DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, March 15th, 2018
TOWN OFFICES 7:00 PM

Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

   Mike Kaminski, Chairman
   Robert “Bob” Martel, Vice-Chairman
   David Nault, Selectman
   Line Comeau, Town Administrator, acting as recording secretary.

Members of Boards/Committees & Town Officials:

   Linda Landry, Town Clerk
   Jeff Trexler, School Board
   Clem Madden, School Board
   Dan Sklut, Police Chief
   Jeff Crosby, Road Agent

   Leo Martel, Historical Awareness

Members of the Public:

   None

It is noted for the record that Leo Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:00 PM with the full Board present. Mike Kaminski stated that Line Comeau would be recording the minutes.

OLD BUSINESS:

Approve minutes from March 8th, 2018.

MOTION:

Dave Nault made a motion to approve the regular meeting minutes of, March 8th, 2018 as amended. Robert Martel seconded the motion.

DISCUSSION:  None
VOTE: (3-0)

Approve the non-public minutes from March 8th, 2018.

MOTION:

Robert Martel made a motion to approve the non-public meeting minutes of, March 8th, 2018 as amended. Dave Nault seconded the motion.

DISCUSSION: None

VOTE: (3-0)

PUBLIC COMMENT:

Dan Sklut stated that the expense that he was anticipating for repairs to his vehicle has been done so the Board should anticipate a bill for the work.

Dunbarton Elementary School Expansion Project update

Jeff Trexler, School Board stated that they held their first construction team meeting for the school renovation project earlier in the day. Present were, Jeff Crosby Road Agent, Fire Chief Wiggin along with ten other individuals. One of the topics of discussion by the construction manager is the start date. He would like to start the project on March 26, Monday. The road however is posted with a 12-ton weight limit. Jeff Trexler stated that they were there to ask for a waiver to start on the 26th, of March. Jeff Trexler stated that he had done a little research on the State Law RSA 231:191 which states it is unlawful to drive on the roadway unless written permission is granted. This was asked of the Road Agent, but Jeff Crosby replied that he could not grant them permission to use the road while posted because it would create problems for other individual that want that same permission. Jeff Trexler stated that he would like to ask the Road Agent to speak on the risks of using the roadway during the posted period.

Dave Nault asked Jeff Trexler what would be involved during the first week of the construction.

Jeff Trexler stated that on Monday the 26th there would be an excavator and a dump truck delivered. Then there could also be loaded dump trucks and deliveries of concrete trucks. Jeff stated that because there is a tight schedule to the complete project, that it’s important that they stay on schedule.

Jeff Trexler showed the Board a plan diagram for the construction and explained the safety and construction area of the project.

Jeff Crosby arrived at this point.

Jeff Trexler reiterated that they have a deadline so would like to see the project start on Monday March 26th, and explained the additional traffic that could occur in the first week of construction with the different types of equipment.
Mike Kaminski asked Jeff Crosby, when the Town would normally lift the road restrictions.

Jeff Crosby stated that on average, the load limits are removed around the first week of April. Jeff Crosby explained to the Board that we had a go around last year with a logging operation. Jeff stated that the problem is, if permission is given then, this sets a precedent.

Bob Martel stated that this project has a limited amount of distance from a state highway. Bob asked if it were possible for the school to post a bond.

Mike Kaminski asked if it was possible to deliver the equipment and hold off on deliveries of materials.

Jeff Crosby stated that because there’s not a lot of preparation time needed a bond and/or limiting the equipment would not benefit the project.

Dave Nault asked Jeff Crosby, that because the project was for the town, was it possible to work out a schedule that could limit some of the trucking over the road.

There was substantial discussion on working out a schedule of compromise for the school project regarding the equipment use and lightening the load weight of material being delivered while the roads are posted.

Mike Kaminski stated that he believed there was a consensus with everyone present that the understanding would be to; limited storing material on site when they can; limiting heavy loads to morning hours; and close coordination with the Road Agent for special deliveries with permission.

**MOTION:**

Dave Nault made a motion to allow the School Board to start their construction project using the Road Agent as a determining factor to watch the traffic going over the road. Robert Martel seconded the motion.

**Discussion:** Bob Martel reiterated to Jeff Trexler that the expectation is that the person in charge of the project meets all the conditions discussed.

**VOTE: 3-0**

**School parking lot discussion on paving.**

Jeff Trexler stated that at this point he would like to address the parking lot changes. Jeff Trexler stated that he has spoked to the Road Agent and the Board earlier in the year.

The Road Agent stated that gravel and pavement is needed for this part of the project.
Mike Kaminski asked the Road Agent if he could make it work with his budget.

Jeff Trexler stated that the school could work on the subgrade and back out the paving material by passing this cost onto the town if the school agrees to add subgrade repairs done by the school. Jeff Trexler stated that when everything is finalized the Town would get in writing as it would be a change order on the Schools part.

**Public Comment on the school project**

Leo Martel asked if the Cemetery Trustees could benefit from the fill being removed?

Jeff Crosby stated that the town would reclaim as much of the existing material as they can but in the end, there will always be material hauled out.

It was decided that this would be revisited during the construction. In the meantime, the material would be stockpiled.

Line Comeau asked Jeff Trexler what was expected from the town for the inspections during the project.

Jeff Trexler stated that they would have an engineer doing site inspections but would like the town to chime in with inspections as well.

Line Comeau asked about the bond application and completing the application.

The consensus was that the Town Administrator would complete the application when she could and forward the application to the SAU for submittal.

**Town Business:**

Mike Kaminski stated for the Board that there was an invoice submitted for payment after cutoff period for old year expenses. The amount of the invoice was a small amount and the department was informed that this expense would be required to come out of new year.

Mike Kaminski stated that there was an email from Margaret Watkins asking the Board to reappoint a list of individuals to the Town Restoration Committee.

**MOTION:**

Dave Nault Made the motion to reappoint the following to the Dunbarton Town Hall Restoration Committee.
Names read:
Beth Boucher
Sue Bracy
Enid Larsen
Clem Madden
Curt McDermott
Margaret Watkins
Peter Weeks
Shelly Westenberg, and
Robert Martel for a one-year term.

Robert Martel seconded the motion. Vote: 3-0

Mike Kaminski stated for the Board that an email was received from David Allen, Chairman of the Ethics Board. The annual Ethics Meeting being held on April 10th beginning at 7:30pm. Mike stated that Line Comeau would get the memo out to everyone as a reminder.

Mike Kaminski stated that there was a spread sheet for Dave for the annual cost of the full-time police officer for Town meeting.

**Appointment to the Chair of the Select Board.**

Bob stated that the current Board as configured has been working well with Mike as the Chair so would recommend reappointing Mike for this position.

**MOTION:**

Robert Martel made a motion to reappoint Mike Kaminski as the Chairman to the Selectmen.

There was discussion on the appointment. Dave Nault seconded the motion.

**VOTE:** 3-0

**Town Clerk election results:**

Linda Landry informed the Board that she had notified all the winners of the election. This is a requirement that it be done within 6 days of the election. Linda stated that there was one person that was a winner of a write in but there was a question if the person was eligible to hold office. After contacting the AG office, it was recommended that the Town contact our attorney for their interpretation.

**PUBLIC COMMENT:**

Leo Martel, congratulated Mike Kaminski on his reappointment as Chairman of the Board.

Dave Nault asked for an update on the door for the Library.

Line Comeau replied that she has made many phones calls for updates and would follow up again before the end of the week.
Michael Kaminski stated that the Town Clerk was requesting a non-public for a hiring action.

**MOTION:**

Mike Kaminski made a motion to go into non-public per RSA 91-A:3 II (b) at 7:53pm. Bob Martel seconded the motion.

**Discussion:** None

**ROLL CALL VOTE:**

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Dave Nault made a motion to come out of none-public at 7:59pm and resume the regular meeting.

**MOTION:**

David Nault made a motion to hire Kerri Lavoie as the Deputy Town Clerk at the Step I rate of pay. Bob Martel seconded the motion.

**DISCUSSION:** None

**MOTION:**

Mike Kaminski made a motion to go into non-public per RSA 91-A:3 II (c) at the request of Dan Sklut at 8:03pm. Dave Nault seconded the motion.

**Discussion:** None

**VOTE: ROLL CALL:**

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Dave Nault made a motion to come out of none-public at 8:13pm and resume the regular meeting.

There were no motions or actions made during this non-public meeting.

Mike Kaminski stated that he had one more order of business. Mike asked the Board members how they felt if in the absence of a recording secretary that they pay the Town Administrator the stipend to do the minutes. The minutes were being written on her own time over and above the regular hours that
she works. The consensus of the Board was that the budget was there and Line Comeau would receive the stipend for the recorder until the Town could find someone to fill the position.

Robert Martel made a motion to adjourn the regular meeting at 8:15pm. Dave Nault seconded the motion.

**VOTE: 3-0**

**Discussion:** none

**VOTE: (3-0)**

Respectfully submitted,

__________________________________
Line Comeau, Recording Secretary

__________________________________
Mike Kaminski, Chairman

__________________________________
Robert “Bob” Martel Vice-Chairman

__________________________________
David Nault, Selectman