DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
Thursday, April 27th, 2017
TOWN OFFICES 7:03 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

Mike Kaminski, Chairman
Robert “Bob” Martel, Vice-Chairman
David Nault, Selectman
Line Comeau, Town Administrator
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Fred Mullen, Town Perambulator
Don Larsen, Cemetery Trustee
Judy Stone, Cemetery Trustee
Dan Sklut, Chief of Police
Officer Brian Tyler, Dunbarton P.D.
Officer McClellan, Dunbarton P.D.
Sgt. Chris Remillard, Dunbarton P.D.
Ken Swayze,

Members of the Public:

Leo Martel, Video Recorder
Patrick Bowne
Stas Szopa

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BOS) meeting to order at 7:03 PM with the full Board present.

Old Business:

Motion:
Bob Martel made a motion to accept the minutes, of the BOS Public Session held on April 20th, 2017 at 7:01 PM. Dave Nault seconded the motion.
**Discussion:** None

**Vote:** (3-0)

**Public Comment:**

Patrick Woody Bowne asked for clarification on the updated safety shoe policy. Mike Kaminski clarified the shoe policy to Woody.

**Old Business:**

**Motion:**

Bob Martel made a motion to accept the minutes, of the BOS Public Session held on April 20th, 2017 at 8:31 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

**New Business:**

Don Larsen has a contribution of $358.00 for the Wreaths across Dunbarton for Veterans (WADV).

**Motion:**

Dave Nault made a motion to accept the contribution of $358.00 per RSA 31:95-B III (b) for the WADV fund. Bob Martel seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Dan Sklut, Chief of Police, informed the BOS that Stas and Aleeta Szopa had a contribution of $2,270.84 for the Police department for the purchase of a new computer/installation/network.

**Motion:**

Dave Nault made a motion to accept the contribution of $2,270.84 per RSA 31:95-B III (b) for the purchase of a new computer/installation/network for the Dunbarton Police Department. Bob Martel seconded the motion.

**Discussion:** None
Vote: (3-0)

Fred Mullen said that on Friday, May 10th, 2017 at 10:00 AM would meet with the Goffstown Perambulator to walk the borders. Fred Mullen announce that He and the Selectman’s representative would meet at the Town Office parking lot at 9:00 AM.

The BOS decided to discuss the Personnel Policy and the Town Office Security/Fire Alarm plan till later in the meeting.

Don Larsen and Judy Stone (Cemetery Trustees) recommended Brian Pike to fill the vacant Cemetery Trustee position.

Motion:

Dave Nault made a motion to appoint Brian Pike to the vacant position on the Board of Cemetery Trustees. Bob Martel seconded the motion.

Discussion: Bob Martel asked the Trustees to explore the feasibility of an alternate member to the Board of the Cemetery Trustees.

Vote: (3-0)

Motion:

Dave Nault made a motion to appoint Mary Sue Bracy to the Town Hall Restoration Committee. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Dave Nault made a motion to appoint Louis Duval to the Energy Committee. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Security/Alarm System

Line Comeau went over the problems of false alarms on the present security/fire alarms that they had during the past week.
Motion:

Dave Nault made a motion to accept the quote from All Star Security and Fire for $2090 to include the add-ons of 1 extra smoke alarm in the basement, 5 extra panic buttons, and 2 more motion detectors.

Discussion: None

Vote: (3-0)

Board of Selectmen’s Mailbox:

Mike Kaminski received an E-mail concerning a Mountain of Demonstrations with will take place on Thursday May 25th, 2017. He said he would forward the E-mail to the BOS, town Administrator, and the Road agent.

Informational letter on a Community Outreach Initiative and Public Relationship is to be held on May 10th, 2017, 8:30 – 9:30 AM at 130 Pembroke Rd. Concord, NH. BOS recommended that this letter be put on the town web site.

Received a letter informing the BOS, Town Moderator, and town Clerk of a meeting concerning the upcoming primary/general elections (June 16 and July 25, 2017) at the Town Office Building on May 11th, 2017.

Received a letter concerning a request to clean up a corner of one of the Town’s cemeteries. The letter will be passed on to Cemetery Trustees.

Received a letter for a Right to Know information.

Received an information letter on an update on Dunbarton’s property assessments.

General Town Business:

Dunbarton’s Personnel Plan:

Mike Kaminski raised the question of the lack of guidance on the subject of performance evaluations and on the wording of some of the paragraphs on vacation time.

Mike Kaminski recommended that the BOS table the discussion on the Personnel Plan (Performance Evaluations and Vacation Time) till next meeting.

Mike Kaminski asked the BOS to examine the Employees’ wage increases. Bob Martel said the BOS should schedule a date in June and have a workshop.

The Town Administrator requested to train with BMSI. BOS agreed to the training.
Bob Martel asked Line Comeau to find out the health benefits that other Towns use for a future workshop on the subject.

**Public Comment:**

Woody Bowne asked how the vacant positions on Town Offices/Committees/Boards were advertised. The BOS said that they will post the vacancies on the website and bulletin board. Woody asked for clarification on the assistance from Jeff Crosby, Town Road Agent, since he got the sense that Jeff Crosby did not realize how long Woody could be out of work. The BOS said Jeff Crosby is aware and will support the Transfer Station fully.

Fred Mullen said he was concerned about some historical furniture and pictures to be placed away from the sunlight in the Town Office. Fred said he gave some recommendations to the Town Office.

Leo Martel asked Line Comeau if she could turn the outside water on the Town Offices. Leo Martel gave a “heads up” that he heard the furnace running excessively during a weekend. Line Comeau will check the timer.

The BOS gave Leo Martel as representative of the Historical Awareness Committee permission to use photograph of Dunbarton’s World War Veterans to make a duplicate image. The BOS granted this request.

**MOTION:**

Mike Kaminski made a motion to go into a Non-Public session per RSA 91-A: 3, II (c) at 8:23 PM. Bob Martel seconded the motion.

**DISCUSSION:** None

**VOTE: Roll Call:**

- Mike Kaminski: Yes
- Robert “Bob” Martel: Yes
- David Nault: Yes

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, Selectman
- Koren Maccubbin, Recording Secretary

**MOTION:**

Mike Kaminski made a motion to come out of the Non-Public session per RSA 91-A: 3, II (c) at 9:29
PM. Dave Nault seconded the motion.

**DISCUSSION:** None

**VOTE: Roll Call:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Kaminski</td>
<td>Yes</td>
</tr>
<tr>
<td>Robert “Bob” Martel</td>
<td>Yes</td>
</tr>
<tr>
<td>David Nault</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Selectmen recessed for 1 minute

Public session resumed at 9:30 PM.

**General Town Business**

Bob Martel went over with the Board members on the personnel policy on the probationary period for “Just cause”.

**Motion:**

Bob Martel made a motion to adjourn the meeting at 9:34 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Respectfully submitted,

__________________________________
Koren J. Maccubbin, Recording Secretary

____________________________________
Mike Kaminski, Chairman

____________________________________
Robert “Bob” Martel Vice-Chairman

____________________________________
David Nault, Selectman