

DRAFT, SUBJECT TO REVIEW, CORRECTION & APPROVAL

**DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
Thursday, April 28th, 2016
TOWN OFFICES –7:07PM**

Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman
Tom Groleau, Vice-Chairman
Robert “Bob” Martel, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Transfer Station Supervisor -Patrick “Woody” Bowne
Fire Chief - Jon Wiggins
Police Chief - Dan Sklut
Road Agent - Jeff Crosby
Police Officer - Sgt. Remillard
Town Attorney - Steve Whitley

Members of the Public:

Mike Guiney
Jane Martin
Alfred Lively
Muriel Lively
Dave Nault
Gary Chicoine
Gary Maccubbin

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Brian Pike, Chairman, called the regular Board of Selectmen’s meeting to order at 7:07 PM

Kelsea Rd. Discussion Brian Pike stated to the concerned parties that they would have 30 days to submit further information on whether the disputed access is a town road. At this time the BOS are leaning towards discontinuing wither maintenance of the disputed portion. After the submittal from the

concerned parties, the Selectmen with advice from Town Attorney, will decide and render a decision within 30 days. Parties involved with this dispute argued their opinions.

Public Comments: Jeff Crosby gave a short recap on the history of the road dispute.

Old Business:

Motion: Brian Pike made a motion to table the approval of previous meeting minutes of Thursday, April 21st, 2016 to May 5th 2016. Draft minutes to be posted.

Discussion: None

VOTE: (3-0)

PUBLIC COMMENT: None

New Business: Chief Wiggins on behalf of the Dunbarton Fire Fighters Association wished to donate a RV trailer (Gift value \$1000.00) per RSA 31:95-e.

Motion: Brian Pike made a motion to accept the RV trailer per RSA 31:95-e. Tom Groleau second the motion.

Discussion: None

VOTE: (3-0)

Chief Wiggins stated 911 emergency report listed issues on house numbers. Some house numbers will probably have to change because of safety concerns. Selectmen would like a copy of the 911 report that Chief Wiggins referred. Chief Wiggins gave a short history and an example on how the numbers on School St. had to add 1000 to existing addresses so not to confuse with Goffstown's School St. The report said apartments and in-law apartments should have numbers not letters.

Robert Martel asked the Road Agent on the Status of the bridge on Ray Rd. Jeff Crosby said they should have updated information on permits on May 12th 2016.

Brian Pike signed the release form to transfer \$4000.00. RE: Sowle Rd.

Police Chief Sklut gave an update on the radio system. He said it is up and running and needs some minor "tweaks". Chief said the radio project stayed in budget.

Chief mentioned that the pay rate for officers working holidays is taken out of the overtime budget. So the overtime budget includes overtime pay and holiday pay.

Officer McClellan's 3 year anniversary is coming and that he would be getting a step raise.

Update on the police cruiser: Did not get order in time for 2016 model, however the 2017 model will have the same price tag as the 2016 model. Delivery should be sometime in July 2016.

Part time Officers update: The Police Department now has 5 part time officers. Some of the older part time officers are "dialing" back their hours which will put a burden on the 3 officers who will be working

4 shifts a week. The new officer in the academy will not be ready to go onto the street till about March or April 2017. Chief has a candidate for the police academy and if we could get him in the academy in August he would be ready in the same time frame of March or April 2017.

Academy rate for part time police officers while in the academy is \$10.00. Selectmen want to research what other towns are paying for part time academy candidates.

Line Comeau presented a draft letter on the CPI information as required by the auditor.

Line Comeau directed attention to a quote for PE (Professional Engineer) work for the Town Hall roof and expected another quote Friday but this PE firm, if awarded the contract, could not start till July 2017. A smaller PE firm is expected to submit an estimate to the town by this Monday. Line Comeau will keep the Board of selectmen informed on PE updates.

Board of Selectmen Mailbox:

Brian Pike received a letter that training for Cemetery trustees and Trustees for the Trust funds is being provided by the Department of Justice.

Results of the NHRS Audit looked good except for issues on longevity pay and tracking hours of Volunteers that are on the NH retirement system.

Letter from Congresswomen Annie Custer asked to post a letter on the dates she will be available for the Dunbarton residents.

General Discussion:

Brian Pike informed the Chief Sklut that his employment contract is coming up, and that the BOS have authorized him to act on the Boards behalf to craft a contract with Chief Sklut.

Robert Martel and Tom Groleau commented on their Municipal state training class - Some new guidelines on (Right to Know) issues and more information on non-public sessions.

Tom Groleau while attending Kuncanowet Town Forest and Conservation Committee (KTFCA) asked that they forward their minutes to the Selectmen's Office.

Brian Pike asked if we had an ordinance on solicitors and hawkers and if not, do we need one? Chief Sklut is in favor of an ordinance of this kind and he would research other town ordinances on this subject.

Public Comments:

None

Motion: Brian Pike made a motion to go into a non-public session per RSA 91-A-3, II (b) at 8:52 PM per request of the Police Chief, Dan Sklut. Motion seconded by Tom Groleau. The motion passed unanimously with the following roll call vote:

Brian Pike - Yes
Tom Groleau - Yes
Bob Martel - Yes

At 9:30 PM the public session resumed.

Motion: Brian Pike made a motion to go into a non-public session per RSA 91-A-3, II (b) at 9:32 PM per request of the Town Clerk Linda Landry. Motion seconded by Tom Groleau. The motion passed unanimously with the following roll call vote:

Brian Pike - Yes
Tom Groleau - Yes
Bob Martel - Yes

At 9:40 PM the public session resumed.

Motion: Brian Pike made a motion to hire Howard Maccubbin for Deputy Town Clerk at the entry level. Bob Martel seconded the motion.

DISCUSSION: None

Vote: (3-0)

Bob Martel made a motion to adjourn the meeting at 9:43 PM. Tom Groleau seconded the motion.

DISCUSSION: None

Vote: (3-0)

Respectfully submitted,

Koren Maccubbin,
Recording Secretary

Brian Pike, Chairman

Tom Groleau, Vice-Chair

Robert Martel, Selectman