DRAFT, SUBJECT TO REVIEW, CORRECTION AND APPROVAL

DUNBARTON CEMETERY TRUSTEES
Date December 3, 2019

Location: Dunbarton Town Office

Trustees Present
Don Larsen, Chairman
Justin Nault
Judy Stone, Secretary
Judy Keefe, Alternate

Meeting Opening
Called the meeting to order at 7:00 PM

Minutes of, 2019
The Minutes of the November 5, 2019 were accepted as read.

Cemetery Gates
Don reported that he closed the gates to all the cemeteries, with the exception of ½ one of the gates at Pages Corner because the hinge was damaged.

Hearse House
On Saturday, November 24, the hearse house was inspected by Don Larsen, Judy Stone, Judy Keefe, Lee and Gail Martel, and Donna Dunn. There was found possible roof damage that is causing water damage inside. There were no signs of rodent droppings or damage. A new clear plastic sheet was placed over the top of the hearse. Lee Martel has volunteered to inspect the roof peak. The hearse is in great shape.
The money we had set aside for the hearse house in our budget, $300, was moved to the Center Cemetery cremains construction.

Center Cemetery
Lee Martel replaced the broken rail on the south fence. He is checking on materials to do more repairs, which he figures is under $50.00.

2020 Budget
Don made a motion that the tentative budget for 2020, with the changes in the cemetery maintenance, cemetery improvement, cornerstones, fence repair, and hearse house maintenance be revised to reflect the 2020 changes. Budget will stay flat. Seconded by Judy, passed by all.
Gravestone Rubbings
Don received a request from an individual to take a rubbing of an ancestor’s gravestone. He did not give permission to do the rubbing. Discussed the issue of gravestone rubbings. Due to the fact the many of the old stones are fragile it was decided not to allow any rubbings and suggest taking a picture. This will be added to our regulations when we update them in 2020.

Next Meeting
The next meeting will be held on January 7, 2020.

Adjournment
Don made a motion to close the meeting at 7:50 pm. Accepted by all.

Respectfully submitted
Judith Stone, Secretary