DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, March 29th, 2018
TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

Mike Kaminski, Chairman
Robert “Bob” Martel, Vice-Chairman
David Nault, Selectman
Line Comeau, Town Administrator, acting as recording secretary.

Members of Boards/Committees & Town Officials:

Fred Mullen, Historical Awareness, alternate
Linda Landry, Town Clerk

Leo Martel, Historical Awareness

Members of the Public:

None

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:01 PM with the full Board present. Mike Kaminski stated that Line Comeau would be transcribing the minutes.

OLD BUSINESS:

Approve the regular meeting minutes from March 22nd, 2018.

MOTION:

Robert Martel made a motion to approve the regular meeting minutes of March 22nd, as amended. Dave Nault seconded the motion.

DISCUSSION: None

VOTE: (3-0)
Approve the (2nd) non-public minutes from March 22nd, 2018.

MOTION:

Dave Nault made a motion to approve the non-public meeting minutes of, March 22nd, from 8:45pm. Robert Martel seconded the motion.

DISCUSSION:  None

VOTE: (3-0)

MOTION:

Dave Nault made a motion to approve the non-public meeting minutes of, March 22nd, from 9:04pm as amended. Robert Martel seconded the motion.

DISCUSSION:  None

VOTE: (3-0)

PUBLIC COMMENT:

Fred Mullen stated that he was present for the appointment to the Historical Awareness.

No other public comment.

Appointments:

The Board reviewed the previous year’s appointment for a Selectmen’s rep.

MOTION:

Dave Nault made a motion to accept the revised appointments as presented:

Selectmen’s Rep.: Michael Kaminski
Selectman’s Rep. Co-Chair: Robert Martel
Planning Board Rep.: Michael Kaminski
Highway Safety Committee Rep.: David Nault
Joint Loss Committee Rep.: (no appointment needed) Dave Nault
Town Hall Restoration Committee Rep.: Robert Martel
KTFCA Rep.: (no appointment needed) Dave Nault
Police Department Rep.: Dave Nault
Concord Regional Solid Waste – COOP: TBD
Energy Committee Rep.: Robert Martel
Historical Awareness Committee Rep.: Robert Martel
Capital Improvement Plan: (no appointment needed)  Michael Kaminski

Other appointments:

MOTIONS:

Dave Nault made a motion to appoint John Trottier to the Zoning Board term ending March 31st, 2021. Robert Martel seconded the motion.

VOTE:  (3-0)

Dave Nault made a motion to appoint Dan Dalpra to the Zoning Board term ending March 31st, 2021. Robert Martel seconded the motion.

VOTE:  (3-0)

Dave Nault made a motion to appoint Patrick Bowne to the Town Forest Committee term ending March 31, 2021. Robert Martel seconded the motion.

VOTE:  (3-0)

Dave Nault made a motion to appoint William Johnson & Heidi Wright to the Recreation Commission with term ending March 31st, 2021. Robert Martel seconded the motion.

VOTE:  (3-0)

Michael Kaminski made a motion to appoint Dave Nault, Jeff Crosby, Daniel Sklut, & Jonathan Wiggin to the Highway Safety Committee with term ending March 31st, 2019. Robert Martel seconded the motion.

VOTE:  (3-0)

Dave Nault made a motion to appoint Fredrick Mullen as an alternate to the Historical Awareness Committee with term ending March 31st, 2019. Robert Martel seconded the motion.

VOTE:  (3-0)

Dave Nault made a motion to appoint the following to be appointed to the Historical Awareness Committee as; Robert Boynton, Kenneth Swayze, Leo Martel, Paula Mangini with term ending March 31st, 2021, with the Selectmen Rep. as Robert Martel term ending March 31st, 2019. Michael Kaminski seconded the motion.

VOTE:  (3-0)

**VOTE:** (3-0)

**Score Construction Strategy**

Dave Nault informed the Board that he had spoken with Jeff Trexler in reference of looking at the existing plans to discuss the Town’s options with the existing plans. Jeff has agreed to meet with him during the earlier part of the following week to review only the options and not the lawsuit.

Michael Kaminski stated that the last legal opinion did not advise us with enough information for the Board to make the right decision.

Mike asked if there was a contract with this current law firm. Line Comeau replied that there is no contract with the current firm and that they submit the hourly rate from year to year. The Board discussed the subject of legal representation to the town and the procedure. Line Comeau replied that the town will stay with the existing firm because it takes a law firm a long period of time to get familiar with all aspects of the town as long at the rates are reasonable.

The board discussed options of a suit against Score Construction with and without a calculation of what is needed to finish the project.

Bob Martel stated that perhaps when Dave meets with Jeff Trexler, it will help report what is remaining on the job.

Dave Nault stated that he knew of two companies that could possibly look at the project for a fee to let the town know how much work is left to be completed.

Michael Kaminski replied that the action item would be to pay a professional to look at the plans and determine what is remaining to do the remainder of the project.

Bob Martel asked Dave to check with the contractor working on the school project to look at it because they are local.

Dave Nault asked Line Comeau to print two sets of the plans so he can provide them to a contractor and Jeff Trexler for review.

Dave Nault asked Line Comeau to provide the Board with the original bid contract on library attic for next Thursday’s discussion.
Quarterly Review of expense and revenues

Line Comeau informed the Board that they would receive the reports quarterly so they can monitor and/or ask questions before we get to the end of the year.

Michael Kaminski reported to the Board that it was brought to his attention that there are still problems with end of year credit card purchases. Line Comeau further stated that the accounting office is having problems with processing purchases made on the last day of the year because they don’t show up on a statement for two months. Dave Nault stated that he would like this to be addressed at the beginning of the strategy meeting for next year’s budget.

Dave Nault asked Line Comeau to also provide quarterly reports on surplus warrants expended vs. surplus of revenues.

TOWN BUSINESS/MAILBOX:

- The library door is in the process of being installed, and should be completed by the end of the following week.
- There is an email from the fire Marshall to the Building Inspector regarding the review period of the school project.
- There is a copy of a letter from the Building Inspector to a resident regarding a building permit.
- The town was notified of the pending milfoil treatment for 2018.
- The Board signed the Department of Revenue report MS-232 which is required 20-days after Town meeting. The form is used to report the results of the vote of Town meeting.

PUBLIC COMMENT:

General discussion

Dave Nault asked that the Board start the process of creating the bid to paint the Library. Line Comeau replied that she hopes to have a draft bid for discussion at the next Board meeting. Dave Nault would like to make sure there is a warranty for the work included in the bid.

Line Comeau reported to the Board that she would be working on a summer schedule for Board meetings for June through August.

Bob Martel replied that he would not be present at the April 12th Board. meeting.

Dave Nault replied that he would like the Board to consider postponing Board decisions on critical subjects until the full Board is present to act on them.

Michael Kaminski stated that he was requesting two quick nonpublic meetings and there will be no other actions at the end of these meetings.
MOTION:

Michael Kaminski made a motion to go into non-public per RSA 91-A:3 II (c) at 8:00pm. Dave Nault seconded the motion.

Discussion: None

ROLL CALL VOTE:

Kaminski  Yes  
Nault     Yes  
Martel    Yes  

Dave Nault made a motion to come out of non-public at 8:09pm and resume the regular meeting. Robert Martel Seconded the motion.

VOTE: (3-0)

MOTION:

David Nault made a motion to seal the non-public minutes. Robert Martel seconded the motion.

DISCUSSION: None

VOTE: (3-0)

MOTION:

Michael Kaminski made a motion to go into non-public per NH RSA91-A:3 II (c) at 8:10pm. Bob Martel seconded the motion.

ROLL CALL VOTE:

Michael Kaminski: Yes  
Robert Martel:   Yes  
Dave Nault:      Yes  

MOTION:

Michael Kaminski made a motion to come out of non-public at 8:29pm and resume the regular meeting.

There were no motions made during this non-public meeting.
Michael Kaminski had one more item to discuss with the Board. Michael stated that he would like to talk to the town attorney to get an opinion on RSA674:54 determine if this is something that should be followed for the future.

Line Comeau was asked to send an email to ask the Town Attorney if a 3-room addition to the existing Dunbarton Elementary School (10% classroom space), constitute a substantial change in use or a substantial new use under RSA 674:54.

Robert Martel made a motion to adjourn the regular meeting at 9:00pm. Dave Nault seconded the motion.

**Discussion:** none

**VOTE:** (3-0)

Respectfully submitted,

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Line Comeau, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman