DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, May 25th, 2017
TOWN OFFICES 7:05 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, Selectman
- Line Comeau, Town Administrator
- Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

- Fred Mullen, Town of Dunbarton Perambulator

Members of the Public:

- Mert Mann

It is noted for the record that Mert Mann was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BOS) meeting to order at 7:05 PM with the full Board present.

Old Business:

Motion:

Dave Nault made a motion to accept the minutes, of the BOS Public Session held on May 18th, 2017 at 6:30 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:
Bob Martel made a motion to accept the minutes, of the BoS Non-Public Session held on May 18th 2017 at 8:27 PM, RSA 91-A: 3, II (b). Dave Nault seconded the motion.

**Discussion:**

**Vote:** (3-0)

**Motion:**

Dave Nault made a motion to accept the minutes, of the BoS Non-Public Session held on May 18th 2017 at 8:47 PM per RSA 91-A: 3, II (a) Bob Martel seconded the motion.

**Discussion:**

**Vote:** (3-0)

**Public Comment:**

Fred Mullen, the Town Perambulator, gave an update on the status of the perambulations on Dunbarton’s bordering Towns. Goffstown/Dunbarton Perambulation just completed, Hopkinton/Dunbarton needs to be completed, Bow/Dunbarton due in two years and Weare/Dunbarton due in 4 years.

**New Business:**

**Building Maintenance**

Mike Kaminski said the Town received one proposal on sentry roofing to fix ridge capping on the Library roof and the town Office roof. The BoS want to receive one more proposal before releasing the contract. Dave Nault said he would give the Town Administrator the name of another roofer to bid on the work.

Mike Kaminski met with two painting contractors and one contractor has submitted a proposal and the other contractor will have their proposal next Tuesday. The proposals are for the front side of the Town Hall and one or possibly two sides of the Library per year. Mike Kaminski said one contractor made a suggestion to paint the coin corner a color matching the slate roof. He asked him to quote it both ways. This decision would be made at a later meeting.

Bob Martel gave some insight on how to determine if the existing paint on the buildings has lead paint. Bob Martel also stated that there is not any lead paint on the Town Office buildings.

The bids for the painting will be sealed bids.

The Town has received proposals for the electrical work that needs to be done at the Transfer Station. Dave Nault asked the Town Administrator if she has received any more quotes for the electrical work at the Town Garage. Line Comeau replied none to date. There is still one electrician that we are waiting
to get a quote on. All Star said they would meet with the electrician when they become available. Hoping to get a better quote if they can do the Highway garage with the work needed at the Transfer Station.

Note: Town Administrator left the room to retrieve the electrical quotes.

Other business: in the absence of Line, Mike Kaminski discussed the draft letter of appreciation to the Dunbarton garden Club to the BoS and by consensus all agreed with the draft except for the one correction. The BoS to sign next week.

The electrical quote was reviewed and discussed by the Selectmen.

Motion:

Dave Nault made a motion to accept the bid from Ernie Gagnon Electrical Service for $1685.00 for electrical repairs at the Transfer Station.

Discussion: None

Vote: (3-0)

Dave Nault inquired about other electrical and lighting projects.

Line Comeau stated that she would get with John Stevens for an update on these projects.

Line Comeau informed the Board that David Allen of the Ethics Board has schedule the new meeting date for Monday June 12th with the time set by the Board. Mike Kaminski recommended the time be set at 3:00 PM to be able to include the new transfer station employees.

There was further discussion on the tentative date for the Ethics training. Because the transfer station is closed on Mondays, the consensus of the Board was to see if the date of the meeting could be moved to Thursday June 15th, to include new employees at the Transfer Station.

The Selectmen reviewed the calendar for a tentative date to hold a workshop to review the Personnel Handbook. The Board reached a consensus to schedule a Personnel Handbook workshop on June 21st at 3:00 PM.

Items that needed to be put on the calendar are the June 6th Primary Special Election and July 25th Special Election.

Board of Selectmen’s Mailbox:

Received an informational copy from the Department of Resources and Economic Development that Jon Wiggin was re-appointed as Forest Fire Warden for the town of Dunbarton.
Other Town Business:

Line Comeau said the Audit of the Town seems to be going well.

Dave Nault asked if we sent the Town minutes to the DRA so that the tax rate can be set. The Town Administrator will check with the Town Clerk.

The BoS looked at and reviewed the check book and other bookkeeping accounts.

Mike Kaminski stated that we should have a cut-off date for spending toward the end of the year. Mike Kaminski would like to address this later in the year.

Dave Nault asked Line Comeau for copies of the Score Construction’s Contract and Payments thus far in order to review them.

Mike Kaminski brought up the Library front steps that are cracking for discussion.

Bob Martel said we may want to hold off to find out what the Theatre Restoration is planning on doing with the renovations of the upstairs before doing any repairs when we are closer to using the front steps. All Selectmen were in consensus with Bob’s recommendation.

Dave Nault asked how the highway department was progressing with the Town Garage door project.

Line Comeau stated that she was not aware of any work being done.

Dave Nault stated that he would contact Jeff Crosby directly about the progress of Town Garage door.

Public Comment:

Bob Martel brought up the email regarding the Town Clerk as deputy Welfare Director receiving training. Stated the importance in getting Linda Landry trained as the Deputy Welfare Director. The Board reached a consensus for her to go to the training. Line Comeau stated she had discussed it with Linda, and was already processing the payment for the training.

MOTION:

Mike Kaminski made a motion to go into a Non-Public session per RSA 91-A: 3, II (c) at 7:57 PM. Dave Nault seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

Mike Kaminski       Yes
Robert “Bob” Martel  Yes
MOTION:
Mike Kaminski made a motion to come out of the Non-Public session per RSA 91-A: 3, II (c) at 8:16 PM. Dave Nault seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

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<td>Mike Kaminski</td>
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<td>Robert “Bob” Martel</td>
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<td>David Nault</td>
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Motion:
Dave Nault made a motion to adjourn the meeting at 8:19 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

__________________________________
Mike Kaminski, Chairman

__________________________________
Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman