DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, May 18th, 2017
LIBRARY/TOWN OFFICES 6:30 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

   Mike Kaminski, Chairman
   Robert “Bob” Martel, Vice-Chairman
   David Nault, Selectman
   Line Comeau, Town Administrator

Members of Boards/Committees & Town Officials:

   Patrick “Woody” Bowne, Transfer Station Manager
   Bob Larsen, Cemetery Trustee
   Jeff Crosby, Road Agent
   Ken Swayze, Planning Board, Chairman

Members of the Public:

   Donna Dunn, Video Recorder
   Brian Nordle, Dunbarton Town Resident

It is noted for the record that Donna Dunn was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 6:30 PM with the full Board present at the Town Library to review maintenance issues and reconvened at 7:00 PM at the Town Offices.

Old Business:

Motion:

Dave Nault made a motion to accept the minutes, of the BoS Public Session held on May 11th, 2017 at 7:01 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)
Public Comment:

Don Larsen for the record wanted to thank the Dunbarton Police Department and volunteers who helped with The Arts in the Common. Don told the BoS that Sunday was a rainout. $1800 was raised from the raffle.

New business:

Motion:

Dave Nault made a motion per RSA 31: 95-b III (b) to accept funds in the amount of $104.17 in donations for the Wreaths Across Dunbarton for Veterans. Bob Martel seconded the motion.

Discussion: Don Larsen told the Selectmen that they are about $300.00 away from their goal. He anticipates going well over the goal, which he hopes could be applied to next year’s fund drive.

Vote: (3-0)

Purgatory Pond Road:

The Town Administrator requested a meeting with Brian Nordle to update the Selectmen with the progress of the Purgatory Pond Road.

Purgatory Pond Road History:

Excerpts of Town Meeting related to: Purgatory Pond Road DUNBARTON TOWN MEETING – MARCH 13, 2012

7:56AM: Moderator Fred Mullen read the warrant. Selectman Les Hammond made the motion to waive further reading of the warrant. Second by Selectman Ron Wanner. Motion passed. Three ballot boxes were opened for public viewing then sealed by Mr. Mullen. Polls opened at 8:00AM.

7:00PM: The deliberative portion of Dunbarton’s 247th annual town meeting began. The Moderator led the Pledge of Allegiance. Registered voters were reminded to obtain voting cards from the Supervisors of the checklist. He stated that there will be a request from a few non-residents with homes in the Gorham Pond area to speak regarding the milfoil article and will ask voters for approval at the appropriate time. He introduced the following Town Officials: Selectmen: Les Hammond, Charles Graybill and Ron Wanner. Town Clerk Linda Peters, Deputy Town Clerk Darlene Leone. Supervisors of the Checklist: Ron Slocum, Margaret Venator and Janet Casey. Town Administrator, Line Comeau. He introduced and welcomed newly-hired Police Chief Daniel Sklut. Officers Joe Miliotto, Chris Remillard, Jackie Pelletier and Mike Gorman. Fire Chief Jon Wiggin and Deputy Chief Bud Marcou. He extended thanks to Dan and Gayle Troy for operating the sound system. He congratulated Linda Peters, Town
Clerk to whom Dunbarton’s 2011 Annual Report was dedicated.

The Moderator turned the floor over to Selectman Hammond who presented six outgoing officials/appointees with Certificates of Appreciation for their service to the Town:

Excerpts of Warrant Article: Purgatory Pond Road (by Petition)

ARTICLE XIII: To see if the Town will vote to accept Purgatory Pond Road as a Town maintained road once brought up to Class V standards. The road will remain a dirt road and be brought up to Class V standards by the abutters. It is now a Class VI road (not maintained by the Town) and was laid out as a Class VI road by a vote of NH Governor and Council on August 19, 1963. (By Petition)

Brian Nordle moved to accept the article as read by the Moderator. Second by Selectman Wanner. Mr. Nordle spoke to the article. Owns one of the two houses on road. His home was built in the 80’s; the other one built prior. On occasion, town has sanded the road and/or winged back snow banks during severe winters where extreme conditions occurred. That ended in 2009. Road had become grown over and plows maybe had grown bigger. Had a site walk with Selectmen, Road Agent and a few interested parties in spring of 2009. Looking to maintain road which is about 1/3-mile long. After meeting, Selectmen discussed with Road Agent and decided maintenance of roadway should come before town meeting. Since then, he and his abutter discussed and plan to upgrade to bring it to a class V road. They would incur costs to upgrade and anticipate it would take 2-3 years to accomplish. Maintenance by the town after upgrade would be to plow and sand. It would remain dirt. Hope to restore safety services, especially during bad weather, for fire, ambulance, and police departments.

Margaret Watkins asked if the road would be improved to Purgatory Pond and, if it’s a road to public waters, if anyone has looked into state funding available. Mr. Nordle responded that a land agent for Fish and Game was on the site walk and is in total agreement. They would love it to be upgraded to the pond but, because of the size of the pond, didn’t want to put in a major turnaround as pond is too small for boat traffic. [Mr. Nordle] agreed to put in signage so that if there were improvements down to a certain point and beyond, they have a brown sign with an arrow that says “pond” and so on. Fish and Game have no funds. Hasn’t chased funds.

Jason Dubrow asked what the future impact would be on the town budget for maintenance, plowing, or if the road washed out due to heavy rains. Mr. Nordle responded that there has never been a washout in the 25 years he has lived there. Part of upgrade would be concrete pipes as requested by Road Agent. They are adequate to handle it. There are no steep grades. Feels the maintenance would primarily be snow plowing and an occasional sanding. Road has been there since the 60’s and hasn’t
washed out.

Ed Wagner asked if the Road Agent would explain what that would mean for the future for maintenance. Has a .2-mile driveway and it takes longer than a minute to drive down there.

Mr. Crosby replied that in 2009 Mr. Nordle asked town to sand and was told town cannot maintain Class VI Roads with public money. May have been done in the past but there are many people who live on Class VI Roads and practice had to come to an end. Town cannot do it for one and not the other. Our budget is $485,000 for approximately 45 miles of road to maintain all year. It comes out to about $1070 per mile. Will be simple in beginning because it’s new construction. Can’t tell you exact cost for the future. Currently will increase time it takes to plow.

Peter Magoun asked what the last sentence in the article meant. Selectman Hammond responded that all our roads except for that one were laid out by the Selectmen either by early proprietors or in subdivisions. Selectmen not comfortable making decision on their own. Preferred to bring it to voters since it was laid out by NH Governor Council action.

Selectman Wanner stated the Governor’s Council action was taken in the 1963-time frame. Learned from their research that it had something to do with access to the pond. It was petitioned by folks to get road access into the pond and they passed a Class VI Road to get in there which is totally different from the way it’s done for every other road in the town.

Marion Gibson asked the town take over the road. Not only residents use it, but it is used frequently in summer for boating and fishing. Also, need for security purposes in wintertime.

Jeff Trexler asked if the Board of Assessors would be looking at that for re-assessment if it’s upgraded. There were no members of the BOA in the assembly to give an answer to that question.

Fire Chief, Jon Wiggin stated that there had been two medical emergency calls for that road. One was after a two-day snow storm. Could not get ambulance in there because of the snow. A member of the fire department had to get a plow to plow road. Brian usually maintains road well, but he was away at that time. Another call was for a carbon monoxide issue. Scratched the sides of the engine all the way in. It was icy and we had to leave one truck out on the street. From a public safety side, it’s good for the town to maintain.

There was no further discussion. The article PASSED
DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
FRIDAY, APRIL 13, 2012
SITE WALK AT PURGATORY POND
12:00 P.M.

The Dunbarton Board of Selectmen held a Site Walk at Purgatory Pond Road at the above time, date and place with Les Hammond, Chairman, presiding.

The following were present:

Les Hammond, Chairman
Ron Wanner, Selectman
Ted Vallieres, Selectman

Members of Boards/Committees and Town Officials:

Jeff Crosby, Road Agent
Barbara McCann, Recording Secretary

Members of the Public:

Brian Nordle

Les Hammond, Chairman, called the meeting to order at 12:05 p.m. with a full Selectmen’s Board and Barbara McCann, Recording Secretary, present.

The Board first discussed the turn-around portion of the road improvements to be done on Purgatory Pond Road. Brian Nordle stated that the turn-around would be on the other side of their stone retaining wall and would be approximately 110 feet deep by 75 feet wide. He would be removing the large oaks, cutting the hill and filling the low area. Les Hammond inquired if there would be any need to extend the turn-around area further down towards the pond. Brian Nordle stated that it was not necessary since the road narrows and the land is rocky and slopes towards the pond. He stated that visitors to the pond will probably be using the turn-around for parking. Les Hammond stated that they agree with the Class V ending at the turn-around area.

Les Hammond stated that the Town wants the road bed to be a minimum of 18’ in width with 6’ cleared on both sides of the R.O.W. Brian Nordle stated Class V standards are a 32’ width and he will be clearing the entire R.O.W. area (i.e. 50 feet).

Jeff Crosby and Brian Nordle discussed the type of product that will be used for the top coat of gravel. The NHDOT specifications were discussed. The Town requirement is for 12” of base gravel and 6” of 1 ½ crushed gravel. Brian Nordle stated that the State approved specifications allow for the use of reclaimed 2 ¼ gravel. Jeff Crosby wants to make sure the right product is used because he does not want any maintenance issues (packing too tight or large rocks coming to the surface). The Town has had
some issues with the quality of a product used on Gile Hill Road and he wants to make sure that the materials used will not be a maintenance issue in the future.

Les Hammond inquired if any poles will need to be moved. Brian Nordle stated that no poles will need to be moved. In one area the large oak tree will have to come down but the pole will not be moved.

Brian Nordle expressed some concern over the agreement the Board was making with him because Selectmen change, Road Agents change etc. Les Hammond and Jeff Crosby stated that they thought a road plan would be mutually beneficial for this project for those exact reasons. Brian Nordle stated that he would not do a road plan. That he is already into this project well over $30,000 and doesn’t see the need of that expense at this time. He recommends having an inspection when the project is at subgrade and then he can prepare an “as built” road plan. Jeff Crosby stated that in the end a road plan will be needed.

Les Hammond asked if Brian Nordle will have any problems getting the 25-foot radius at the intersection with Twist Hill Road. Brian Nordle stated that it might be hard with one pole in the way but he will get the width.

Jeff Crosby asked to have a full walk of the road for review and Brian Nordle did not feel that this was necessary at this time. Jeff Crosby wanted to see the areas where the culverts will be replaced. Brian Nordle stated that the culverts will be replaced in their current locations and the piping will be in the range of 48 to 56 feet in length. The culverts he will replace are the two in the roadway and one at the end of the road where it intersects with Twist Hill Road. Basically, the road process will be removing one large rock in the way, cutting back the R.O.W., cutting the slopes and filling the low areas. Jeff Crosby asked him to repeat the culvert sizing for the project. Brian Nordle stated the culvert replacement will be concrete pipe that is 18”, 15” and 12”.

Brian Nordle stated that he would prepare a road plan at the end of the project but not until the road is accepted. Parking is up to everyone. He noted that the new turn-around will be the landing for the pond and police response will probably increase especially during certain times (proms, weekends, ice fishing etc.). Jeff Crosby stated that “NO PARKING” signs will be difficult to enforce for the turn-around area. Les Hammond asked Brian Nordle the size of the turn-around. Brian Nordle stated it would be approximately 100 feet deep x 75 feet wide.

Les Hammond asked if the Gibson Family will have any involvement. Brian Nordle said they want to see the culvert at the beginning of the road replaced. Les Hammond stated there would be no need for a public hearing.

Jeff Crosby asked what Brian Nordle’s timeframe would be. Brian Nordle said he does not have one. It is all based-on finances.

Jeff Crosby stated he would like to see an Easement to the Town for the turn-around portion of the road improvements. Brian Nordle stated he would have to seek legal counsel on that issue because of the ownership of the road. He would not want to do that if the Town did not own the road. Jeff Crosby stated that an Easement for the turn-around could avoid problems in the future if the property changed
ownership. The reason the Town would like this is to avoid future problems for snow plowing, etc. They have one turn-around in Town that is problematic and we don’t want anymore. Brian Nordle stated it will increase his expenses but he will have to seek legal counsel on this matter.

Jeff Crosby stated that the Town will not be maintaining the road until it is accepted. Brian Nordle said he understood. Brian Nordle stated that the Town vote will be in place for a long time and my timeframe is open right now but as we get older we will want this road maintained.

Les Hammond asked Ron Wanner and Ted Vallieres if they had any questions or concerns. They both stated they were fine with the discussion.

Barbara McCann inquired if the services of the Town Engineer still might be necessary on this project. Les Hammond asked Brian Nordle his thoughts. Both Brian Nordle and Jeff Crosby thought it would be a good idea to have the Town Engineer involved. Les Hammond asked about escrowing some funds for this project and Brian Nordle stated he will not set up an escrow but will pay as he goes for those services.

Les Hammond asked if any road name change was necessary. Brian Nordle stated it should remain Purgatory Pond Road.

Jeff Crosby stated he would like to see a “NO OUTLET” and “STOP” sign. Brian Nordle agreed. Brian Nordle stated as it gets closer we will iron everything out. He will take care of the culverts, clearing, etc. and we will meet again.

Jeff Crosby stated one of the biggest things is the turn-around – a big right hand turn for snow removal is a key factor.

Les Hammond stated that the Conservation Commission wants us to keep away from the water as much as possible. Brian Nordle agreed.

There being no further business, the following motion was made:

MOTION:

Les Hammond made a motion that the Dunbarton Board of Selectmen adjourn the meeting of the Dunbarton Board of Selectmen at 12:45 p.m. Ted Vallieres seconded the motion. The motion passed unanimously.

Respectfully submitted,

Barbara McCann
Recording Secretary
Les Hammond, Chairman

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Ron W. Wanner, Selectman

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Ted Vallieres, Selectman

**Brian Nordle’s update:**

Brian Nordle of 36 Purgatory Pond Rd. is here at the request of the Town Administrator to talk about improvements on Purgatory Pond Rd. He discussed some of the history of Purgatory Pond Rd. He has had 3 site walks of the road with different parties. On March 13, 2012 at the Town Meeting, Article XIII was passed to accept Purgatory Pond Rd. as a Town maintained road once brought up to Class V standards. Mr. Nordle told the BoS that initially the NH DOT bought the road to have public access to Purgatory Pond. Since the road may pass through several parcels of land, NH State did not want to dictate parameters for the parcels and the State did a “Return of Deed” back to the Town. The Town accepted the return of deed and has the responsibility to make sure there is access to the pond.

Dave Nault inquired if they have made any improvements to the access. Mr. Nordle said no improvements were made.

Mr. Nordle said when Simon Audet and Jan VandeBogart were serving as Road Agents, if it was an ice storm they would have the road sanded and in deep snow the Town would wing the snow. Mr. Nordle said he was aware that the road is a Class VI and the Town did not have to do any sanding or plowing. The road is approximately 2,000 feet long and Mr. Nordle with 37 years’ experience working with Audley Corp. building roads, knows what is needed to upgrade Purgatory Pond Rd. to a Class V road.

Mr. Nordle’s Intent: To get a subgrade that will be 32” wide and from that point make further decisions on how to proceed.

Dave Nault asked Mr. Nordle of the 32’ width of a class V road, how much is shoulder and how much is road. Mr. Nordle replied typically, a class V road is 24’ wide with 4’ shoulders if paved. Mr. Nordle said looking at the pole positioning; he can get the above dimensions. Mr. Nordle wanted to clarify for the Board that contrary to the letter stating that he should meet with the Board prior to construction of the road, that some sort of construction began back in 2012 by purchasing gravel, installing pipe and hired John Brown to consult and clear the area for class V road 32’ width. John Brown completed the clearing work and will be removing the stumps next. Mr. Nordle and Jeff Crosby will meet sometime in the future to go over the details of the roadwork, including the turn-around.

Dave Nault asked what is the radius of the turn-around.

Mr. Nordle said the radius would be what the Road Agent tells him he needs to turn around his plow trucks. Mr. Nordle said he would get the maintenance easement agreement for the road as well as the proper signage.
He said there is an existing culvert by Twist Hill Rd. that is not fully functional and that he can clean out years of sediment and hopefully clear the pipe. He also plans on extending this pipe with advice from an engineer. Mr. Nordle told Dave Nault that the “right of way” distance is 50’. Mr. Nordle went over his list of material options for the road, which he will discuss with Jeff Crosby before making a final decision.

The Board asked Jeff Crosby as Road Agent if he had any questions, comments or concerns.

Jeff Crosby said Mr. Nordle keeps the area well maintained. Jeff mentioned to the BoS that the road will not go to the pond but from the end of the road there is access to the pond. Jeff Crosby said he doesn’t have a problem with the black crushed stone and there is a benefit of using the black stone in winter time in that it melts ice and snow off the road quicker than lighter color gravel.

Mr. Nordle said he would like to have an engineer walk with him and Jeff Crosby and approve the 2” crown of the road.

Mike Kaminski asked about an approximate time frame for finishing. Mr. Nordle said that depends on finances.

Jeff Crosby would like to contact Kevin Leonard of North Point Engineering and use him for the inspection.

Ken Swayze asked Mr. Nordle if there’s adequate monuments for the road. Jeff Crosby said yes, in fact there is more than what he normally sees on roads.

**Dunbarton Public Library Maintenance Issues:**

Mike Kaminski discussed a few ideas on how to approach the Library’s maintenance issues.

Paint – Mike Kaminski is going to meet with a painter tomorrow morning at 8:45 AM. The BoS will ask for 2 types of quotes. (1) quote to do the trim and paint for the entire Library and (1) quote to do trim and painting (2) sides of the Library this year and (2) sides the following year. Mike Kaminski said because of the size of the job, more quotes would be required. Dave Nault asked Mike Kaminski to ask the painter to give his time frame for the work if awarded the contract.

The second maintenance issue at the Library was the Library’s entrance door. Dave Nault is going to get some carpenters to give the Town a quote as well as look at the Library’s sign in front of the building that is rotting out. Donna Dunn said there may be a stencil for the sign in the Library’s basement.

The Air Conditioner work for the Library will be Bob Martel’s project.

Dave Nault said that the Town needs to look for new gutters above the entrance door because if the rainwater is not diverted the new door will be having problems in about 2 years. Dave Nault will take
the lead in getting an estimate for the gutter work and will give the Town Administration some names to do the entrance door.

Mike Kaminski said in reference to the steel support in the Library roof area, Line will have the Town Attorney to draft a letter to Score Construction to remedy the unfinished work.

Bob Martel mentioned his safety concerns with the well cover by the Library and it needs to be addressed.

**Town Business:**

All Star Security Systems will need to charge $225.00 additionally to make the motion sensor system work properly. The BoS was aware that this may be the case if the old system could not handle the upgrade.

**SELECTMEN’S MAILBOX:**

Letter from the NH Department of State saying they acknowledged the receipt of the results of the perambulation of the Dunbarton-Hopkinton town lines.

Memo from the Ethics Committee stating that the BoS’s request for another Ethics Training Workshop would probably be in the September/October time frame. Mike Kaminski said that is too long to wait. The Town Administrator said that one could go to one of their meetings and get a one on one training. Mike Kaminski asked Line Comeau to inquire about a workshop training session during an upcoming Ethics Committee meeting.

**Other Town Business:**

Woody Bowne, the Transfer Station Supervisor, presented the BOS with overhead pictures of the worn roofing shingles. The BoS will put this work out to bid. Mike Kaminski said it would probably be better to get architectural shingles in that they are a better quality and the price difference between flat shingles is miniscule.

Bob Martel feels the BoS should send the Dunbarton Garden Club a letter of appreciation of their fine work in planting the flowers around the Town Common. Bob Martel said we should also send an appreciating letter to all those volunteers who helped with the Arts on the Common last week. He said even though it is a 503 C organization, the benefits indirectly from their hard work. Dave Nault said we should put the appreciation letter on our website.

**Public Comment:**

Jeff Crosby updated the BoS on the administrative progress on the Stark Bridge. He does not have a permit in hand but everything that was submitted appears OK. He thinks the permit will come as soon as next week.
Donna Dunn asked Jeff if he could give her the name of the person at the State that knew some of history of the Stark Bridge. Jeff Crosby said he didn’t remember but would get the name and pass it on to the Town Administrator.

Donna Dunn made the BoS aware that an inspection of the band stand’s roof showed a loss of some shingles at this gave the Selectmen a heads-up of a future maintenance issue.

**MOTION:**

Mike Kaminski made a motion to go into a Non-Public session per RSA 91-A: 3-II (b) at 8:27 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:**
- Mike Kaminski, Chairman: Yes
- Robert “Bob” Martel, Vice-Chairman: Yes
- Dave Nault, Selectman: Yes

**Motion:**

Mike Kaminski made a motion to come out of the Non-Public session per RSA 91-A: 3-II (b) at 8:46 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:**
- Mike Kaminski, Chairman: Yes
- Robert “Bob” Martel, Vice-Chairman: Yes
- Dave Nault, Selectman: Yes

BoS went into recess for 1 minute

**MOTION:**

Mike Kaminski made a motion to go into a Non-Public session per RSA 91-A: 3-II (a) at 8:47 PM. Bob Martel seconded the motion.

**Discussion:** None

**Vote:**
- Mike Kaminski, Chairman: Yes
- Robert “Bob” Martel, Vice-Chairman: Yes
- Dave Nault, Selectman: Yes
Motion:

Mike Kaminski made a motion to come out of the Non-Public session per RSA 91-A: 3-II (a) at 8:54 PM. Bob Martel seconded the motion.

Discussion: None

Vote:
- Mike Kaminski, Chairman: Yes
- Robert “Bob” Martel, Vice-Chairman: Yes
- Dave Nault, Selectman: Yes

Motion:

Dave Nault made a motion to hire Jaret Rousseau for the Part-time Transfer Attendant contingent on them passing their physicals. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Dave Nault made a motion to adjourn the meeting at 8:58 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

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Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman
David Nault, Selectman