DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL
DUNBARTON BOARD OF SELECTMEN (BoS)
MINUTES OF MEETING
Thursday, March 1st, 2018
TOWN OFFICES 7:02 PM

The Dunbarton Board of Selectmen held their scheduled regular meeting of the Board of Selectmen at the above time, date and place with Mike Kaminski, Chairman, presiding.

The following Board Members were present:

  Mike Kaminski, Chairman
  Robert “Bob” Martel, Vice-Chairman
  David Nault, Selectman
  Line Comeau, Town Administrator
  Koren Maccubbin, Recording Secretary

Members of Boards/Committees & Town Officials:

  Don Larsen, Cemetery Trustee
  Linda Landry, Dunbarton Town Clerk
  John Stevens, Dunbarton Energy Committee
  Judy Van Kalken, Dunbarton Tax Collector
  Dan Sklut, Dunbarton Chief of Police

Members of the Public:

  Lee Martel
  Michael Light

It is noted for the record that Lee Martel was videotaping the regular Selectmen meeting.

Mike Kaminski, Chairman, called the regular Board of Selectmen (BoS) meeting to order at 7:02 PM with the full Board present.

Old Business:

Motion:

Bob Martel made a motion to accept the amended minutes of the BoS Public Session held on February 22nd at 7:00 PM. Dave Nault seconded the motion.

Discussion: None

Vote: (3-0)

Motion:
Dave Nault made a motion to accept the sealed amended minutes of the BoS Non- Public Session per RSA 91-A: 3, II (c) held on February 22nd at 8:05 PM. Bob Martel seconded the motion.

**Discussion:** None  

**Vote:** (3-0)

**Public Comment:**

Don Larsen informed the BoS that on December 8th, 2018, the placement of the wreaths would take place for the Wreaths across Dunbarton for Veterans.

The Chairman of the BoS told the Town Clerk that the Town had volunteers for the set-up of the Election and Town Meeting.

The Town Clerk informed the BoS that the Supervisor of the Checklist would not be available for the Town Election.

**New Business:**

**Motion:**

Mike Kaminski made a motion to accept $50.00 per RSA 31:95-b III (b) from the Energy Expo vendor fees. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

John Stevens gave a brief on the Central NH Energy Expo, which is scheduled for Saturday, April 7th, 2018 at the DES.

**Dedication of the 2018 Dunbarton Town Report**

Mike Kaminski read the dedication of the town report. John Stevens was the recipient of this year’s dedication.

**Town Business/BoS Mailbox:**

The BoS received a memo from Chief Sklut & Jeff Crosby informing them that seasonal weight restriction’s signs are in place.

The BoS received a memo that the recipient of the Boston Cane for the oldest resident in Dunbarton, would be presented to Mrs. Marion Crosby at the Town Meeting.

The BoS received a letter from the Dunbarton Library Director concerning the buildings fire alarm system. The alarm system does not work in cold weather. The BoS by consensus agree to have All-star Alarm check the fire alarm system and correct the problem.
The Town Administrator gave a copy of correspondence to the Goffstown Post Office concerning undeliverable Town Reports.

Chief Sklut gave the BoS a FYI copy concerning work zone requirements for crews working the telephone lines on Grapevine road.

Mike Kaminski informed the BoS that the Town had received 9 applications for vacancy in the Building Department. The Chairman said he would like to have the interview board consist of 1 Selectman, the Zoning Board Chairman, the Planning Board Chairman and the Town Administrator. This interview board will be tasked to rank the applicants and the rankings passed on to the full BoS for final approval. The BoS were in consensus with the above.

**Public Comments:** None

**Town Business:**

The Town Administrator informed the BoS that the work in the Building Department is starting to increase and she would like to use funds from the Building Department to pay for this work using the Town Administrator’s personnel. Dave Nault agreed that this is a good plan and the remainder of the BoS was in consensus.

Dave Nault mentioned that he and the Town Administration are going to look at the work needed for completion of the Library Roof Support. The next step is to get bids on the work to finish the project. Mike Kaminski said once we have a bid we should pass this information to the Town Lawyer.

Bob Martel mentioned about Roger Rice reimbursement for the NNRA fee. It was decided that Roger attended the meeting as a Trustee and not as a representative of Dunbarton and reimbursement is not required.

Bob Martel asked the Selectmen to take a look at the damage of the Town Pound’s structure. He asked the Town Administrator to look into if there are any restrictions on the easement on this property.

Bob Martel asked the Selectmen to take a look at the personal plan in regard to paying an employee who is called into work.

Mike Kaminski said the BoS should confirm reporting times for election officials at next week’s meeting.

**Motion:**

Dave Nault made a motion to go into a Non-Public session per RSA 91-A: 3, II (c) at 7:54 PM. Mike Kaminski seconded the motion.

**Discussion:** None

**Vote: Roll Call:**

- Mike Kaminski Yes
- Robert “Bob” Martel Yes
- Dave Nault Yes

**Motion:**
Dave Nault made a motion to come out of the non-public session per RSA 91-A: 3, II (c) at 8:25 PM. Mike Kaminski seconded the motion.

**Discussion:** None

**VOTE: Roll Call:**

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**Motion:**

Mike Kaminski made a motion to adjourn the meeting at 8:26 PM. Dave Nault seconded the motion.

**Discussion:** None

**Vote:** (3-0)

Respectfully submitted

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Koren J. Maccubbin, Recording Secretary

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Mike Kaminski, Chairman

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Robert “Bob” Martel Vice-Chairman

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David Nault, Selectman