DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, June 15th, 2017
TOWN OFFICES 7:03 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

   Mike Kaminski, Chairman
  Robert “Bob” Martel, Vice-Chairman
   David Nault, Selectman
     Line Comeau, Town Administrator
    Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

   Judy Stone, Cemetery Trustee
   Don Larsen, Cemetery Trustee
   Brian Pike, Cemetery Trustee

Members of the Public:

   Lee Martel
   Clem Madden
   Vivian Madden
  Herbert Madden
  Clifford Madden
   Shelley Westenberg
   Pat Murphy
   Enid Larsen
   John Stevens

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:03 PM with the full Board present.

Old Business:

Motion:
Bob Martel made a motion to accept the minutes, of the BoS Public Session held on June 1st, 2017 at 7:03 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Public Comment:**

None

**New Business:**

Don Larsen said he would like to present the Town of Dunbarton with $160.00 of donations for the “Wreaths Across Dunbarton for Veterans”.

**Motion:**

Bob Martel made a motion to accept the $160.00 donation per RSA 31:95-b III (b) for the “Wreaths Across Dunbarton for Veterans”. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**Town Hall Restoration Project**

A donation was made to the Town Hall Restoration Project Fund from the “Arts on the Common” (AoC) proceeds. The Town Hall Restoration Committee had accepted the donation and wanted to publicly thank the “Arts on the Common” organizers for the generous gift and hard work. Don Larsen said over the last 3 years, the AoC has donated about $21,000.00 to the Town Hall Restoration Project.

**Cemetery Trustees**

The Cemetery Trustees were given a gift from Margaret Venator of three pictures of large Elm Trees and a montage of all three pictures. The intent is to eventually auction the picture montage as a fundraiser for the Town.

**Motion:**

Bob Martel made a motion that the Town to accepts the 4 pictures that were donated by Margaret Venator, per RSA 31:95-b III (b). Dave Nault seconded the motion.
Discussion:

Mike Kaminski said the Town would store the montage picture till such time of the fund-raising auction.

Vote: (3-0)

Motion:

Dave Nault made a motion that the Town accepts a donation of $60.00 for Old Home Day 2017. Bob Martel seconded the motion.

Discussion:

Vote: (3-0)

Electrical Quotes

The Selectmen reviewed the quotes for electrical and lighting upgrades for the Town.

Motion:

Dave Nault made a motion that the Town accepts the bid of $2500.00 from Light Tec Inc. Dave Nault withdrew his motion to see what the final cost of the overhead door project at the Maintenance building. Tabled till next meeting.

Hazard Mitigation Plan Adoption Hearing (7:30 PM)

Mike Kaminski explained the purpose of the Hazard Mitigation Plan Adoption Hearing. He said without an approved plan in place that addresses floods, fire, Natural and Human caused disasters, the Town would not qualify for FEMA assistance. There was no public comment.

The BoS signed the Resolution Adopting the Dunbarton Hazard Mitigation Plan Update 2017.

Painting Quotes for Town Library and Offices

The Selectmen opened the painting sealed bids for the Library and Town Offices. All bids were way over the budget and hard to compare, since each bid was quoted differently. Brian Pike suggested to eliminate the problem of “apple and orange” bids, the Town needs to write up specifications on how the job should be quoted. The Selectmen agreed that should be done and they will resend the request for bids for the painting with a detailed specification sheet. Dave Nault said that the BoS should look over the quotes that were opened to get ideas for making up a spec sheet. Mike Kaminski said he wished to thank all the bidders for their efforts.

Public Comment:
Leo Martel brought in a picture dated 1918 that shows the soldiers from New England. Leo thanked the Selectmen for the use of the original picture to make this enhanced photo, which was used by the DES students while studying about WWI.

**Board of Selectmen’s Mailbox:**

Mike Kaminski read a letter that was addressed to the Town Administrator concerning a Transfer Station Employee. The letter went on how she appreciates his hard work and thinks he should be recognized. She said this employee goes out of his way to help Senior Citizens. Selectmen intend to put the copy of the letter in the employee’s personal file.

Mike Kaminski passed on a letter to the Cemetery Trustees about an issue with a gravesite. Brian Pike said the Trustees were working on a solution.

Received a letter from DRA concerning setting tax rates in Towns that did not ratify their Town Meeting.

The Town received an update on Milfoil issues in Dunbarton.

Received a letter from one of the companies bidding on the new power lines that may run through Dunbarton. A representative from this company will attend a Board of Assessors meeting on June 20th 2017 at 6:30 PM. Bob Martel intends to be the BoS representative. Dave Nault also intends to go to the meeting.

BoS received a memorandum concerning payroll submission during the upcoming Holiday.

Transfer Station will be closed on July 4th.

The BoS received a memorandum informing of wind damage to the building. Mike Kaminski suggested this might be a good time to see if the Town could hire a handyman at a set rate of pay to do this type of work to the Town buildings. Bob Martel said we should try to get a few quotes for the work.

BoS decided to wait for Chief Sklut to be present to discuss the extra duty grant. Chief Sklut intends to be in on the June 29th’s BoS meeting.

Mike Kaminski asked the Selectmen if they had a problem if a Town employee could cut a rotting limb that is in front of the Town Offices.

Informational memo on Comcast

Signed the Letters of appreciations to Enid Larsen, Patricia Murphy and Don Larsen for their work on the Arts in the Common.

**Town Business:**
Discussion on Woody Bowne’s need to have better communication about his schedule to the Transfer Station Employees and the Town Administrator.

Dave Nault asked the Town Administrator if the Town has received any communication from Score Construction. Line Comeau said that they have not called or written to the Town.

Bob Martel explained that it might be beneficial if the Selectmen could join the Joint Loss committee while inspecting the building to get a better feel for what needs to be done.

**Motion:**

Dave Nault made a motion to adjourn the meeting at 8:52 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Respectfully submitted,

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Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman