a motion to adjourn the meeting at 9:17 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

Koren J. Maccubbin
Town Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman