DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, June 1st, 2017
TOWN OFFICES 7:03 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, Selectman
- Line Comeau, Town Administrator

Members of Boards/Committees & Town Officials:

- Fred Mullen, Town of Dunbarton Perambulator
- Jeff Crosby, Road Agent
- Linda Landry, Town Clerk

Members of the Public:

- Mert Mann

It is noted for the record that Mert Mann was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:03 PM with the full Board present.

Old Business:

Motion:

Bob Martel made a motion to accept the minutes, of the BoS Public Session held on May 25th, 2017 at 7:05 PM. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)
Dave Nault made a motion to accept the minutes, of the BoS Non-Public Session held on May 25th 2017 at 7:57 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Dave Nault mentioned for the record that these minutes were sealed.

**Motion:**

Dave Nault made a motion to accept the minutes, of the BoS Special Non-Public Session held on May 30th 2017 at 2:03 PM. Bob Martel seconded the motion.

**Discussion:**

**Vote:** (3-0)

Dave Nault mentioned for the record that these minutes were sealed.

**Public Comment:**

Jeff Crosby said he has been getting phone calls about the mud that is dragged onto the road from logging trucks. He said he should not have to call the logging companies and ask them to clean up their mess, they should do it right away. He commented that it was a good decision to deny these loggers earlier this spring.

Koren Maccubbin made mention of the brush and limbs piled up along the Town Cemetery fence and back border.

Mert Mann also stated that the brush as been there for quite a while.

Fred Mullen said that the area of the cemetery near Rt. 13 has limbs down inside the fence area and that they were there for the Memorial Day ceremony.

**New Business:**

John Stevens presented an updated quote from LighTech. Inc. for the Town Garage. The total cost for LED conversion is $3479.42. An additional $2500.00 is for connecting the middle row of fixtures that are in the main garage bay to the emergency circuit going into the backup generator. Also, included in the $2500.00 estimate is the moving of the existing switch controlling the main garage bay lighting the door entrance. The total net cost for the entire project is $5,979.42.
Dave Nault said he does no see anything about the emergency lighting and to check on whether these lights are included in the $2500.00 portion of the proposal. If they were included in the proposal, Dave Nault would like to see them listed on the proposal.

John Stevens will find out if the 3 exit signs are included in the proposal.

**Motion:**

Dave Nault made a motion to accept the LighTech Inc. proposal (Project # S17184) for the Town Garage’s LED conversion in the amount of $3479.42. Bob Martel seconded the motion.

**Discussion:**

If the exit light issue is resolved the BoS may schedule a special meeting to sign the $2500.00 portion of the proposal.

**Vote:** (3-0)

Dave Nault asked Jeff Crosby about the exterior of the Highway Building. He said all side needs to be painted/stained.

Bob Martel suggested that each Selectman do a visual of the Town’s buildings and assess what need to be painted.

Dave Nault asked Jeff Crosby about fixing the garage door.

Jeff said he is getting updated pricing and the concrete cutting will be done “in house labor”.

Regarding the Stark Bridge, Jeff stated the is the historical map submission was rejected and the map was revised. We are still in a waiting for the final permit.

**Building Maintenance:**

**Motion:**

Bob Martel made a motion to accept Sentry Roofing’s proposal of $695.00 to replace the ridge cap. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)
The town received a check from the State of NH for $28.50 for auctioned equipment (two chairs and an old copy machine) from Dunbarton.

The town received a letter from Primex asking to extend our contract with them to 2020. All selectmen were in consensus with this contract extension.

A draft letter from Laura Spector, Esq. concerning Score Construction. All selectmen were in consensus that we proceed with sending it.

**Discussion:**

Dave Nault mentioned that Score Construction still has not paid Cohen Steel for their materials for the Library project.

Received a memo from the Police Department concerning a grant that would pay for having Patrol Officers work for outside agency. A discussion ensued between the BoS and Town Administrator concerning the Police Department and special detail work for the police officers.

Line Comeau explained to the BoS how much the Town receives when our police are assigned a special detail.

Mike Kaminski said he is not certain whether we need additional special details. Mike Kaminski asked the other Selectmen to read over the document and voice their opinions at the next meeting.

Bob Martel asked Line Comeau if the past due surcharge notice on special detail billing has made a difference in collecting accounts receivables. She responded that it is working very well, to date there are no outstanding invoices.

Mike Kaminski brought up a recent time sheet from the Transfer Station Supervisor that had recorded sick leave not in accordance to the Town Policy. He said the Supervisor has been told about the policy three times and Mike Kaminski said he wants the Town Administrator to call the Supervisor in to rectify the time sheet issue. If the Supervisor still has questions, then he can ask the Town Administrator to set up a meeting with the one or all the Selectmen.

Mike Kaminski informed the Selectmen that he received a note from one of the painting contractors who withdrew his bid. Dave Nault will try to reach out to some of his contacts to get some more bids.

Bob Martel said maybe instead of painting two sides of the buildings, we should do one building and the following year do the other. Bob feels that this would be preferable to the painting contractors.

Mike Kaminski asked about vinyl siding in lieu of painting? Jeff Crosby felt the vinyl siding would have problems also.
Public Comment:

Jeff Crosby said he thinks too much emphasis is being put on these special details and that the Police Department should focus more on the policing the Town.

Linda Landry reminded the BoS that election set-up is this coming Monday at 4:30 PM at the Community Center.

Fred Mullen mentioned that vinyl siding would be a bad application for our buildings because in extreme cold the vinyl cracks. Fred Mullen also told the BoS the system on the assembling and connecting of the voting booths.

Mike Kaminski said their workshop is scheduled for June 14th June 21st at 3pm and the Ethics training is going to be on the June 15th, pending the Ethics Chairman’s approval.

Motion:

Dave Nault made a motion to adjourn the meeting at 8:33 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

__________________________________
Mike Kaminski, Chairman

__________________________________
Robert “Bob” Martel Vice-Chairman

__________________________________
David Nault, Selectman