DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN
MINUTES OF MEETING
Thursday, April 20th, 2017
TOWN OFFICES 7:01 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

- Mike Kaminski, Chairman
- Robert “Bob” Martel, Vice-Chairman
- David Nault, Selectman
- Line Comeau, Town Administrator
- Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

- Deborah Trottier, Dunbarton School Board (Chairwomen)
- John Trottier, Zoning Board of Adjustments (Chairman)
- Don Larsen, Cemetery Trustee
- Brian Pike, Dunbarton Planning Board
- H. Gary Maccubbin, Deputy Town Clerk
- Jeff Crosby, Dunbarton Road Agent

Members of the Public:

- Leo Martel, Video Recorder
- Daniel Buttler, High School Student

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BOS) meeting to order at 7:01 PM with the full Board present.

Old Business:

Motion:

Dave Nault made a motion to accept the minutes, as amended, of the BOS Public Session held on April 13th, 2017 at 7:06 PM. Bob Martel seconded the motion.

Discussion: None
**Vote:** (3-0)

**Public Comment:**

Don Larsen said that the Arts on the Common (AOC) advertisement signs would go up this weekend. So far there have been about 50 vendors sign up for the AOC and the Concord Monitor and WMUR will be running spots to get the word out.

Deborah Trottier introduced herself to the BOS and said she would be the School Board’s liaison to the BOS. She will be attending once a month or as needed. Deb Trottier answered some questions on Dunbarton Kindergarten and on a budget question said she would have to research and get back to the BOS.

**New Business:**

Jeff Crosby said that posting on road usage has been removed. In order to better coordinate between the Highway Department and the Transfer Station, all request to the Highway Department for help should go through the Road Agent.

Michael Kaminski stated that the town will continue to look for a part-timer with a Commercial Driver’s License (CDL), which help reduce the need to use Highway Department help.

Mike Kaminski offered John Trottier, Zoning Board of Adjustments, to put his vacant Zoning Board of Adjustment alternate positions on the Town’s website. John is to provide to post on the Town’s website.

**John Steven’s Town Lighting Update**

John Stevens presented the BOS with proposals on replacing and installing lights at the Fire/Police Department and the Town Offices and Library from Dodd Electric Services, LLC. Along with the proposals, John Stevens submitted an overhead diagram with the specific locations for the proposed work.

John Stevens also presented a good faith estimate from LighTec, Inc. on upgrading and replacing the lighting at the Town Garage. The Town Garage’s good faith estimate shows the 50% rebate on the work if it passes the Eversource Screening Test. Mike Kaminski asked John Stevens why we only had one bidder for the town garage. It was explained that LighTec, Inc. was Eversource’s “go to” company in doing work with rebates. Line Comeau went over the budget for Town Buildings and Maintenance to give the BOS the latest update on funds. Bob Martel said that he is in favor of going with the Town offices’ Proposal and the Town Garage’s Proposal.

**Motion:**

Dave Nault made a motion to accept the proposal from Dodd Electrical Services of $1197.69 to do the exterior lighting at the Library. Bob Martel seconded the motion.

**Discussion:** None
Vote: (3-0)

Motion:

Dave Nault made a motion to table the proposal from Dodd Electrical Services for the Fire/Police Department and obtain two more quotes for the work. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Mike Kaminski made a motion to obtain from LighTec, Inc. a contract for the lighting of Town Garage and have one selectman review the contract with the Town Administrator for approval. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Cemetery Trustees

Don Larsen told the BOS that they have selected Brian Pike to fill the vacancy on the Board of Cemetery Trustees. When brought to Don Larsen attention if he was aware that another candidate had requested to fill the position. Don Larsen said he was not aware of the request would have a special cemetery Trustee Meeting to consider the other candidate. Dave Nault mentioned that the Cemetery Trustees, if they so choose could select an alternate Cemetery Trustee.

Board of Selectmen’s Mailbox:

Transfer Station Part-Time Attendant job description initialed by the BOS.

Transfer Station Part-Time Asst. Manager’s wage scale initialed by the BOS.

Received a memo from Town Clerk showing vacant Offices/Board/Committees positions

Received a Right to Know request for public documents from Brian Pike.

Received a letter from an Independent Internet Provider telling residents to fill out a survey on the web concerning interest in high-speed Internet services.

Received a response from New Hampshire Municipal Association (NHMA) regarding RSA-A: 3
Letter, RE: Mr. Charles Douglass, Esq., concerning a citizen’s right to hold an elected office. Bob Martel said he went to the Secretary of State’s Office and received a response that the Dunbarton citizen could not run for an elected position. Based on the information received, the Selectmen directed the town administrator to forward a letter to Attorney Charles Douglass and cc. all parties involved.

Kelsea Road Attorney Meeting

Dave Nault recused himself.

Mike Kaminski said the Town Attorney wants to meet concerning the Kelsea Road case. Line Comeau to make arrangements for Mike Kaminski, Bob Martel as well as herself to meet with the attorney at 10:00 AM, Monday, April 24th at his office.

Mike Kaminski asked the BOS to take a look at the Town Policy’s verbiage on vacation time. He asked if they could come back next meeting with a draft vacation time policy that is more clearly stated.

Public Comment:

Leo Martel asked if the BOS and the Planning Board new about Dunbarton is being considered for Work Force Housing. Mike Kaminski said he was aware of the interest of Work Force Housing. Leo Martel said if this comes about, it could be a great cost to a small town.

Leo asked about the Stark Bridge Project. Line Comeau said Jeff Crosby responded to their State’s last request for information. Line Comeau said this would be a good question to ask during the May 4th, Highway Department’s Public Hearing. Don Larsen mentioned that there was a lawsuit that was just settled in Manchester concerning the above subject.

MOTION:

Mike Kaminski made a motion to go into a Non-Public session per RSA 91-A: 3, II (b) at 8:31 PM.
Bob Martel seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

   Mike Kaminski        Yes
   Robert “Bob” Martel  Yes
   David Nault,         Yes

The following Board Members were present:

   Mike Kaminski, Chairman
   Robert “Bob” Martel, Vice-Chairman
BOS meeting 4/20/2017

David Nault, Selectman
Koren Maccubbin, Recording Secretary

MOTION:

Mike Kaminski made a motion to come out of the Non-Public session per RSA 91-A: 3, II (b) at 8:44 PM. Dave Nault seconded the motion.

DISCUSSION: None

VOTE: Roll Call:

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<th>Name</th>
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<tr>
<td>Mike Kaminski</td>
<td>Yes</td>
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<td>Robert “Bob” Martel</td>
<td>Yes</td>
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<tr>
<td>David Nault</td>
<td>Yes</td>
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Motion:

Mike Kaminski made a motion to hire Scott Christian Attridge, Thomas E. Maille and David Alvin Demers contingent on them passing their physicals. David Nault seconded the motion.

Discussion: None

Vote: (3-0)

Motion:

Dave Nault made a motion to adjourn the meeting at 8:47 PM. Bob Martel seconded the motion.

Discussion: None

Vote: (3-0)

Respectfully submitted,

________________________________________________________________________
Koren J. Maccubbin, Recording Secretary

________________________________________________________________________
Mike Kaminski, Chairman

________________________________________________________________________
Robert “Bob” Martel Vice-Chairman

________________________________________________________________________
David Nault, Selectman

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