A Construction meeting was held with Score Construction & Joel Fisher, Fisher Engineering. A quorum of the Board was present, on the date and place noted above.

**The following Board Members were present:**

Robert “Bob” Martel, Vice-Chairman  
Mike Kaminski, Selectman  
Line Comeau, Town Administrator, recording secretary

**Members of the Public:**

Joel Fisher, Fisher Engineering  
Brian DiMambro, Score Construction, GC  
James Cutler, Score Construction Project Manager

Selectman Martel and Selectman Kaminski were present to hear the discussion between both companies.

Brian DiMambro, James Cutler & Joel Fisher reviewed the engineered plans to the Town Hall Library attic retrofit. Both parties agreed to modify the plan by reducing the drill holes, and increase the size of the screws in the prefabbed angled steel. Joel Fisher said he would modify the plans to include the new changes. He also recommended that Score Construction create shop drawings for each rafter prior to fabricating the new steel. Joel Fisher also requested a final inspection of the new installed changes. The revised plans would be finalized by the end of the week.

Brian DiMambro, stated that a crew would return once the revised plans are received. Stated that they would like to get the job done before the weather gets too hot.

There being no other business the meeting adjourned at 1:51pm.

Respectfully submitted,

__________________________________
Line Comeau, Town Administrator, recording secretary

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Robert “Bob” Martel Vice-Chairman

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Mike Kaminski, Selectman