

DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN  
MINUTES OF MEETING  
Thursday, April 14th, 2016  
TOWN OFFICES – 7:00PM

The Dunbarton Board of Selectmen held the scheduled regular meeting of the Board of Selectmen at the above time, date and place with Brian Pike, Chairman, presiding.

The following Board Members were present:

Brian Pike, Chairman  
Tom Groleau, Vice-Chairman  
Robert “Bob” Martel, Selectman  
Line Comeau, Town Administrator  
Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

Members of the Public:

Lee Martel  
Don Larsen  
Paul Modzeleski, Sentry Roofing

It was noted for the record that Leo Martel was videotaping the meeting.

Brian Pike, Chairman, called the regular Board of Selectmen’s meeting to order at 7:00 pm with a full Board present.

OLD BUSINESS:

Approval of Previous Meeting Minutes of Thursday, April 7th, 2016.

Tom Groleau made a motion to accept the regular meeting minutes of April 7th 2016 at 7pm as written. Bob Martel Seconded the motion.

DISCUSSION: NONE

VOTE: (3-0)

PUBLIC COMMENT:

Leo Martel asked selectmen:

Status of Engineer on new roof.  
List of materials needed for inside work.

Brian Pike stated that this topic would be addressed further into the meeting.

Don Larson stated the following concerning Arts in the Common:

Banners, signs and where to park signs are made.

Only 4 stalls remain to be rented.

There will not be a beer truck or tent.

Information on Arts in the Common being disseminated to nearby and adjacent towns to Dunbarton.

Informed the Selectmen the Town Hall Restoration Fund will benefit from the proceeds.

Brian Pike closed the Public Comments to continue with meeting agenda

#### NEW BUSINESS:

Brian Pike announced that the Mr. and Mrs. Sowle would not be present tonight and rescheduled for next week meeting

On the subject of scheduling, Line Comeau commented that the Theater Restoration Group was scheduled for April 17th meeting. Brian Pike requested Line Comeau to put the Sowles right after the Theater Restoration Group

Paul Modzeleski, the roofing contractor for the town hall addressed the Selectmen and informed them that it would take 2 weeks to cut the slate and after that he was flexible as to the start date. So as not to interfere with Garden Club preparation for Memorial Day, Mr. Modzeleski stated that if he starts by May 14th he would be done by May 28th.

Brian Pike stated that the Town needs to find an engineer and asked the Town Administrator to contact engineers while the Selectman would go back to Mr. Trexler and ask him if he would consider taking on the job for hire.

#### OTHER TOWN BUSINESS:

Selectmen discussed Kelsey Road matter and the BOS agreed that a meeting with The Town's Attorney ought to be scheduled for 6:30 PM, April 28, 2016 with concerned parties following at 7:00 PM.

Selectmen signed RFP contract page with Sentry Roofing, Paul Modzeleski.

#### BOARD OF SELECTMEN MAILBOX:

Email concerning pay for Deputy Welfare officer. Selectmen do not think that the Town can legally pay the Welfare Director the Deputy's pay because there is no Deputy.

Ethics committee offering training on Tuesday May 10th.

Received an update on parking lot lighting.

#### GENERAL DISCUSSION:

Selectmen discussed letter helping to clarify responsibilities of the BOS with regard to town affairs elected officials or elected boards. In accordance with the Business Operations Assessment (BOA) audit findings #2, Selectmen are going to look into the privacy, safety and security in the Town Business offices.

The Town Administrator informed the Board that the NHRS Audit has been completed. There were some deficiencies which will have to be addressed to include hours for firefighter and their

volunteer hours as firefighters. The Financial audit is scheduled for next Monday, as part of the process there will be a questionnaire sent to one of the selectmen.

System needs to be set up to track town volunteer's hours of those who are in the NH State Retirement system.

Brian Pike asked Line Comeau to catalog Town Policy Letters. It was brought up that some ordinances, to be enforceable, have to be presented as warrant articles.

BOARD OF SELECTMEN COMMENTS:

None

DEPARTMENT COMMENTS:

None

PUBLIC COMMENTS:

There being no further business, Tom Groleau made a motion to adjourn the meeting at 8:32 PM. Bob Martel second the motion.

VOTE: (3-0)

Respectfully submitted,

Koren Maccubbin  
Recording Secretary

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Brian Pike, Chairman

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Tom Groleau, Vice-Chair

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Robert Martel, Selectman